

At the Town Board Meeting of the Waterford Town Board held on August 2, 2022 at the Waterford Town Hall 65 Broad Street, Waterford, NY and via Zoom at 7:07 P.M the following transpired:

Those present:

Councilman David Ball

Councilman James Boudreau

Councilwoman Laurie Marble

Councilman Frank McClement

Supervisor John Lawler

Communications and Petitions

- NYS Office of Energy Products Notice- the Environmental Assessment prepared for the Normanskill Hydroelectric Project, located on the Normans Kill in the Town of Guilderland NY is available for review.
- Resignation of Rachael Holbrook

Supervisor Lawler thanked Rachael; she saw us through some tough times such as the Momentive lawsuit. Rachael is a true professional and we are sad to see her go, we wish her great success in her new career. We are also grateful that Rachael has agreed to stay on as a consultant till a new assessor is hired.

Action on Minutes of Previous Meetings as Follows

Minutes of the Town Board Meeting of July 5, 2022 and Agenda and Special Meeting of July 26, 2022 were presented to the Board. A motion was made by Councilman Boudreau, seconded by Councilman McClement to accept the minutes as presented. All voted in favor of the motion.

Committee Reports

Financial Report and Submission of Bills and Petty Cash

Supervisor Lawler read the financial reports for the month of July 2022. The audited vouchers totaled \$ 261,475.63 and the payments in advance of audit totaled \$32,494.19. The petty cash report totaled \$44.70. A motion to reimburse petty cash, pay the abstracts and accept the financial reports was made by Councilman Boudreau and seconded by Councilwoman Marble. All voted in favor of the motion.

Committee on Highway, Wastewater Treatment, Water Authority, Cemetery and Museum

Councilman Boudreau read the July report from the Highway Department as submitted by Highway Superintendent Tony Lubas. A concrete pad was installed for a bench at the Visitors Center. Storm water culvert pipes were replaced at 9 Canvasback and 12 Harvest way. 26 Tons of asphalt binder was used in road preparation for paving.

6 Tons of blacktop was used in road repair. 180 yards of yard waste was collected.

120 yards of trash was collected. 30 yards of scrap metal was collected.

All town ball fields and parks were mowed and maintained.

The Highway Department responded to 22 requests for service and processed 35 Dig Safe requests.

Paving has been completed on Linda, Victor, Clemente and Roberts.

Mallards Landing North, Pheasant Run, Canvasback and Pintail are scheduled to be paved August 12th. The next Trash Drop Off will be on August 13th from 8-1. Councilman Boudreau also thanked Tony and stated that the hanging baskets along Saratoga Avenue look great, he has received a few comments to that as well.

The Councilman then read the monthly report from the Wastewater Department.

Average Influent Flow: 559,000 gallons/day

We removed: 14,000 gallons of sludge to Albany County and 54,000 gallons of sludge to Saratoga County

Alarms answered: 15 High flow-3, Power-11, Mechanical-0, Phone -1

Normal Maintenance: Checked all pump stations and cleaned floats as needed.

Continued maintenance of outside grounds, equipment, and vehicles. Removed influent primary grease from primary tanks and weirs on weekly basis.

The A-Team wired in and installed the new Grit building sump pump and changed out a faulty start contactor at the Mallards North pump station. Glen from Troy Belting completed the installations of the new alarm system components at the pump stations and the treatment plant. Tom Koval from Koval Electric removed the temporary generator transfer switch at the Canvasback Ridge pump station and installed and tested the new one.

We used the tanker to clean out the sewer collection tank at the visitors center due to a pump blockage. The Wastewater Department would again like to remind residents to please refrain from dumping/flushing wipes and other non-biodegradable materials down your toilet or through your garbage disposals. All of these types of materials should be going in with your household trash. They can not only cause backups in home piping and laterals but can cause blockages and clogging in pump stations which can cause system backups.

Submitted by Chief Operator Craig Falcone.

