

At the Town Board meeting of the Waterford Town Board held on Tuesday October 1, 2019 at the Waterford Town Hall, 65 Broad Street, Waterford, NY at 7:05 P.M. the following transpired:

There were present:

Councilman Ball

Councilman Boudreau

Councilman Marble

Councilman McClement

Supervisor Lawler

### **Communications and Petitions**

Town Clerk Carrigan read a letter of resignation from Highway Foreman Mike Riel

Supervisor Lawler congratulated Mike Riel on 30 years of service to the Town and the community. Councilman Boudreau commented on Mike Riel's knowledge of the Town and his sense of humor, he wishes Mike the best of luck.

### **Action on Minutes of Previous Meetings as Follows**

Minutes of the Town Board meeting of September 3, 2019 and Agenda Meeting of September 24, 2019 were presented to the Board. A motion was made by Councilman Boudreau seconded by Councilman McClement to accept the minutes as presented. All in favor.

### **Committee Reports**

#### **Financial Report and Submission of Bills and Petty Cash**

Supervisor read the financial report for the month of September 2019. The audited abstracts totaled \$243,324.03 and the payments in advance of audit totaled \$71,417.10. The petty cash report totaled \$28.30. A motion was made by Councilman Boudreau and seconded by Councilman McClement to accept the reports, pay the bills and reimburse the petty cash account. All in favor.

#### **Committee on Highway, Wastewater Treatment, Water Authority, Cemetery and Museum**

Councilman Boudreau read the Highway Department Report for September as submitted by Highway Superintendent Harry Martel. The Town Highway Department replaced 40 feet of culvert pipe in Sun Crest Drive. They put down 20 ton of black top on pot holes at Van Ness Street, Valley View Ave, Grace St, Bells Lane, Linda Lane and Fulton Street. The Highway crew has been trimming over hanging tree branches along the walking trail. The Town Parks Department has been doing a great job at keeping all the town parks looking good. The next town Trash Drop Off Program is Saturday October 5, 2019 from 8:00am to 1:00 pm. The towns Electronic Recycling Event is on October 19, 2019 from 8:00 am to 1:00 pm at the town highway garage, you can get more information on the town's web site or call the town highway garage at 518-235-3413. The Highway Department will be starting our annual fall leaf pick up program sometime in mid October and run till around Thanksgiving weather permitting. I want to remind all town residents when putting your leaves out please put them on your lawns edge not in the road way. I would also like to remind all town residents about putting Acceptable and

Unacceptable items in their Trash Containers, if you put any unacceptable items in your cans it will not be picked up until it is removed. If you are in need of a new garbage can or Recycling can please call the Town Clerk's office at 518-235-8282. If you have any question please call the Town Highway Garage at 518-235-3414. Councilman Boudreau then read the WasteWater Department report for September. They removed: 8,000 gallons of sludge to Albany County and 52,000 gallons of sludge to Saratoga County.

Alarms answered:10

2-Storm\high flow issues

3-Mechanical issues

5-National Grid power issues

Normal Maintenance: Checked all pump stations and cleaned floats as needed. Continued maintenance of outside grounds, equipment, and vehicles. Removed influent primary grease from primary tanks and weirs on weekly basis. They took Aeration tank #2 out of service and helped Troy Belting remove the mixing unit for rebuild. They removed #2 blower and brought it to troy Belting for rebuild. Replaced a damaged section of the sprayer on #4 aeration tank.

As Submitted by Craig F. Falcone, Chief Operator

The Councilman then went on to read the Monthly report of the Waterford Commissioners.

Please note the following activities during the last month: Water Consumption – The water works delivered 30,530,000 gallons of water during the month or approximately 984,840 gpd.

Water Distribution System Work – Waterworks staff completed dig-safe utility locations and service calls during the month. A total of 61 service calls and 39 utility locates were addressed. In addition to calls, staff installed new AMR water meters, calibrated & maintained equipment, completed weekly safety meetings, monthly water testing, and completed meter reading.

Saratoga Avenue Project – The Waterworks is continuing a construction project on Saratoga Avenue between Clifton and Fulton Streets to expand the capacity of the existing water piping and to install a new utility metering building to allow for the purchase of water from the City of Cohoes. The Contractor anticipates completing work in October. Hydrant Flushing - The Waterworks will be flushing hydrants during the month of October throughout the community. Flushing is required in order to maintain water quality and to ensure proper operation of hydrants. A copy of the hydrant flushing schedule by town area is attached.

### **Committee on Public Safety, Emergency Services, and Liaison to Village**

Councilman Ball read the Police Activity Report for the month of September. There was a total of 424 calls which was comprised of 3 grand larceny investigations, 13 domestic incidents, 7 fire calls, 50 EMS calls, 25 traffic stops.

