

At the Town Board Meeting of the Waterford Town Board held on September 7, 2023 at the Waterford Town Hall 65 Broad Street, Waterford, NY and via Zoom at 7:00 P.M the following transpired:

Those present:

Councilman David Ball
Councilman Laurie Marble
Councilman Frank McClement
Supervisor John Lawler

Absent:

Councilman James Boudreau

Communications and Petitions

- Resignation of Crystal Orton, Court Clerk
- Federal Energy Regulatory Commission regarding School Street Dam conduit removal

Supervisor Lawler thanked Crystal on behalf of the Town Board and Court. She has been an exemplary employee, she has a great personality and was a great addition to the Town. She will be sorely missed and we wish her the best of luck in her next chapter.

Action on Minutes of Previous Meetings as Follows

Minutes of the Town Board Meeting of August 1, 2023 and Special Meeting of August 15, 2023 and Agenda and Special Meeting of August 29, 2023 were presented to the Board. A motion was made by Councilman Ball, seconded by Councilwoman Marble to accept the minutes as presented. All voted in favor of the motion.

Committee Reports

Financial Report and Submission of Bills and Petty Cash

Supervisor Lawler read the financial reports for the month of August 2023. The audited vouchers totaled \$ 501,046.91 and the payments in advance of audit totaled \$36,427.58. The petty cash report totaled \$40.39. A motion to accept the financial report, pay the abstracts and reimburse petty cash was made by Councilman McClement and seconded by Councilwoman Marble. All voted in favor of the motion.

Supervisor Lawler stated that Councilman Boudreau is on a much needed vacation and Councilman McClement will step in to read his reports this evening.

Committee on Highway, Wastewater Treatment, Water Authority, Cemetery, Museum and Town Historian

Councilman McClement read the Town Highway Department report for August.

All town ball fields and parks were mowed and maintained. All vehicles and equipment continue to be serviced and repaired.

The Jet Vac truck was used to clear a sewer main on Saratoga Ave and vac storm water catch basins in multiple locations.

Storm water culvert pipes were replaced on 10 Harvest Way and 3 Morgan Lane.

Paving was completed on Partridge Lane, Towpath, Paddlewheel Court, Packetboat, Erie, Riverboat Landing, and Steamboat Landing. Storm water drainage improvements were made on Timber Drive, Morgan Lane, James Drive and Harvest Way.

Fallen trees were removed at the Waterford bike path, Sugarloaf Pond, and Middletown Road ball fields.

The handicap lift was put into storage at the town pool. Two dead end signs were installed on Bells Lane.

Railroad Bridge clearance signs and safety markers were installed on Davis Drive and Arch Street.

2.5 Tons of Type 7 Blacktop was used for storm water drainage repair.

6 Yards of top soil was used for lawn repair after paving. 120 Yards of trash was collected.

30 Yards of scrap metal was collected. 300 Yards of green waste was collected.

The Highway department responded to 24 service requests and processed 32 Dig Safe requests with 7 emergencies. We would like to remind everyone the next trash drop off day and electronic recycling is September 16th 8AM to 1PM. If you have any questions please call the Highway Department at 518- 235-3413.

Councilman McClement then went on to read the Wastewater Department report for the month of August. WPCF Operation Summary for the month of August, 2023 Average Influent Flow: 1,163,000 gallons/day

Monthly rainfall: 5.42" at the treatment plant. We removed: 10,000 gallons of sludge to Albany County 58,000 gallons of sludge to Saratoga County

Alarms answered: 12 High Flow-6, Power-4, Mechanical-2, Testing -0

Normal Maintenance:

Checked all pump stations and cleaned floats as needed.

Continued maintenance of outside grounds, equipment, and vehicles.

Removed influent primary grease from primary tanks and weirs on weekly basis.

We used the tanker to clean out the sewage pump pit at the Waterford-Halfmoon School. They will be repairing their ongoing issues or will be using a septic hauler from now on to do this.

We used the Vac truck to clean out the Front St, James Drive, Drake Court, and Sage Road pump stations.

We drained, cleaned, inspected, and installed a new tank drain valve in the effluent/chlorine contact tank and put it back into service.

We drained, cleaned, inspected, and installed new flight scraper rail covers in Primary clarifier #1 and put it back in service.

We lowered the pressure in the UV disinfection cleaning system and it cleared up the intermittent system problems.

The A-Team installed a new pump at the Mechanicville Road pump station and will install the new pump rails when the hanger brackets come in.

