

At the Town Board Meeting of the Waterford Town Board held on July 2, 2024 at the Waterford Town Hall 65 Broad Street, Waterford, NY and via Zoom at 7:00 P.M the following transpired:

Those present:

Councilman James Boudreau

Councilman Brian Brusio

Councilwoman Laurie Marble

Councilman Frank McClement- joined the meeting at 7:03PM

Supervisor David Ball

### **Communications and Petitions**

- Notice from Parks & Trails New York- “Cycle the Erie Canal” Bicycle Tour July 6-14, 2024 *Read and filed*

### **Action on the minutes of previous meetings as follows:**

Minutes of the Town Board Meeting of June 4, 2024 and Agenda Meeting of June 25, 2024 have been distributed to the Board. A motion was made by Councilwoman Boudreau, seconded by Councilman Brusio to accept the minutes as presented. All voted in favor of the motion.

### **Committee Reports**

Supervisor Ball read the financial report, Petty Cash Report and Abstract Report for the month of June 2024. The audited vouchers totaled \$470,900.78 and the payments in advance of audit totaled \$42,642.91. The petty cash report totaled \$40.61. Councilman Boudreau made a motion to accept the financial reports as read and pay the bills seconded by Councilman Brusio. All voted in favor of the motion.

### **Committee on Highway, Wastewater Treatment, Water Authority, Cemetery, Museum and Town Historian**

Councilman Boudreau read the Highway Department report for June as submitted by Highway Superintendent Tony Lubas.

Annual school for Highway Superintendents was completed. One downed tree was removed from Fulton Street and three from the bike path along with washout repair. A dead tree was taken down and removed from Lock 2 Park. Sewer main inspections were completed on 130 Broad Street, Clemente Lane and Canal Street. The Sewer Jet/Vac truck was used to clear a sewer main on Clemente Lane. The dock bridge was re-installed at the Harbor Visitor Center. The mulchhog was used for roadside overgrowth on 1st Ave, Arch Street, Clemente, Roberts, Birch Glen, Mallards North and South, Museum, and Fulton Street. A honey bee hive was relocated at the Saratoga Ave Cemetery. Painting was done at the Clement Park building along with the swing sets at town parks. Handicap lift was re-installed at the town pool. All town ball fields and parks were mowed and maintained. Manhole repair was completed on Middletown Road. Manhole inspections were done on Saratoga Ave, Broad, 3rd and 6th Street. 6 manhole frames were replaced on Saratoga Ave and a culvert pipe was replaced on 4 Barley Ct. All vehicles and equipment continue to be serviced and repaired. 120 yards of trash was collected. 10.5 tons of binder was used for road repair. 240 Yards of green waste was collected. The

Highway Department responded to 26 service requests and processed 104 Dig Safe requests with 2 emergencies.

Councilman Boudreau read the Wastewater Department /WPCF Operation Summary for the month of June 2024. Average Influent Flow: 727,000 gallons/day

Monthly rainfall: 5.04" at the treatment plant

We removed: 14,000 gallons of sludge to Albany County 54,000 gallons of sludge to Saratoga County

Alarms answered: 8 Power-4 , Flow-4, Mechanical-0 Wipes/hygiene-0

Normal Maintenance:

Checked all pump stations and cleaned floats as needed.

Continued maintenance of outside grounds, equipment, and vehicles.

Removed influent primary grease from primary clarifiers and weirs on weekly basis.

Used the VAC truck to clean out the James Drive, Murray Ave and Sage Road pump stations.

Drained, cleaned, inspected, and put the river side final clarifier back into service.

Replaced a fuse and bad sensor on the U.V. system and all is back in good working condition.

The department took delivery of the new 2025 Mack tanker/honey dipper truck. It will be placed into service sometime during the week of July 8<sup>th</sup>. This truck will replace our 1997 Ford tanker which has more than served the taxpayers of Waterford well. The cost of this front line vehicle was \$207,314.03 which came from monies that the Town received from Momentive. No taxpayer money was used for this purchase. The report was submitted by Chief Operator Craig Falcone.

The Councilman then read the monthly update from the Waterford Water Commissioners Water Consumption - The Water Works delivered approximately 32,024,711 gallons or 1,033,055 gpd of water during the month.

Water Distribution System Work - The staff completed approximately 62 dig-safe utility locations as well as 58 service calls during the month. In addition to calls, staff calibrated & maintained equipment, completed monthly water testing, and completed meter reading. Meter Installation-Staff continues to reach out to residents and schedule replacement of old meters with drive by read meters. Staff have logged 2817 meters or 85% installed to date.