Councilman Boudreau read the monthly report from the Waterford Water Commissioners.

The Water Commissioners of the Town of Waterford are pleased to provide this monthly report to the Town of Waterford. Please note the following activities during the last month:

Water Consumption - The Water Works delivered approximately 36,739,000 gallons or 1,224,633gpd of water during the month.

Water Distribution System Work - The staff completed 54 dig-safe utility locations as well as 89 service calls during the month. In addition to calls, staff calibrated & maintained equipment, completed monthly water testing, and completed meter reading.

Meter Installation -Staff continues to reach out to residents and schedule replacement of old meters for replacement with drive by read meters. Staff have logged 2136 meters installed to date. We are continuing to drop off door knocker notifications, to customers who need to be changed out. Our installation efforts are being stalled by customer non-response. We are planning on introducing a meter reading fee for any locations that have not scheduled to have their old meter replaced with the new drive by meter system. Customers will be required to schedule their installation for next year by Dec 31, 2022. The fee will be applied in the New Year to customers who have not scheduled. The new program and fee cost will be introduced in September.

Hydrant Maintenance - We continue to paint as many hydrants as possible, as the summer continues. If you see a hydrant in serious need of a paint job, please reach out to the Water

Commissioners and we will put it on the top of the list. We can be reached through our website www.waterfordwater.org or by phone 518-237-0422.

Councilman Boudreau then read an update from Town Historian Russ Vandervoort.

Provided past Waterford resident Bill Paquette with information on a successful softball campaign for Camp's Champs. A team sponsored by Camp's Bar, Restaurant, and Bowling Alleys from the 1970s.

This month I had a 2 part story in Saratoga County History This Week on the Nolan Sisters of Waterford. They were alleged to have poisoned 3 family members in the 1880s, but were tried and acquitted in a sensational trial.

Spoke with past Waterford resident John Gould, now living in Georgia. Was able to provide him with a newspaper story from a 1968 Beautification Project that he worked on one summer near the King's Canal.

Spoke with potential new Waterfordian Lou Caruso, no relative to the Waterford Caruso's. However, if you attended the old school in either Northside or the Village after 1957 and used a locker, those lockers were sold to Waterford by Lou's grandfather. He is buying property in Waterford; I was able to provide some historical info on the property.

Had a conversation with a woman named Becky from Saratoga County. They are hosting a history-themed SK, which is not a race. They are doing a 1K in 5 different Towns. They will be historical walks, and Waterford will be the 1st of 5 Towns on September 30.

Attended 3 events at the Saratoga County History Center. One was Saratoga's influence on the history of potato chips. Another was on the Hotels of Ballston Spa. The presenter of that program has some info he is sharing with me on the Lion Tavern and Hotel in Waterford. I am providing him with Champlain Canal info. The 3rd event was the great-great-granddaughter of Solomon Northup spoke at the Brookside Museum. Solomon was a freeborn African American from Saratoga who was kidnapped, sold into slavery, and spent 10 years as a slave. He later wrote a book about it. On his return, he was a boatman on the Champlain Canal with some visits to Waterford.

I continue to work with Bob Vanalstyne, another former Waterfordian. Bob is soon to publish a book, *Under the Dome* which will cover the history of the Waterford School system.

Councilman Boudreau then gave an update from the Waterford Historical Museum.

Porch and Lawn Event: Ice Cream Social- Friday, July 29 6:30pm -7:30pm Admission \$5 a person. Sponsored by Stewart's Shops, enjoy the summer season with some ice cream! Support the museum with some sweets: A cup of awesome Stewart's vanilla ice cream with the choice of sundae toppings including chocolate, caramel, strawberry, marshmallow and sprinkles! Admission to the event includes access to the exhibit spaces!

Friday, August 12th 6:30pm

Bells, Bells, Bells: An Enduring Legacy from the Greater Troy Area, 1808-1952

Four of the largest bell manufacturing concerns in the US were clustered in Troy and West Troy (now Watervliet.) Between them they created an estimated 100,000 bells, including several of our most famous. Admission \$10 a person. Presented by Michael Barrett.

