

At the Town Board meeting of the Waterford Town Board held at Waterford Town Hall, 65 Broad Street Waterford NY and virtually via Zoom on July 6, 2021 at 7:00 P.M. the following transpired:

There were present:

Councilman David Ball  
Councilman James Boudreau  
Councilman Laurie Marble  
Councilman Frank McClement  
Supervisor John Lawler

### **Communications and Petitions**

- Received letter from Jessica and Joshua Zint-269 Middletown Road- submitting comments on the Draft Zoning Law
- Received Notice of Public Hearing from the Town of Colonie on proposed changes to the Town Code
- Received the 2020 Annual Report from the Mohawk Towpath Scenic Gateway, Inc

Supervisor Lawler read a letter of resignation from Information Security Officer Patrick Breen.

### **Action on Minutes of Previous Meetings as Follows**

Minutes of the Town Board meeting of June 1, 2021 and Agenda and Special Meeting of June 29, 2021 were presented to the Board. A motion was made by Councilman Boudreau, seconded by Councilman Marble to accept the minutes as presented. All in favor.

### **Committee Reports**

#### **Financial Report and Submission of Bills and Petty Cash**

Supervisor read the financial report for the month of June 2021. The audited abstracts totaled \$253,409.35 and the payments in advance of audit totaled \$25,848.79. The petty cash report totaled \$ 0. A motion was made by Councilman Boudreau and seconded by Councilman Marble to accept the reports and pay the bills. All in favor.

#### **Committee on Highway, Wastewater Treatment, Water Authority, Cemetery and Museum**

Councilman Boudreau read the Highway Department report for the month of June as submitted by Highway Superintendent Tony Lubas. Annual street sweeping completed. Outfall Maintenance Completed on Devitt Rd. 2 Sewer manhole frames rebuilt on Van Ness St also Mountainview and Valley View. A total of 34 Sewer Manholes repaired to date since the start of this season. Water line was installed for a sprinkler at the Community Garden. Stormwater catch basin was repaired at 19 Belanger Ave. 4 Dog waste dispensers where replaced. Water fountains were installed at Sugarloaf Pond. At 15 Fairview Ave, the handicap sign was removed at the request of the homeowner.

60 Yards of trash removed. 30 Yards of scrap metal removed. 300 Yards of yard waste removed. 8 Yards of crusher run and 5 yards of blacktop was used for road repair. Sewer Vac Truck was used to assist the Water Department in cleaning shut off valves and a clogged sewer line on Industry Drive. Highway Department responded to 34 requests for service. Processed 68 Dig Safe Requests. Paving is scheduled to start July 14 with a finish date of July 20<sup>th</sup>. Information will be put on the Town website and Facebook page. Notices will be distributed to residents. The Councilman also read the report on hours worked at the Highway Department.

Councilman Boudreau then read the monthly report for the Wastewater Department. The Department removed 12,000 gallons of sludge to Albany County and 70,000 gallons of sludge to Saratoga County. Alarms answered: 8 Phone-4, Mechanical-1, High Flows-2, Resident Service Call-1

Normal Maintenance: Checked all pump stations and cleaned floats as needed.

Continued maintenance of outside grounds, equipment, and vehicles. Removed influent primary grease from primary tanks and weirs on weekly basis. The A-Team changed out the operational floats at the Drake Court pump station. Verizon repaired the Drake Court and Canvasback pump stations alarm phone lines coming to the plant. Cleaned out the Drake Court and Fonda Road pump stations along with the Storm water overflow tank entrance pit with the Vac truck. Conducted the yearly EPA DMR-QA proficiency testing and submitted our results.

The Wastewater Department would like to remind residents to please stop dumping/flushing wipes and other non biodegradable materials down your toilet or through your garbage disposals. All of these types of materials can cause backups in house laterals, sewer mains, and pump stations. Please place these materials in your household trash. This report was submitted by Craig F. Falcone, Chief Operator.

Councilman Boudreau then gave an update from Town Historian Russ VanDervoort. The Facebook Posts on Waterford, New York History are reaching over 3,500 visits per month. He participated in a Canal Walk & Talk with the Saratoga County History Roundtable and the Clifton Park Town Historian at the Vischer's Ferry Preserve at Clute's Dry Dock. Russ put in some volunteer hours at the Saratoga County History Center in preparation for its grand reopening. He also attended the Grand Reopening as well as an earlier Craft Fair and a later sheep shearing demonstration all held at the History Center in Ballston Spa. Working with a local author on the Quackenbush Family of Halfmoon, actually Waterford. The family was one of Waterford's oldest and among other things, one of their numbers may have been Waterford's 1st murder victim.

He is assisting a family in search of their Civil War ancestor's gravesite in the Waterford Rural Cemetery. Russ has two historical presentations about Waterford scheduled in September, one in Schuylerville, another in Ballston Spa, and a possible 3rd in Oswego. He will be conducting a Canal Walk in Waterford on October 1st, it will be hosted by the Saratoga County History Center and the Waterford Canal and Towpath Society.