Hydrant Maintenance- Hydrant Flushing is complete. If there are any questions or concerns, we can be reached through our website [www.waterfordwater.org](http://www.waterfordwater.org) or by phone 518-237-0422.

Get the Lead Out-Water Commissioners have completed the Engineering Study on the Lead Service Line Inventory and have filed it with the NY State Drinking Water Revolving Fund for grant consideration. Log onto our website to view the customer interface that enables customers to view their service line status.

Councilman Boudreau then read a report from the Town Historian Russ Vandervoort. We started the video recording of the "mule era" Champlain Canal in Waterford. We have high expectations for this production, which may take most of the summer to complete.

I have two presentations in July, one for the Saratoga County History Center and one for Clifton Park Library.

I am a candidate to participate as a presenter in the Empire State College Adult Life Learners Program." (ALL) I was involved in it Pre Covid. They have partnered with the History Center to restart the program.

Waterford native Robert Van Alstine has two books out. They are available at the Waterford Museum. Book One is a definitive History of the Waterford School System. Book Two concerns students, faculty, and staff who share their memories of "Learning Under the Dome," which is the name of the book. Bob has done his research on this book. I helped him a little bit.

The Councilman then read an update from the Waterford Historical Museum as submitted by Elliot Gnrirrep.

WHMCC wants to thank everyone who came out to Robert Van Alstine's book signing last week. We still have copies of his books "Learning Under the Dome: Memories of School 1 (1950 to 1963) and "Learning Under the Dome: History of Public Education in Waterford {Inception to 1963}" available for sale in our gift shop.

We will be hosting a lecture and book signing with maritime archaeologist and historian, Joseph W. Zarzynski on Tuesday July 16 from 6:00 to 7:30 PM. Zarzynski will present his book "Fort William Henry's Moments in Time" while sharing informative stories about Fort William Henry and its grounds. Tickets are \$10 and will be sold at the door but can also be reserved through phone call or email. [518-238-0809](mailto:518-238-0809) / [whmcc183Q@gmail.com](mailto:whmcc183Q@gmail.com)

We are open for the season with regular hours Thurs-Sunday 11:00 to 3:00. Our current temporary exhibit is "Locks & Rivers: Paintings of Waterford" by local artist Robert Moylan.

As an aside for the town the Collections Committee would like the board to know we have completed a needs assessment through the Documentary Heritage & Preservation Services for New York. This assessment will make the museum eligible for many more grant opportunities as well as serve as a guide for the next steps to get the museum back up to speed.

### **Committee on Public Safety, Emergency Services, and Liaison to Village**

Councilman Brusio read the Monthly Activity Report for the Northside Fire District, the F.B Peck Hose Company by Chief Jared Gardner. Members of the Northside Fire District responded to 16 medical related incidents and 5 firematic related incidents. Members of the Northside Fire District completed 14 hours od training throughout the month of May. Members participated in live fire training at the Saratoga County Fire Training Center. Memebers also participated in advanced vehicle extraction traing which was located at the firehouse. The depaerment is continuousl;y looking for a new membership. Stop in on any Wednesday night at 6:30PM to inquire.

The Councilman then read a report from Tracy Weir, the Chief of Operations for the Waterford Rescue Squad for the month of June. The calls are up by 29 from last year. The Safe Sitter class was postponed due to lack of interest. We will see about hosting it on a Saturday instead of a Friday to see if that will generate more interest.

One of our CPR instructors provided CPR recertification for 3 of the town's lifeguards.

We had a mechanical issue with one of the ambulances while on the scene of a call. Thankfully members of Northside Fire Dept. were on scene with us and were able to go back to our station to get our other ambulance for us to transport the patient. Thank you to them and the Waterford Police Officers on the scene who arranged to have it towed to the Ford dealership for us while we treated and transported the patient. The ambulance has since been put back into service after the injection control sensor was replaced. We have a new ambulance on order since April of 2023, which will replace that one but delivery date of it isn't expected to be until January of 2025.

We had a good turnout for the blood pressure clinic at Van Schoonhoven. We will continue to do them monthly there and at the senior center.

Councilman Bruso went on to read the summary of police activity during the month of June 2024. There were 29 arrests, 138 traffic tickets, 11 motor vehicle accidents and 594 calls for service

Other activity:

Officer Espey graduated the Zone 5 Law Enforcement Academy Basic School and will now be commencing his Departmental field training which consists of 12 weeks of supervised patrol.

Officer Volpe and Officer Deltoro began their academy training at the Zone 5 Law Enforcement Academy.

Bike patrols and foot posts continued throughout the month. A total of 30 man hours were spent with patrols concentrated in the Village and waterfront areas along with various neighborhoods across town.

Officers completed bi-annual firearms training and also received a refresher on use of force laws.