### **Committee on Veterans, Grants and Funding, Special Projects, Town Hall and Seniors**

Councilman McClement read the Town of Waterford Senior Services Monthly Report for the month of September 2019 as submitted by Andy Walters. The Medical Lift Bus Transported 34 Patients, traveled 874.4 miles, with in approx. 58 hours. Approx. 2 1/2 hours working from home mapping out appointments and confirming pick up times with patients the evening before. Please contact the Senior Center at 518-235-8500 for more information on the medical van. On Friday 9/27/19 Senior Trip.:

Grants Cottage and Ole Bryan Inn: 9:30 - 3:30 p/u Seniors at Senior Center and Van Schoonhoven and take to Grant's Cottage, then had lunch at Ole Bryan's Inn, returned 3:30pm.

The Grocery Bus: Transporting Seniors from Strawberry Ridge and Van Schoonhoven Apts. To Hannaford and Price Chopper in Lansingburgh: Total passengers: 40 Total Miles: 61 Total hours: Approx. 9. For more information on this contact the Senior Center 518-235-8500. On Sunday Sept 15. Flow Rite checked for problem drains and cleaned the Town Clerks sink drain- 1.45 hrs. Cleaned Senior Center:

Vacuumed carpets, steam clean carpets as needed, sweep and mop restrooms sanitize and replenish supplies and take out trash 2-3 times weekly. Town Hall Offices, Police Dept. Court Room, sweep and mop floors and stairs. Took trash out 2-3 times weekly. Washed both buses and van, performed weekly inspections, took van for oil change and new rear tires. Highway Dept. Sweep office breakroom, restroom floors and take out trash daily before the end of each day. Sanitize and mop weekly.

The Councilman went on to talk about the final event being held to celebrate 2019 as Year of the Senior. There will be a Harvest Festival on October 25<sup>th</sup> from 1-4 at Milton Town Park.

Transportation will be provided for Waterford Seniors who wish to attend. There will be special recognition for senior Veterans who attend. Veterans are encouraged to wear memorabilia to "show their colors."

### **Committee on Youth, Playground, Pool, Festivals, Library, WHUFSD, and Visitor Center**

Councilman Marble read the September 2019 Monthly Report for the Hurst Harbor Center as submitted by Director Jeff Cleary. Tugboat Roundup held September 6<sup>th</sup> to 8<sup>th</sup> was an overwhelming success. The event received major media coverage, record attendance, and a spectacular fireworks display. The events organizing committee, volunteer corps and Town leadership all deserve great credit for the success.

Former Fire Chief Jim Kelly toured the Hurst Harbor Center and made suggestions on upgrading our fire safety equipment. We are in the process of fulfilling these suggestions.

CDTA has located 4 bicycles at the Hurst Harbor Center. Waterford has been added to their map for program participation. We look forward to this program expanding in 2020.

From September 16<sup>th</sup> to 20<sup>th</sup> the Lake Champlain Maritime Museum harbored a research boat here. For a week they were scanning the river floor in front of the Matton Shipyard. They expressed their thanks for our hospitality.

We have installed a new bench just to the west of the visitor center dedicated to Anthony Blaauboer who tragically passed away last year. The "Kindness Bench" will honor his memory.

We have completed the lighting upgrades for the Great Room of the Hurst Harbor Center. All fluorescent lighting has been replaced with new energy efficient LED's, continuing the Supervisor's mission of updating our 20-year-old building.

Preparations are being made for the end of the navigation season. The New York state Canal System is scheduled to close to recreational traffic on October 16<sup>th</sup> at 5:00pm. The canal will remain open to commercial traffic and the Federal Lock is scheduled to close on November 30<sup>th</sup>.

In September we welcomed 132 boats from 22 states and 3 Canadian provinces. Our volunteers contributed 418 hours of service in September.