Committee on Public Safety, Emergency Services, and Liaison to Village

Councilman Ball gave an update of the monthly activities of the Police Department.

All officers successfully completed firearms qualification.

Sergeant Dilbone taught two sessions at the Zone 5 Law Enforcement Academy - one on report writing and a second providing orientation for new recruits.

Bike patrols are continuing. During the month of July, a total of 21 man hours were spent on bike patrol.

All officers received updated training on bloodborne pathogens from Police One Academy.

The Councilman then went on to point out the summary of arrests for July. There were 52 arrests. Out of those arrests, 29 were traffic related violations.

There were 166 traffic tickets issued during the month. The Councilman spoke of item #36 of the report, this involved an incident in northside where a weapon was discharged and someone was injured. The Waterford Police Department, NYS Police, Saratoga County Sheriff responded and the Waterford Rescue Squad rendered first aid. Backup was available from Cohoes and Troy if needed. A special thanks to the Albany PD and NYS Police who located this individual. Once again, public and private security cameras were a significant factor in catching this individual. Thank you to those private citizens and businesses.

Councilman Ball referred the Board to the Monthly Investigations Report. These details investigations opened since January. The report shows the open date, offense, case status; such a spending, closed, remaining open, etc. The Councilman then referred to the Details of Calls for the month; a total of 669 calls- 12 Larceny, 24 Domestic, 12 DUI, 6 Fire Calls, 46 EMS, 28 Animal Control calls, 12 arrests and 176 Traffic Stops.

Councilman Ball also stated that Officer Corey Wagner recovered the projectile that was discharged in the northside incident.

Committee on Veterans, Grants and Funding, Special Projects, Town Hall and Seniors

Councilman McClement read the Senior Transportation report for the month of July.

Grocery Bus: 29 shoppers, 83 Approx. miles, 16 Approx. Hours **Medical Appts.:** 20, miles 642.4, hours 37.25

The Councilman then read the July monthly report from the Senior Center.

New Members- 2 Total Visitors- 318

Kicking off the month of July, we held our first cornhole tournament. Thanks go to our Town of Waterford Building Inspector Ben Akin, as he did an amazing job constructing the boards which included the Town logo on them. There was a sizable turnout as was expected for that event.

The Seniors are very interested in making this a frequent activity. We also had our July picnic on our patio. It was great to see so many people come out and participate in these gatherings.

We had a visit from the Saratoga County Department of Aging and Youth this month as they came down to the Center to hand out Farmer's Market coupons. There were about 30 people that came to pick up their 25.00 coupons.

We are offering our weekly activities and love to have new faces join in. The sewing group is busy with making more fun crafts to sell at future harbor events. More people have joined in the plaster casting art and craft group. During the Walking Group, the Seniors have been gathering some wildflowers and other botanicals along the towpath that have been used in this art form.

We would love to see more folks join in. Watercolor class, chair yoga, and our newest craft, jewelry making provide Seniors with a broad selection of programs to participate in.

The Seniors enjoyed their trip to the Festival Tent at Saratoga Racetrack on Friday the 29th. A total of 27 people attended. They will be having another trip to Saratoga on August 19 as they are going on a day trip to the Racino.

Looking ahead, the August 19th clamsteam catered by Joe Forget is coming up, and that will be held here at the Center. So far 35 people are planning to attend which will be a great turnout.

Lastly, just want to thank all the people who have come to support our Community Garden. It is so rewarding to know that there are those in our community that benefit from the fruits of our labor. Each week we have been providing an abundant amount of vegetables to our three food pantries in Waterford. Submitted by Eileen Haldeman-Director, Waterford Community/Senior Center

Councilman McClement gave an update on Veterans affairs The NYS Division of Veterans Services is offering farmer's market coupons to Veterans or family member in the same household. Contact the Saratoga County Veterans Service Agency at 518-884-4115 for information.