Officer Gibbins has begun the process of meeting with vendors and sales representatives from various companies in relation to plate reader purchases using funds from the previously awarded DCJS Law Enforcement Technology Grant.

This report was submitted by PSC Michael Shudt.

### **Committee on Veterans, Grants and Funding, Special Projects, Town Hall and Seniors**

Councilman McClement read the Waterford Community/Senior Center report for the month of June as submitted by Eileen Haldeman, Director.

#### Grocery Transportation

Shoppers-28

Hours-16

Miles-80

Medical Appts -23

CNX- 13

Miles- 729

Hours 48.25 Attendance- 304 New Members- 2

#### Vehicle Mileage

2009 Ford Van 92647

2015 Ford Bus 102,715

2018 Chevy Bus 10,985

In the month of June, scheduled daily Center activities took place. Our Seniors Group newly elected officers have been installed this month. It is certain that they will promote the group's success through fostering a sense of belonging for all.

We have been enjoying some fun activities and events this June. Thanks to Stewarts Corp. for their Make Your Own Sundae donation. We had a great turnout for this fun

summer activity. There were some June trips that our group went on as well. We had a great time up in Lake George enjoying a scenic cruise and lunch on the lake and we also went to lunch at the Klamr Tavern in Halfmoon a few weeks later. In July we look forward to our summer picnic on the patio, and another trip club adventure as we will venture up to Lake Luzerne to experience the Painted Pony Championship Rodeo. More trips to come in the following months.

We have some new visitors coming to the Center in this month of July as our community kids are being treated to some awesome activities and field trips, thanks to Saratoga County Office of Aging and Youth.

Our kids gardening program was lots of fun and most of the kids want to continue to come to the Center to tend to the gardens this summer. Thanks to our Senior volunteers for helping out to make this program a success. It was great to see the interaction between the youth and seniors getting together to enjoy this unique experience. As always, please contact the Center at 518-235-8500 if you would like further information on events held here at the Center.

Councilman McClement spoke of the partnership between the Town and Saratoga County Department of Aging and Youth for this program. Eileen has done a great job as liaison, as well as Laurie. This program is generational and the costs are covered by the County, with no cost to the Town. The County has taken in interest in Waterford and this is a credit to our staff here at Town.

Councilman McClement stated on the Veterans side, the Saratoga County Veterans Service Agency and Peer Connection invite you to join us Saturday July 27, 2024 for a guided bus tour of the Saratoga Battlefield 10am-12:30pm, followed by a BBQ at the Therapeutic Horses of Saratoga 1-4pm. Contact Erin at (518) 884-4999 to register. This is a free event open to all Veterans and families.

The Councilman stated that the clock tower was painted and looks great. The roof project is moving along, they are ready to start. Thank you to Ben and Supervisor Ball for their help.

#### **Committee on Youth, Playground, Pool, Festivals, Library, WHUFSD, Visitor Center and Building Department**

Councilwoman Marble stated that Movie Night last Friday night was a success. I want to thank our "Team" for getting us started and cleaning up afterwards. We had musicians and singers including our own senior director during our jam session. Plenty of lawn games before the movie as well. It was a beautiful night.

We have three more movie nights set up weather permitting, July 12, July 26 and August 16.

The Pool and Park are now open and in full swing. Please note the pool hours, seven days a week 12pm-6pm and it is for Town residents. There is no charge again this year. Clement Park is open with counselors there from 10am-2pm Mon - Friday. There is a calendar on the town website.

Congratulations to the Class of 2024. The graduation ceremony can be viewed through the school website. Special congratulations to the Valedictorian Cassidy McClement.

The school parking lot is going to be paved this summer and the school is going to have some other renovations over the summer. The playground is closed during the paving project. There is a BOE meeting tonight.

The Summer School session begins on July 8th.

Councilwoman Marble read an update on the Waterford Library from director Timothy McDonough. Darcey Larrabee has joined the library staff as a part-time community outreach coordinator. She will be helping the director, staff and library board identify opportunities to increase our community engagement, both in and outside the library walls.

Both the Adult and Children's Summer Reading Programs are off and running and have numerous people signed up for both! The Adult program is new this year and participants who read 5 books or more will receive a library branded tote bag and an entry to our raffle basket drawing. Additional entries can be earned by providing one word reviews of the books they read! Children's summer reading programming will begin next week. Check our social media pages and website for more details or contact Liz Albanetti at the library. Liz will also be visiting the school summer program regularly for stories and crafts.

The library has recently completed an upgrade of its HVAC systems. Adams Heating and Cooling installed a new furnace and heat pumps, as well as new AC towers outside. We anticipate significant savings on our energy costs as a result.