Councilman Marble then read the Parks and Recreation report. The Town of Waterford and Waterford Wesleyan Church are teaming up to host a “ Trunk or Treat” on Oct 27th from 3-5 pm in the parking lot adjacent to the church on Grace Street. Invitations to participate will be extended by the end of this week to Waterford PD, Fire Dept, Rescue Squad, the Library, museum and the WHHS along with the Town Clerk’s Office. The intention is for each group to decorate a Trunk of a vehicle or end of vehicle for emergency vehicles in a Halloween theme and give the trick or treaters candy or a treat. We will ask that there would not be any blood or anything awful in the décor. The idea is to give the community children a place to trick or treat, play games and enjoy refreshments in a safe, fun, family style environment. Councilman Marble then went on to read reports from the Waterford Library and Waterford Halfmoon School. The Waterford Library will be hosting a Children’s Halloween party on Thursday Oct 24th at 6 pm. Kids and parents are invited to come in costume and enjoy crafts, games, and spooky snacks. Please contact Liz for complete details. The Library will be closed from Oct 12-14th for Columbus Day weekend. The next Friends of the library meeting will be Sat Oct 26th at Van Schoonhoven Community Room at 10:45 am. Waterford Halfmoon School reports that the school sports programs are in full swing. Fordian Fever weekend was last weekend. The sports schedule is available on the school website. School Board meetings this month are Oct 3rd and 17th, PTO meeting on Oct 9<sup>th</sup>. There is no School on Columbus Day Oct 14<sup>th</sup>. National Honor Society Induction is Tues Oct 15<sup>th</sup>. There is a Red Cross Blood drive sponsored by NHS On Oct 18th. A Halloween Dance is on Oct 18<sup>th</sup> and on Wednesday Oct 23rd there is Halloween Concert. Friday Oct 25<sup>th</sup> is a Monster Mash and Haunted House.

### **Supervisors Report**

Councilman Ball welcomed members of the Waterford Fire Department to speak on National Fire Protection Week. Lt. Jim Norris from the Waterford Fire Department spoke of the coordination between his department and the Northside Fire Department to support the National Fire Protection Association Campaign “Not Every Hero Wears a Cape”. In 2017 United States Fire Departments reported 357,000 home structure fires which resulted in 263 deaths and 30,000 injuries. Escape planning and practice are the focus of an Open House being held Sunday October 6<sup>th</sup> from 11-3 at the 8<sup>th</sup> Street Park. There will be numerous safety activities/demonstrations and fire equipment for viewing. There will be a talk focusing on fire safety around the home, guests will include the Waterford Police Department and Waterford Rescue Squad. Lt. Norris when on to talk about the three-tiered Fire Safety Program they present in area schools.

Councilman Ball commented that National Fire Prevention Week is celebrated in both the United States and Canada. It is to commemorate the great Chicago fire of 1871 which is believed to have been set by a cow.

Supervisor Lawler wanted to thank the members of all the Fire Departments and First Responders for all they do to keep us safe every day.

### **General Orders**

RESOLUTION #126

RESOLVED, that Edmund Huneau be and he is hereby reappointed as member of the Board of Assessment Review for a term of five years beginning October 1, 2019 thru September 30, 2024.

Offered by Councilman Marble  
Seconded by Councilman Boudreau

Councilman Ball yes  
Councilman Boudreau yes  
Councilman McClement yes  
Councilman Marble yes  
Supervisor Lawler yes

RESOLUTION #127

WHEREAS, the Town of Waterford operates a Section 8 Housing Choice Voucher Program funded by the U.S. Department of Housing and Urban Development, and

WHEREAS, the Town of Waterford is required by the U.S. Department of Housing and Urban Development to prepare and adopt a written PHA Plan that establishes local policies for administration of the Section 8 Housing Choice Voucher Program in accordance with regulations of the U.S. Department of Housing and Urban Development, and

WHEREAS, the Town Board of the Town of Waterford has caused a written PHA Plan to be prepared establishing local policies for administration of the Section 8 Housing Choice Voucher Program in accordance with regulations of the U.S. Department of Housing and Urban Development, and has reviewed such written plan,

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Waterford hereby adopts the Five Year PHA Plan starting in 2020 for operation of the Town of Waterford Section 8 Housing Choice Voucher Program.

Offered by Councilman Ball  
Seconded by Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman McClement yes  
Councilman Marble yes  
Supervisor Lawler yes

RESOLUTION #128

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to execute Change Order #1 in the amount of \$10,450.00 associated with the Town's contract with Gorman Brothers for the reclamation and paving of Industry Drive.

Offered by Councilman Boudreau  
Seconded by Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman McClement yes  
Councilman Marble yes  
Supervisor Lawler yes

#### RESOLUTION #129

WHEREAS, an assessment roll has been prepared by this Board for and in connection with the improvements of Sewer District Number 1 for the Town of Waterford, consisting of the general sewers and the establishment and equipment of the sewage disposal plant, the roll was completed on September 1, 2019 and filed with the Town Clerk on this date, and

WHEREAS, the Town Clerk has given due notice to the Comptroller of the assessment roll and of where and when this board would meet to hear objections to the roll and to review, correct and amend the roll if necessary, and

WHEREAS, the Notice was published in the Schenectady Gazette newspaper and the Saratogian, both newspapers having circulation in the Town of Waterford and the latter being published in Saratoga County and the Town Board met at the time and place specified and the hearing was held upon the assessment roll,

NOW, THEREFORE BE IT RESOLVED, that the Town Clerk be and she is hereby instructed to annex to the assessment roll a warrant which is to be signed by the Supervisor and countersigned by the Town Clerk, commanding the Tax Collector and the Saratoga County Treasurer, to collect from the persons named in the assessment roll, the sum opposite their names to pay the same to the Supervisor of the Town.