Councilman McClement stated that there is a resolution on the agenda tonight to accept the bid for the DPW roof upgrades, it's great to be able to move forward with this project.

Committee on Youth, Playground, Pool, Festivals, Library, WHUFSD, Visitor Center and Building Department

Councilwoman Marble read an update from the Waterford Halfmoon School; construction continues on the capital project the lights are being installed on the soccer fields and the track this week.

The Town Pool will close on August 21st and the Clement Park program will end on August 19th. We will have a family fun night at either Clement Park or Sugarloaf Pond with hot dogs/games and a movie at the end of August. The date is to be decided and will be posted on Facebook and the Town website.

The Councilwoman gave an update from the Waterford Library.

The Library is grateful to the Town for supporting their application for the county covid grant funds. The money will be used for some critical infrastructure needs. The summer reading program will be running for a couple more weeks with activities and programs on Tues and Thurs. Call Liz for more information.

The Library table at the farmer's market has been well received and Tara has been busy. They are there on the first and fourth Sunday of the month through September. . .

The Library has digital editions of the Daily Gazette, Times Union, and New York Times in its collection Just ask a staff member how to access them from the library computers.

Councilwoman Marble then read the July report for the Canal Visitor Center from Director/Harbormaster Jeff Cleary. On Saturday, July 2nd the Town of Waterford celebrated Independence Day with our spectacular fireworks show. The Crowd was enormous and Johnny Rabb and his Big Band entertained those in attendance before the big show. There were 8 steamboats in attendance for the weekend and the Town hosted the annual Captain's Dinner on Friday, July 1st. We wish to thank NYS Marine Highway and Captain John Callaghan for their assistance in presenting this year's fireworks display.

The legendary Tugboat Round-up will take place on September 9th, 10th and 11th. The Dragon Boat Festival will return on Saturday, August 6th.

The Hurst Harbor Center will serve as a voting site for the Assembly and Congressional primaries on Tuesday, August 23rd.

The Visitor Center/ Dock Office continues to seek volunteers to assist during the navigation season. This is a great way to serve your community for a few hours each week while meeting people from around the world and enjoying the natural beauty of our harbor and our town. If interested please call Jeff Cleary at (518) 233-9123.

Our volunteer corp. continues their mission of serving our community and welcoming visitors, thus far our volunteers recoded 1157 hours, including 435 hours for the month of July. Thank you!

For the month of July, we welcomed 174 boaters from 34 states, 2 Canadian provinces as well as boats from the United Kingdom, Australia, New Zealand and Poland. Year to date we have welcomed 515 boats compared to 438 as of July 31, 2021.

The Councilwoman then read the monthly report from the Building Department. There were 23 permits issued, 1 stop work order, 18 onsite inspections. The Town Pool has completed an annual fire safety inspection for 2022. There were 20 stops for curb site garbage throughout the Town, 5 property owners were contacted about overgrowth, 4 have complied. 1 fire call was responded to, work continues on the roadway into Riberdy Grove- new culverts are being installed and the road being widened where needed, 3 cars have been removed from Riberdy Grove. 2 cars have been removed from a property off of Hudson River Road.

Supervisor's Report

Supervisor Lawler stated that this Saturday August 6th is the Dragon Boat Festival. The event was held for two consecutive years and then was sidelined by Covid. It is a fun way to spend the day watching a competition take place, proceeds will benefit Susan G Komen and breast cancer research. Through our sponsors, we will be presenting a check for \$10,000 on Saturday at the conclusion of the races. We are watching the weather, we won't paddle in thunderstorms, it looks like it will hold off for our event. There will also be a remembrance ceremony before the racing begins to honor those who passed due to breast cancer. One returning team, Hope in the Boat, is a team of breast cancer survivors. We are grateful to have them participating again this year.