We here at the Wastewater Department are happy to announce that The Town of Waterford has ordered the new tanker/honey-dipper truck. Our current vehicle is a 1997 and residents can be assured we have gotten our monies worth out of its use over the last 26 years. The new truck is expected to be delivered and put into service in the late first quarter/second quarter of 2024.

The Wastewater Department would like to remind residents to please refrain from dumping/flushing wipes and other non biodegradable materials down your toilet or through your

garbage disposals. Please look on the Towns website for more information. This report was submitted by Craig F. Falcone, Chief Operator.

The Councilman then went on to read the Water Commissioners monthly report.

Water Consumption - The Water Works delivered approximately 30,645,023 gallons or 988,549 gpd of water during the month.

Water Distribution System Work - The staff completed approximately 60 dig-safe utility locations as well as 87 service calls during the month. In addition to calls, staff calibrated & maintained equipment, completed monthly water testing, and completed meter reading.

Meter Installation - Staff continues to reach out to residents and schedule replacement of old meters with drive by read meters. Staff have logged 2716 meters installed to date.

Hydrant Maintenance - Maintenance and painting is in progress; we have painted over 250 hydrants so far. If there are any questions or concerns, we can be reached through our website www.waterfordwater.org or by phone 518-237-0422.

Get the lead out - The staff continues to make rapid gains towards finishing our Service Inventory Report for the NYS DOH. We are still on track to finish the report this summer, we are well ahead of the required reporting date. More to follow.

Committee on Public Safety, Emergency Services, and Liaison to Village

Councilman Ball thanked the Waterford Rescue Squad, Waterford Police Department, Waterford Fire Department and Northside Fire Department for their assistance with a rescue at Peebles Island recently, and they are ready to offer their services during the upcoming Tugboat Roundup. Councilman Ball went on to say that Officer Muizzi is close to completing his training, and Sgt. Shudt just reached his 25th Anniversary with the Department.

The Councilman then read the summary of police activity for August 2023. There were 55 arrests, 275 traffic tickets, 9 motor vehicle accidents and 649 calls for service.

Other Activity: All Officers received training on field interviews and body language. The Department received an award from Lexipol for excellence in online training. The Investigation Report is also available, there were 10 cases opened in August, 2 closed.

Committee on Veterans, Grants and Funding, Special Projects, Town Hall and Seniors

Councilman McClement read the August 2023 Waterford Community/ Senior Center Monthly Report.

Transportation: Grocery bus: Shoppers – 51, Miles – 139, Hours - 20

Medical Appts.: Clients – 32, CNX – 14, Miles - 889.3, Hours - 80.7

O/D Readings

2009 Ford Van - 89599.4

2015 Ford Bus - Medical / 97892.9

2018 Chevrolet Bus / 24 Passenger – 9262

Attendance- 355, New members- 2

In this month of August, the Seniors have been busy with the scheduled daily Center activities.

Some highlights for the month included the completion of the Kids at Heart Program. We enjoyed the annual clam steam, a dance presentation, the fruits and veggies program and a trip on the Dutch Apple Cruise.

Additionally, in conjunction with the Waterford Rescue Squad, we began the new Blood Pressure Clinic program, which will be held on the third Tuesday of the month at the Center from 1130 am- 1230 pm. This new program is open to anyone in the community.

Looking forward to the fall, we will be attending the Saratoga County Annual Picnic at the fairgrounds which will be held on Thursday September 7. On Tuesday September 26 the Alzheimer's Association will present a program entitled "Healthy Living for the Brain and Body", tips from the latest research. Our new embroidery class will start up on September 22 as well.

Come to our much-anticipated Tug Boat Round Up September 8-10. See the Tugboat Parade from the Port of Albany to Waterford Harbor on Friday evening. All Weekend enjoy music, tours of vessels, lectures, vendors, food and the best fireworks around at the Waterford Harbor Visitor Center. Visit us at our raffle table this year and enter to win scratch offs and gift cards. We will have on hand a display of our one of a kind upcycled jewelry as well.

Lastly, The Waterford Seniors are running a day trip to Turning Stone Casino on Thursday, October 19th, leaving the Waterford Senior Center at 8:00 am and leaving Turning Stone for return to Waterford at 5:00 pm. The cost is \$25 with a \$25 bonus given at the Casino. The trip is now open to senior citizens (55 and older) who NOT members of the Waterford Center. Sign-up will be on Wednesday, September 13th from 10:00 am to noon at the Waterford Senior Center. For further information on any of these events, please call the Center at 518-235-8500. This report was submitted by Eileen Haldeman, Director Waterford Community/Senior Center.

