

**TOWN OF WATERFORD  
BUILDING DEPARTMENT  
Town Hall  
65 Broad Street  
Waterford, New York 12188**

**ZONING VERIFICATION**

APPLICATION FOR ZONING VERIFICATION FOR ANY PROJECT OTHER THAN A  
SUBDIVISION OF LAND  
(SUBMIT TO TOWN OF WATERFORD BUILDING DEPARTMENT)

IF YOU PROPOSE TO CREATE A RESIDENTIAL OR COMMERCIAL SUBDIVISION  
DO NOT USE THIS FORM - ANOTHER FORM IS AVAILABLE FOR THAT PURPOSE

Any proposal which requires a Town of Waterford Building Permit or an approval issued by the Town of Waterford Planning Board/Department must first be reviewed by the Zoning Enforcement Officer of the Town of Waterford to determine whether the proposal violates any provision(s) of the Town of Waterford Zoning Law. The officer's determination is based upon the information submitted on this form and such determination is subject to review and change if the project is modified at a subsequent date. The officer reserves the right to request further information if it is deemed necessary. A disapproval of the application by the zoning officer means the project, as designed, cannot proceed for the reasons provided. If you, the applicant, disagree with the zoning officer's determination you may appeal said determination to the Town of Waterford Zoning Board of Appeals. The applicant further agrees and understands that a new "Application for Zoning verification" may have to be submitted if the applicable zoning laws change before the proposed action is completed.

**1. GENERAL INFORMATION:**

SITE INFORMATION		
<b>Address of site of proposed action:</b>		
Number	Street	Zip Code

<b>Town Tax Map No.</b>	<b>Lot #</b>	<b>Block #</b>
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APPLICANT INFORMATION			
<b>Name of Applicant:</b>			
<b>Address:</b>			
Number	Street	Zip Code	
<b>Telephone #s:</b>	<b>Work:</b>	<b>Home:</b>	

CONTACT PERSON INFORMATION			
<b>Name of Contact:</b>			
<b>Address:</b>			
Number	Street	Zip Code	
<b>Telephone #s:</b>	<b>Work:</b>	<b>Home:</b>	

PROPERTY OWNER INFORMATION			
<b>Name of Owner:</b>			
<b>Address:</b>			
Number	Street	Zip Code	
<b>Telephone #s:</b>	<b>Work:</b>	<b>Home:</b>	

**2. APPLICANT'S PROPOSED ACTION:**

a) Describe Present Use (If vacant, existing building, describe last prior use)

b) Is the Proposed Use:  commercial in character       residential in character

Is the proposed action a:

- New Building
- Addition
- Renovation
- Accessory Structure:
- garage,  shed,  pool,  other:

Change of Use (New Use:      )      Change of Business Type ( Specify:      )

Other type (Specify:      )

Describe the proposed use in detail:

Is the structure handicapped accessible?       Yes    No

If not, will improvements be required to make it accessible?       Yes    No

c) Gross Floor Area: Existing \_\_\_\_\_ Proposed \_\_\_\_\_ Total: \_\_\_\_\_

d) Parcel is located in a \_\_\_\_\_ zoning district. (refer to Town of Waterford Zoning ordinance. Copies are available for purchase from the Town Clerk)

e) Are there any known Deed Restrictions on parcel? (check deed)       Yes    No

f) Will you be installing/moving/replacing any new or existing signs?       Yes    No  
If yes, explain:

**3. SITE STATISTICS:**

**Provide** a sketch of proposed construction with all pertinent dimensions labeled.

Area of parcel:		acres or	sq ft.

Is this a corner lot?  Yes    No

Through lot?       Yes    No

Does the parcel front upon a developed public highway?  Yes    No

If Yes, length of frontage: feet                                  inches

Building Setbacks:	<b>Existing</b>		<b>Proposed</b>	
Front Yard Depth:	Feet	Inches	Feet	Inches
Left Side Yard	Feet	Inches	Feet	Inches
Right Side Yard:	Feet	Inches	Feet	Inches
Rear Yard Depth	Feet	Inches	Feet	Inches
Existing Building Height (at peak)	Feet	Inches	Stories	
Proposed Height (at peak):	Feet	Inches	Stories	
Foundation Type:	<input type="checkbox"/> Full <input type="checkbox"/> Partial <input type="checkbox"/> Slab			

Dimensions of building at foundation (footprint)	Existing	Proposed	Total
Length:			
Width:			
Area (square Feet):			

If applicant is the **owner** of the property, the **owner** must sign below.

STATE OF \_\_\_\_\_ Name \_\_\_\_\_  
COUNTY OF \_\_\_\_\_ SS: Mailing Address \_\_\_\_\_  
Signature \_\_\_\_\_

\_\_\_\_\_ being duly sworn deposes and says that he is the applicant above named. He/She is the said owner/applicant, and is duly authorized to perform or have performed the said work and to make and file this application; that all statements contained in this application are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

State of New York )  
County of \_\_\_\_\_ )

Notary Public,

If applicant is **other** than the owner of the property, the Applicant must sign below.

STATE OF \_\_\_\_\_ Name \_\_\_\_\_  
COUNTY OF \_\_\_\_\_ SS: Mailing Address \_\_\_\_\_  
Signature \_\_\_\_\_

\_\_\_\_\_ being of duly sworn deposes and says that he/she is the applicant above named. He/She is the \_\_\_\_\_ of said owner or owners, and is duly authorized to perform or have performed the said work and to make and file this application; that all statements contained in this application are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

State of New York )  
County of \_\_\_\_\_ )

Notary Public,

**If Applicant is not the Owner: Owner must sign to acknowledge proposed development:**

Owner \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

I, \_\_\_\_\_ zoning officer of the Town of Waterford do hereby find that the proposed action as described above, and in my attachments hereto, **IS IN ACCORDANCE** with the Zoning law(s) of the Town of Waterford.

Signature: \_\_\_\_\_ Date Approved: \_\_\_\_\_

I, \_\_\_\_\_ zoning officer of the Town of Waterford do hereby find that the proposed action as described above, and in any attachments hereto, **IS NOT IN ACCORDANCE** with the Zoning Law(s) listed below, of the Town of Waterford that are effective as of the date, subject to the following conditions;

Signature: \_\_\_\_\_ Date Disapproved \_\_\_\_\_

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| Parcel in/near a flood zone?                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Parcel in/near a wetland?                      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is a protected watercourse on/near the parcel? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Zoning variance ever been granted at property? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is the existing use or site non-conforming?    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If so, was it legally established?             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Town tax map no. \_\_\_\_\_

**TO THE APPLICANT:**

You may now file a:

- Building Permit Application
- Site Plan Review Application
- Application for a Zoning Variance or Interpretation