Councilman Boudreau then gave an update on the Waterford Historical Museum which is reopening on July 10<sup>th</sup> with a new exhibit, Preservation in Progress: Waterford's First United Church Artifacts. They will be open every Wednesday and Saturday from 10am to 3pm until Oct. 23. There is a re-opening reception on July 9<sup>th</sup> from 6:30pm to 8pm.

## **Committee on Public Safety, Emergency Services, and Liaison to Village**

Councilman Ball gave a status update from the Waterford Rescue Squad. At this time last year, they had a total of 389 calls, ytd for 2021 they are up to 569 calls. They received a donation of a pet oxygen mask from the Waterford Lions Club. Masks are also available with the Fire Departments. The Rescue Squad is visible around Town and provides emergency services to both the Town and Village. They have two ambulances and is staffed 24/7. He would like to recognize them for the job they do.

Councilman Ball then spoke of resident and Firefighter Frank Curtis who was recognized by REMO and Advanced Life Support Provider of the Year. Frank is with FB Peck Hose and offers his training services to local organizations. He would like to congratulate Frank on a job well done.

Councilman Ball gave a summary of police activity during the month of June 2021:

There were 10 arrests, 86 traffic tickets, 14 motor vehicle accidents and 691 calls for service.

Other activity: The Department has completed all necessary training and has fully implemented the, "Narcan Leave Behind Program". This program allows officers to distribute doses of Narcan in situations where it appears opiate use/abuse is prevalent. This will allow for high risk households to have Narcan already present in case of an overdose and gives us an additional tool to help combat the opiate epidemic.

\*Officer Williams completed DARE curriculums at both St. Mary's and Waterford-Halfmoon Schools.

\*The COVID-19 vaccination program conducted in conjunction with the Waterford Rescue Squad was wrapped up. In total, 155 residents of the Town and Village were vaccinated. ·

\*Officer Wagner attended a 40-hour course hosted by Troy PD focusing on the response to Emotionally Disturbed Person(s). This is a new course curriculum that focuses on the most updated tactics for responding to these types of incidents. Future sessions will be held in the coming months with other Waterford PD officers slated to attend.

\*Sergeant VanBramer submitted a letter indicating his intention to retire effective August 31, 2021.

\*A promotional exam for Sergeant was held by the Saratoga County Department of Personnel. 4 officers took the exam. Results are expected in the next few months.

\*All officers completed the first of our bi-annual firearms training at the Mechanicville PD range. Retired Sgt. Patrick O'Connell conducted the training.

\*A total of 4 man-hours of Bike Patrol/Foot post was conducted. These details were concentrated around 4<sup>th</sup> Street Park and the Waterfront area.

\*Open cases include 1 child pornography case, 3 Larcenies, 3 Burglary, and 1 VICE case.

This report was submitted by Sgt. Michael Shudt.

Councilman Ball stated that the Village Fire House is nearing completion and should be done in August.

Supervisor Lawler stated that he was reviewing the Police Department calls report and it shows there were 98 traffic stops and 86 tickets were written in June. This is a pretty good amount for a small town. This shows the officers are attentive and we are grateful, keep up the good work.

### **Committee on Veterans, Grants and Funding, Special Projects, Town Hall and Seniors**

Councilman McClement read the Senior Transportation report for June as submitted by Driver Andy Walters. The medical van transported 39 Seniors for a total of 830 miles and the Grocery Bus transported 49 Seniors for a total of 124 miles. The Town sponsored Seniors Day at the Farmers Market on June 27<sup>th</sup>. 8 Seniors were transported to and from the Market.

Councilman McClement went on to give an update on the Community/Senior Center. They are in the final stages of interviews and hope to have a new director by the end of the month. The Center will be deep cleaned by Janitronics on July 14<sup>th</sup>. There will be more information on the reopening next month.

### **Committee on Youth, Playground, Pool, Festivals, Library, WHUFSD, and Visitor Center**

Councilman Marble displayed the new clothing that will be for sale at the Visitor Center. The Councilman then read the monthly report from the Hurst Harbor Center as submitted by Harbormaster Jeff Cleary. The New York State Canal Corporation announced on June 21<sup>st</sup> that due to a critical shortage of seasonal lock operators, the operating hours of the Waterford flight (Locks E-2 through E-6 and Guard Gate 2) will be adjusted. The new hours will be 7:00 am to 5 pm seven days per week until further notice.

On June 4<sup>th</sup> Harbormaster Jeff Cleary was alerted by a woman on a Canadian boat that she believed her cat left her boat, boarded another boat and fell asleep. The woman reported that the boat had departed the Port of Waterford. Approximately 1 hour after the missing cat report, the Harbormaster received a phone call from a startled Captain, reporting that a cat had just appeared in his wheelhouse. The stowaway cat named Gracie was now in the Port of Coeymans. We are happy to report that several hours later Gracie was back on board her own boat and steaming west. Planning continues for the 2021 Tugboat Roundup to be held Sept 10-12<sup>th</sup>.

The Hurst Harbor center is in need of a part-time weekend person to clean restrooms and remove trash. For more information, please contact Jeff Cleary at 518-233-9123.