Committee on Youth, Playground, Pool, Festivals, Library, WHUFSD, Visitor Center and Building Department

Councilwoman Marble stated that we did some upgrades at the pool this summer including a new ADA compliant handicap chair lift. The boys and girls locker rooms received some well-deserved new toilets and sinks and we also got new fixtures to be able to use the water fountain. We still have some more repairs to be done in the spring before the pool opens.

We had a successful park program this summer with the Kids at Heart Program. This program was working with seniors and children using a box with a variety of activities provided by the Saratoga County Office of the Aging. We rotated between Clement Park and the Pool. It was a lot of fun.

This summer we put on 3 movie nights at Sugarloaf Pond. The last one we started a little earlier and turned it into more of a family night out. We had Frankie Lessard playing some music, Kona Ice came with snow cones, the Rescue Squad was doing a CPR challenge and Northside Fire brought a fire truck up to the pond. We also brought out the cornhole games. Big thanks to Paul Terry the Movie Master for helping me each of these nights setting up and taking down the movie theater.

Councilwoman Marble then gave an update from the Waterford Halfmoon School. School is back in session which means so is the sports season. Please check the school website for the schedule for all of the sports. There is a sports booster meeting at the school in the Library. One of the topics on the agenda is Fordian Fever weekend. The BOE meetings are on the website as well. I wish everyone a great school year and a great sports year!

The Councilwoman read a report from Timothy McDonough, the Waterford Library Director. The youth services librarian Liz Albanetti has two program series this month on Tuesdays and Fridays. Tuesday is called Craft and Play, and each week between 3-5pm, children and families

are invited to visit the library various activities, including a craft box program, Legos and Pix Brix, and Perler Beads. On Fridays we offer Friday Fun Time starting at 10:30am for babies, toddlers and pre-schoolers. Activities include a Therapy Dog Storytime, Parachute Play and Flannel Storytime. Different activities each week. Please contact Liz at the library for complete information, which should also be available on our website and social media.

Our next Crafternoon adult craft activity takes place on Saturday Sept 23rd. Judy from TreeCycled Crafts will be here to demonstrate how to make book page dragonflies. The program begins at 10:30 and registration is requested. Please contact Tara at the library for all the details.

The Farm2Libraries Produce Pantry here at the library has been very busy all summer. We are requesting that any community gardens that might have extra produce consider sharing with their neighbors here at the library. Produce can be dropped off here during regular service hours, please do not leave it outside the door!

The library will be part of the Fall Farmer's market schedule for 2 more dates, September 17th and October 1. That means two more chances to participate in our Waterford History Trivia contest! Visit our table at the market for all the details!

The next Board of Trustees meetings will take place on Tuesday Sept 12th and Tuesday Oct 10th at 6pm at the library. All meetings are open to the public.

The Councilwoman then read the monthly recap for the Waterford Harbor Visitor Center from Director Jeff Cleary.

The Deck repair and replacement program continues on our ageing docks.

The Dragonboat festival was held on Saturday, August 5th. Hundreds of participants and spectators enjoyed a magnificent day and the Town of Waterford raised \$10,000 for breast cancer causes.

On Saturday, August 26 11 the Coast Guard Cutter Hawser paid an un-announced visit to the Port of Waterford. Highway department employee, Paul Terry and Captain John Callaghan both volunteered their time to assist the Coast Guard in obtaining shore power. Thank you to both of them and it is always an honor to welcome the United States Coast Guard to Waterford.

Waterford has been designated as a safe harbor for the Coast Guard for hurricanes. Waterford is one of only 4 locations on the Hudson River that can provide 440 amperage needed to power a cutter when in port.

The legendary Tugboat Round-up will take place on September 8 11, 9th and 10th

For the month of August, we welcomed 116 boats from 26 states, 4 Canadian provinces as well as 3 from Germany and 1 from New Zealand. To date we have welcomed 636 boats from 38 States and 9 countries, including 4 Canadian Provinces. Also, in August, our volunteers recorded 490 hours of service, and 1540 hours of service year to date. Thank you.

Councilwoman Marble continued on with the reading of the monthly report from the Building Department. There were 25 building permits issued, 28 on-site construction inspections, 1 stop work order, 1 unsafe barn has been demolished from a property on Third St.. There were 21 stops for overgrowth, 16 of the stops for overgrowth have complied and there were 12 stops for road side trash. One unregistered car has been removed from a problem property.