Did you know you can check out fishing poles or a corn hole game with your library card? How about a wi-fi hotspot or a museum pass? The library has all sorts of things available to enhance your enjoyment of summer!

Finally don't forget that the library welcomes Capital Roots each week with a delivery of fresh produce and other items. Deliveries take place each Wednesday around 11am, and all are welcome to take advantage of what's available each week.

The Councilwoman then read the Waterford Harbor Center report for June as submitted by Director Jeffrey Cleary. Our annual Independence Day fireworks celebration will be held on Friday, July 5th. Johnny Rabb and His Big Band will perform prior to the fireworks. The legendary Tugboat Roundup will return to the Port of Waterford on September 6, 7 and 8.

Sunday June 2nd was the first Farmers Market of the year. The farmers market will be held every Sunday from 9am to 1pm.

The electric replacement project is complete with power returned to both docks which are now fully opened.

For the month of June, we welcomed 185 vessels from 33 states, the District of Columbia, 4 Canadian Provinces, as well as New Zealand. To date we have hosted 308 vessels. Our volunteer corps contributed 408 hours in the month of June and for the season to date total of 711 hours. Thank you.

Councilwoman Marble read the monthly report from the Building and Zoning Official Ben Akin. There were 15 building permits issued, 27 Onsite construction inspections completed, and 1 stop work order. There were 2 orders to vacate issued, 2 orders to remedy for overgrowth and 2 inspections for a property that had previously been vacated allowing use of the property again for the owner. There were 15 stops for

overgrowth and 10 stops for curbside trash. There were 2 fire calls and 3 calls for dumping items.

Final inspection on the paint work completed on the clock tower on town hall. The town hall flooding has consumed a good amount of the end of the month.

I would like to thank Quick Response for all of their help so far with the town hall flood. Also a huge thank you to the Highway Department for stepping up at such a short notice.

### **Supervisor's Report**

Supervisor Ball invites everyone to come and enjoy fireworks on Saturday at the Visitor Center and the music of Johnny Rabb beforehand at 6:00PM. He hopes everyone stays safe during the holiday. The Supervisor thanked Ben Akin for all his help at Town Hall this past week.

Supervisor Ball spoke of the tragic accident that happened this past weekend and unfortunately a life was lost. He thanks the emergency services, the Waterford Police Department and everyone who responded.

### **General Orders**

#### **RESOLUTION #95-2024**

WHEREAS, the Town Clerk maintains a Petty Cash Fund of \$100.00; and  
WHEREAS, the purpose of the petty cash fund is for low dollar miscellaneous purchase of supplies, reimbursement of out of pocket employee expenses, and making change, all subject to Audit; and  
WHEREAS, the Town Board has recommended that the Town Clerk Petty Cash Fund be increased to \$200.00 due to the overall cost increase of general supplies and goods; NOW  
THEREFORE BE IT RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the increase of the Town Clerk Petty Cash Fund from \$100.00 to \$200.00.

Offered by Councilwoman Marble  
Seconded by Councilman McClement

Councilman Boudreau yes  
Councilman Brusio yes  
Councilwoman Marble yes  
Councilman McClement yes  
Supervisor Ball yes

#### **RESOLUTION #96-2024**

RESOLVED, that the Town of Waterford/Location Code 30096 hereby establishes the following as the standard work days for the elected and appointed officials listed below and will report the following days worked to the New York State and Local Employees' Retirement System based upon the Record of Activities submitted by these officials:

Town Board Member, Francis S. McClement, 6 Hour Standard Work Day from 1/1/2024 – 12/31/2027, 3.48 days worked to be reported each month.

Town Clerk, Mary Shannon Carrigan, 6 Hour Standard Work Day from 1/1/2024 – 12/31/2027, 20 days worked to be reported each month with 4 pay dates and 25 days worked to be reported each month with 5 pay dates.

Offered by Councilwoman Marble  
Seconded by Councilman Boudreau

Councilman Boudreau yes  
Councilman Brusio yes  
Councilwoman Marble yes  
Councilman McClement yes  
Supervisor Ball yes

Supervisor Ball opened the meeting up for comment.  
There were none

Town Clerk Carrigan spoke of the annual Dragon Boat Festival which will be held on Saturday August 3<sup>rd</sup>. There is still time to register a team. This is fun event that raises money for a great organization, To Life! More information can be found on the Town website.

Supervisor Ball asked Commissioner Shudt if he would extend a thank you on behalf of the Town Board to all the different departments that came to assist during the accident this weekend.

Councilwoman Marble made a motion to close the meeting at 7:40PM seconded by Supervisor Ball. All voted in favor of the motion.

Respectfully submitted,

Mary Shannon Carrigan  
Town Clerk