General Orders

RESOLUTION #106

RESOLVED, that the Town of Waterford/Location Code 30096 hereby establishes the following as the standard work day for the appointed official listed below and will report the following days worked to the New York State and Local Employees' Retirement System based upon the Record of Activities submitted by this official to the Clerk of this body:

Town Justice, Daniel J. Kopach, 6 Hour Standard Work Day from 3/2/2022 – 12/31/2022, 3.59 Days worked to be reported each month.

Offered by Councilwoman Marble
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION# 107

RESOLVED, that the Waterford-Halfmoon Union Free School District, be and they are hereby authorized to use the Town athletic fields for the 2022-2023 season as all insurance documents have been filed with the Town Clerk and that they coordinate with the Town for the use of said fields prior to use.

Offered by Councilwoman Marble
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Supervisor Lawler stated the Town has a great relationship with the School and we are more than happy to let them use our athletic fields.

RESOLUTION #108

RESOLUTION FOR THE YEAR 2022 OF THE TOWN BOARD

OF THE TOWN OF WATERFORD CALLING FOR BIDS FOR GARBAGE CONTRACT

WHEREAS, the Town's current garbage contract ends on December 31, 2022; **WHEREAS**, the Town Board desires to solicit bids for a new contract;

NOW THEREFORE, BE IT RESOLVED that the Town Board hereby calls for bid proposals, in conformance with the bid specifications and Notice To Bidders, available at the Town Clerk's Office,

which are to be received and considered publicly at Town Hall, on the 19th day of August, 2022 at 2:00 p.m., the time and place specified in said public notice.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION #109

WHEREAS the Town is desirous to move forward with renovations to Town Hall,

NOW THEREFORE BE IT RESOLVED, that Waterford Town Board hereby authorizes the Town Supervisor to enter into an agreement with architect Hyman Hayes for Pre-Design and Schematic Design Services at a fee of \$27,800, Construction Documentation Services at a fee of \$43,500 and Bidding and Construction Administration at a fee of \$8,500. The total of the contract is \$79,800.

Offered by Councilman McClement
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION #110

RESOLVED, that Rachael Holbrook be and she is hereby hired as a consultant to the Assessor's Office at a salary of \$36.81 per hour effective August 8, 2022.

Offered by Councilman Boudreau
Seconded by Councilwoman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Supervisor Lawler added this salary is the same rate as what Rachael was receiving as Assessor.

RESOLUTION # 111

WHEREAS, the Town Board of the Town of Waterford, by public notice duly published according to law, has invited sealed proposals for roof upgrades for the DPW Building, and

WHEREAS, all such proposals were received publicly at the Town Clerk's Office, on the 21st day of July, 2022 at 2:00 p.m., the time and place specified in said public notice, and

WHEREAS, said Town Board has determined that Titan Roofing, Inc. is the lowest responsible formal bidder for the work as detailed in the specifications, with a bid of \$48,900.00, no adds/alternates;

THEREFORE, NOW BE IT RESOLVED, that the said proposal of Titan Roofing, Inc. be accepted, and be it

FURTHER RESOLVED, that the Town Board enter into a contract/purchase order with said successful bidder for the roof upgrades to the DPW Building to be approved by the attorneys for the Town.

Offered by Councilman McClement
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Supervisor stated that he wanted to thank Councilman McClement and Tony Lubas who were both very helpful in getting this project moving forward.

RESOLUTION # 112

RESOLUTION FOR THE YEAR 2022 OF THE TOWN BOARD
OF THE TOWN OF WATERFORD CALLING FOR REBIDS FOR PLAYGROUND
UPGRADES AT THE TOWN OF WATERFORD'S CLEMENT PARK

WHEREAS, the Town of Waterford's playground at Clement Park is in need of upgrades;

WHEREAS, the Town Board desires to re-solicit bids for said playground upgrades at the Town of Waterford's Clement Park;

NOW THEREFORE BE IT RESOLVED THAT the Town Board hereby calls for sealed bid proposals in conformance with the Notice to Bidders and the bid specifications, which are available via email from Environmental Design Partnership (“EDP”) after 12:00 p.m. on the 9th day of August, 2022 or beginning the 9th day of August, 2022 through the NYS Contract Reporter at <https://www.nyscr.ny.gov>, which are to be received and considered publicly at Town Clerk’s Office, on the 17th day of August, 2022 at 2:00 p.m., the time and place specified in said public notice.