Offered by Councilman Boudreau  
Seconded by Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

#### RESOLUTION #130

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Waterford Town Court to apply for a Unified Court System Justice Court Assistance Program grant for the 2019/2020 cycle in an amount up to \$30,000 to facilitate further courtroom enhancements.

Offered by Councilman Marble  
Seconded by Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman McClement yes  
Councilman Marble yes  
Supervisor Lawler yes

#### RESOLUTION #131

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to pay the invoices of Toshiba America Business Solutions without the necessity of pre-audit by the Town Board for the year 2019.

Offered by Councilman Boudreau  
Seconded by Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman McClement yes  
Councilman Marble yes  
Supervisor Lawler yes

#### RESOLUTION #132

RESOLVED, that the Friends of the Library be and they are hereby authorized to use the Waterford Community Center on October 21, 2019 and October 22, 2019 from 4:30PM to 7:00PM for a decorating program with Cornell Cooperative Extension; and

Be It Further Resolved, that the insurance bond requirements are hereby waived.

Offered by Councilman Marble  
Seconded by Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman McClement yes  
Councilman Marble yes  
Supervisor Lawler yes

#### RESOLUTION #133

RESOLVED, that the Town Board meeting regularly scheduled for Tuesday, November 5th be rescheduled to Monday November 4th at 7:00 PM at the Community Center due to election day.

Offered by Councilman Boudreau

Seconded by Councilman McClement

Councilman Ball yes

Councilman Boudreau yes

Councilman McClement yes

Councilman Marble yes

Supervisor Lawler yes

#### RESOLUTION #134

WHEREAS, On August 20, 2019 the Governor passed a law amending the domestic relations law to waive the state fee on marriage licenses for active duty members of the U.S. armed forces; and

WHEREAS, the legislation further authorizes a town or city to waive the portion of the marriage license fee for active duty members of the U.S. armed forces for which the town or city is entitled;

NOW THEREFORE BE IT RESOLVED, that the Town of Waterford does hereby waive the local fee it is entitled on marriage licenses for active duty members of the U.S. armed forces; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Offered by Councilman McClement

Seconded by Councilman Marble

Councilman Ball yes

Councilman Boudreau yes

Councilman McClement yes

Councilman Marble yes

Supervisor Lawler yes

#### RESOLUTION #135

**WHEREAS**, the Town Board of the Town of Waterford had previously resolved to authorize the purchase of twelve (12) body worn cameras from Linstar, A Division of IdentiSys, Inc. as per Town of Waterford, Town Board Resolution #110, and

**WHEREAS**, no formal contract has been signed and the Town Board has determined to reexamine other sources for the purchase of said equipment,

**NOW THEREFORE BE IT RESOLVED** that said authorization of the Supervisor to sign an agreement with Linstar for the purchase of the body worn cameras is revoked and otherwise nullified.



Offered by Councilman Ball

Seconded by Councilman Marble

Councilman Ball yes

Councilman Boudreau yes

Councilman McClement yes

Councilman Marble yes

Supervisor Lawler yes

Councilman McClement clarified that the program the library will be holding at the Community Center, which was voted on earlier, will not actually be held on two nights. We are still waiting for confirmation on whether it will be held on October 21<sup>st</sup> or 22<sup>nd</sup>. The Library was waiting to hear back from Cornell Cooperative Extension. Please check with the Library to confirm which night the event will be held.

After a board discussion, the following resolution will replace the one previously voted on.

#### RESOLUTION #136

RESOLVED, that the Town Board meeting regularly scheduled for Tuesday, November 5th be rescheduled to Thursday November 7th at 7:00 PM at the Community Center due to election day.

Offered by Supervisor Lawler

Seconded by Councilman Boudreau

Councilman Ball yes

Councilman Boudreau yes

Councilman McClement yes

Councilman Marble yes

Supervisor Lawler yes

#### **OTHER BUSINESS**

Supervisor Lawler appointed Jim Bowen to a position of Commissioner to the Waterford Water Authority. This is a Supervisor's appointment and does not require approval by the Board.

Supervisor Lawler stated that the Board needed an Executive Session to discuss a personnel matter. They do not anticipate taking any further action when the Executive Session is over. Anyone who wishes to stay is welcome to do so, this may take some time.

At 7:50 PM Councilman Boudreau made a motion to adjourn to Executive Session seconded by Councilman McClement. All voted in favor.

Respectfully submitted,

Mary Shannon Carrigan  
Town Clerk