Four hours of mandatory state training was completed and also completed training on the Town's bucket truck. There is one tenant landlord issue that is still ongoing.

Supervisor's Report

Supervisor Lawler spoke of the ongoing difficulty in finding election inspectors. This is a problem for many municipalities and we have spoken with the County Board of Elections. Due to this issue we are considering consolidating our polling locations. This will help conserve resources. We currently have eight polling sites, we are looking to consolidate down to five polling sites. We are looking to move District 5- which vote at the Emergency Team to District 4, the Peck Hose Fire House on Saratoga Avenue and we are looking to move District 6- which is at the Waterford Methodist Church to the Waterford Fire Department on 8th Street which is District 3. These sites have been great to us and we are thankful to them, we simply need to combine resources. The Board of Elections will send notices to the voters in these districts to let them know of their new polling location.

General Orders

RESOLUTION # 129

RESOLVED, that the annual estimate of funds needed to be raised and levied for calendar year 2024 to pay principal and interest on obligations issued for capital expenses for Sewer District No. 1 is determined to be \$140,422.00 and be it further

RESOLVED, that the amount of the estimate of funds needed for calendar year 2024 as above determined shall be assessed on the properties in the district benefitted by the sewer improvement in accord with the laws governing such assessments, and it is further

RESOLVED, that the assessment roll for Sewer District No. 1 for 2024 benefit assessments shall be comprised of an assessment for the year for each property based on

(a) a so-called benefit charge to consist of an ad-valorem assessment upon which each \$1000.00 of assessed value of each property at a rate of \$0.0404 per thousand, and

(b) a so-called basic benefit charge of \$25.00 which shall be levied against all property in the district having access to an operating sewer line and which basic benefit charge shall be computed as follows:

1. For residential property there shall be one charge for each family unit, and

2. For non-residential property there shall be one charge for each estimated flow equivalent to a single family dwelling unit. The ordinary measure of an estimated sewage flow equivalent of a single family dwelling unit shall be water consumption in the 12 months computation of 80,000 gallons or any portion thereof, provided however, that in its discretion the Town Board in computing assessments may use an alternate estimated flow equivalent of a single family dwelling, if, in its judgment,

(a) the users ration of a sewage contribution in water consumption is substantially different from that of a domestic household, or

(b) the user has not been a consumer of public water for the entire 12-month period preceding its assessment, it being understood any such alternative measure shall be calculated to equitably reflect the user's benefit in relation to the benefit to a single-family unit.

Offered by Councilwoman Marble
Seconded by Councilman Ball

Councilman Ball yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION# 130

RESOLVED, that the proposed assessment roll for Sewer District No. 1 for the calendar year 2024 to pay principal and interest on obligations issued and capital improvements to cover financing of the district improvements in the amount of the estimate for funds needed for such year, which has been reviewed at this meeting, is considered complete and the same having been prepared by the Board shall be filed with the Town Clerk, and be it

RESOLVED, that the Board shall meet to consider objections to the assessment roll for Sewer District No. 1 filed with the Town Clerk this date at 6:55P.M. on the 3rd day of October 2023 at the Town Hall, and be it further

RESOLVED, that the Town Clerk is directed to cause notice of completion of said assessment roll and of the date of hearing, etc. to hear objections, etc., to be published in the Gazette Newspaper and in the Saratogian Newspaper, the latter being published in Saratoga County, in accord with the requirements of section 239 of the General Municipal Law and other applicable statutes, such notice shall be published at least 10 days and not more than twenty days before the date of hearing, and it is further

RESOLVED, that Notice to the Comptroller of the State of New York before with provided the comptroller and be provided at least three weeks prior to October 3, 2023, the date of hearing.

Offered by Councilman McClement
Seconded by Councilwoman Marble

Councilman Ball yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 131

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the following surplus equipment to be sold on Auctions International:

2008 Ford	F350 Dump Body
2009 Chevy	3500 Dump Body
2006 GMC Sierra	2500HD Pickup
2003 Ford	E450 Ambulance

Offered by Councilwoman Marble
Seconded by Councilman Ball

Councilman Ball yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 132

RESOLVED, that the Town Supervisor be and he is hereby authorized to enter into an agreement with Koval Electrical Contracting LLC in the amount of \$63,420.00 for electrical work on the Waterford Visitor Center docks.