Offered by Councilwoman Marble
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Supervisor Lawler asked if there was any equipment available under stated bid?
Councilwoman Marble responded no.

RESOLUTION #113

RESOLUTION FOR THE YEAR 2022 OF THE TOWN BOARD
OF THE TOWN OF WATERFORD CALLING FOR BIDS FOR UPGRADES TO
THE TOWN OF WATERFORD’S SALT SHED

WHEREAS, the Town of Waterford’s salt shed is in need of upgrades;

WHEREAS, the Town Board desires to solicit bids for said upgrades to the Town of Waterford’s salt shed;

NOW THEREFORE BE IT RESOLVED THAT the Town Board hereby calls for sealed bid proposals in conformance with the Notice to Bidders and the bid specifications, which are available via email from Environmental Design Partnership (“EDP”) after 12:00 p.m. on the 9th day of August, 2022 or beginning the 9th day of August, 2022 through the NYS Contract Reporter at <https://www.nyscr.ny.gov>, which are to be received and considered publicly at Town Clerk’s Office, on the 19th day of August, 2022 at 1:00 p.m., the time and place specified in said public notice.

Offered by Councilman Boudreau
Seconded by Councilwoman Marble

Councilman Ball yes
Councilman Boudreau yes

Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Supervisor Lawler stated that he wanted to pay homage to Barry Walsh, he knows Mr. Walsh would ask about the status of the Momentive money, the \$925,000 the Town received. The salt shed project, playground upgrades, DPW roof upgrades and Town Hall roof upgrades are all part of the DEC funds received.

Other Business

Councilman McClement apologizes for the short notice; he would like to hire an activities assistant for the Senior Community Center.

RESOLUTION #114

Resolution to hire Carolyn Vandervoort to position of Per Diem Activities Assistant at the Waterford Senior/Community Center at a rate of \$15.00 per hour, not to exceed 15 hours per week unless pre authorized by a supervisor, to be paid in weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman McClement
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Supervisor Lawler stated that Eileen is doing an outstanding job and at times needs time off. When she can't be there, we need someone to run the programs, we don't want to disrupt the schedule. We are in a position that we need a backup for Eileen. Carolyn is a member of the Senior Center and is familiar with the programs.

Supervisor Lawler asked if there were any other business the Board would like to discuss.

Councilman Boudreau stated that the garbage contract is going to bid, we should have the results at the September meeting for the Town and Village, if the Village chooses to accept their bid, that is up to them.

Supervisor Lawler added that the Town Board would vote on the Town bid only.

The Supervisor opened the meeting to the public.

Chris Connell asked about the resolution to hire an architect, what is the nature of this?

Supervisor Lawler stated that there are changes being made to Town Hall; the Town Clerks Office, Police Department and the old village office.

Craig Falcone stated that this has been a hot summer, we shouldn't forget our senior population. Check on your elderly neighbors, bring them water if they need it.

Supervisor Lawler thanked Craig for bringing that up and it is a great reminder, and a very neighborly thing to do.

Chris Connell stated that at the last Library meeting it was agreed that they would opening the Library as a cooling center during normal business hours for the community.

Supervisor Lawler stated that is a great thing and we will get that up on the Town Facebook page.

Supervisor Lawler stated that he is requesting an Executive Session to update the Board on the Town police contract negotiations. No additional business will be conducted once they come out of executive session.

Supervisor Lawler made a motion ay 7:57PM to enter Executive Session to discuss the police contract negotiations, seconded by Councilman Boudreau. All voted in favor of the motion.

Respectfully submitted,

Mary Shannon Carrigan
Town Clerk