Offered by Councilwoman Marble
Seconded by Councilman Ball

Councilman Ball yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 133

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to execute a contract with Yankee Trails to provide transportation for the Waterford Seniors to travel to Yankee Candle in South Deerfield, MA on November 6, 2023. Total cost - \$1,600.00.

Offered by Councilman McClement
Seconded by Councilwoman Marble

Councilman Ball yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 134

RESOLVED, that the Town Board of the Town of Waterford hereby approves the following Budget Amendments:

TOWN OF WATERFORD 2023 BUDGET AMENDMENTS TOWN-WIDE (A) FUND EXPENSES			
<u>LINE ITEM</u>	<u>APPROVED BUDGET</u>	<u>PROPOSED INCREASE</u>	<u>AMENDED BUDGET</u>
A9901.9 Transfer to Other Funds	\$0.00	\$24,767.00	\$24,767.00
Total Increase - "A" Fund Expenses		\$24,767.00	

TOWN OF WATERFORD 2023 BUDGET AMENDMENTS TOWN-WIDE (A) FUND			
<u>LINE ITEM</u>	<u>APPROVED</u>	<u>PROPOSED INCREASE</u>	<u>AMENDED BUDGET</u>
A.0599.0 Appropriated Fund Balance	\$465,000.00	\$24,767.00	\$489,767.00
Total Increase - "A" Fund		\$24,767.00	

TOWN OF WATERFORD 2023 BUDGET AMENDMENTS H(47) CAPITAL PROJECTS REVENUES 24 PASSENGER BUS			
<u>LINE ITEM</u>	<u>APPROVED</u>	<u>PROPOSED INCREASE</u>	<u>AMENDED BUDGET</u>
H(47).5031.0 Interfund Transfers	\$0.00	\$24,767.00	\$24,767.00
Total Increase - "H(47) Revenues		\$24,767.00	

Offered by Councilman Ball
Seconded by Councilwoman Marble

Councilman Ball yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 135

RESOLUTION NO. 135 OF THE YEAR 2023
OF THE TOWN BOARD OF THE TOWN OF WATERFORD ACCEPTING/AUTHORIZING
TRANSFER OF LANDS/RIGHTS OF WAY TO BE USED TO ALTER/IMPROVE BELLS
LANE

WHEREAS, the necessary landowners owning property/rights of way along Bells Lane have graciously offered to transfer to the Town all necessary portions of real property that they own at no cost to the Town in order to enhance the safety and facilitate the improvement and reconfiguration of Bells Lane;

WHEREAS, the Town Highway Superintendent has recommended that the Town accept such transfer to further ratify and memorialize the reconfiguration and improvement of the road;

WHEREAS, the proposed action is hereby determined to be an unlisted action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act and the laws and regulations of the Town of Waterford, the implementation of which action as proposed, the Town Board hereby determines, will not result in any significant environmental effects and hereby adopts the SEAF as prepared and authorizes the execution by the Town Supervisor;

NOW THEREFORE, NOW BE IT RESOLVED, that the Town Board hereby accepts the transfer and the Town Supervisor is hereby authorized to execute all necessary documents in order to effectuate the aforementioned transfer and prior transfer is hereby re-authorized and ratified with full force and effect and therefore authorizes the execution of all necessary documents, including, without limitation, all consents.

Offered by Councilman McClement

Seconded by Councilman Ball

Councilman Ball yes

Councilwoman Marble yes

Councilman McClement yes

Supervisor Lawler yes

Supervisor Lawler opened the meeting for comments for those present, and then for those on line.

On line- Quincy Rene- 40 Second Street- when will the public be able to object to the ad valorem, is it the regular grievance day?

Supervisor Lawler stated that the sewer tax – ad-valorem, is part of the Town budget. We will have a public hearing on the budget you can make comments at those public hearings.

Supervisor Lawler saw that Kim from last months meeting was on the line, he wanted to give him a follow up to let him know that the police did visit the owner of the hotel.

Councilman McClement stated that someone may question if the ad-valorem applies to Village properties as well?

Supervisor Lawler answered yes, this is applicable to all Waterford properties.

Supervisor Lawler thanked everyone for coming this evening and wished everyone a great month. Tugboat Festival is this weekend and can confirm the fireworks on Saturday will be great.

Councilman McClement made a motion to close the meeting at 7:52PM, seconded by Councilwoman Marble. All voted in favor of the motion.

Respectfully submitted,

Mary Shannon Carrigan
Town Clerk