For the month of June we welcomed 202 boaters from 33 states and 2 Canadian provinces. Our volunteers recorded 379 hours of service for the month of June and a year to date total of 493 hours. Thank you to all of our volunteers.

The Councilman then gave an update on the Town Park and Pool.

Clement Park is open and ready for having fun. We will be setting up a schedule to make trips to and from the park to the pool. Anyone who would like a ride would have to fill out a waiver before riding the bus. The Pool opened on June 25<sup>th</sup>, a day early! We are offering free swimming to Waterford residents. The pool is open seven days a week from 12-6 pm weather permitting until mid August. Watch for some special events at the pool. We are currently looking for a water aerobics instructor. We would like to offer a class once or twice a week. The library has brought over some crafts and books if anyone is interested in those. The free lunch program comes everyday just outside the pool building about 10:45am.

Baseball and Softball had a good season and will hope to continue on thru the fall at Garrett Field. The coaching and volunteers have kept the fields in tip top shape and they have stayed very busy there.

Councilman Marble read an update from the Waterford Library:

The library will welcome 2 new trustees at their board meeting on July 13<sup>th</sup>. Liz Callaghan and Francis Hogan will be sworn in as trustees at the meeting. They would like to wish their long standing trustee Joanne McLeod the best in her next adventure and we are immensely grateful for her countless contributions to the library over her many years of service.

The Story Walks have been installed at both the Village Park and Clement Park in Northside. They wish to thank both One Day Signs and the Waterford School District for their help with this project, and encourage the families of Waterford to go check out these installations.

The Library will be starting its Farm2Libraries collaboration with Capital Roots this month. The Library will have a selection of produce and shelf stable foods available for anyone to take during regular library hours. No requirements to participate, all are welcome.

The Library will once again host an exhibit of artwork and photography from the Southern Saratoga Art Society during July and August.

Library Hours: Mon and Wed 10-5 Tues and Thurs 10-6 Fri and Sat 10-2

### **Supervisors Report**

Supervisor Lawler stated that the bus that will take children from Clement Park to the pool will be on Fridays. This will allow more children to use the pool. The location of the pool in the Village makes it more difficult for people in Northside to get to the pool. A park counselor will be on the bus and will stay with the children at the pool and ride the bus with them back to the Clement Park. We want to see how this works out; we can do this more than one day a week if there is interest. The Supervisor added that he was at the pool on Monday and there were about 50-60 people in the pool, the place looked great and the building was spotless. He would like the information on the availability of the bus to the pool to be posted on Facebook and the website.

Supervisor Lawler expressed his compliments to Councilwoman Marble and Jeff Cleary for all the work put into phenomenal fireworks show on Sunday. There were six officers and a public safety coordinator, it all went well. It was so much fun and a great celebration.

### **General Orders**

#### **RESOLUTION # 64**

RESOLVED, that the Town of Waterford/Location Code 30096 hereby establishes the following as the standard work day for the appointed official listed below and will report the following days worked to the New York State and Local Employees' Retirement System based upon the Record of Activities submitted by this official:

Chairman, Zoning Board, Charles Fusco, 6 Hour Standard Work Day from 1/1/2021 – 12/31/2021, 1.93 days worked to be reported each month.

Offered by Councilman Marble  
Seconded by Councilman Ball

Councilman Ball yes  
Councilman Boudreau yes

Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION # 65**

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes a Dumping Permit be issued to Lisa and Mike Dynko for land owned and located at 3 PacketBoat Court, SBL 285.14-3-4. Said permit is valid for one year and will be kept in file in the Town Clerk's Office.

Offered by Councilman McClement  
Seconded by Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION # 66**

**ADOPTION BY THE TOWN BOARD OF  
THE TOWN OF WATERFORD OF LOCAL LAW NO. 2**

**WHEREAS**, a resolution was duly adopted by the Town Board of the Town of Waterford for a public hearing to be held by said Town Board on July 6<sup>th</sup>, 2021 at 6:55 p.m. at Waterford Town Hall, 65 Broad Street, Waterford New York, to hear all interested parties on a proposed Local Law entitled "Regulating Usage of Motor Vehicles in Excess of Five Tons", and

**WHEREAS**, notice of said public hearing was duly published in The Gazette, the official newspaper of the Town of Waterford, on June 28, 2021, and

**WHEREAS**, said public hearing was duly held on July 6, 2021 at 6:55PM virtually via Zoom and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, on any part thereof, and

**WHEREAS**, the Saratoga County Department of Planning pursuant to Section 239m of the General Municipal Law, recommended approval of said proposed Local Law, and

**WHEREAS**, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law, it has been determined by the Town Board of the Town of Waterford that adoption of said proposed Local Law would not have a significant effect upon the environment and could be processed by other applicable governmental agencies without further regard to SEQR, and

**WHEREAS**, the Town Board of the Town of Waterford, after due deliberation, finds it in the best interest of the Town of Waterford to adopt said Local Law,

**NOW, THEREFORE**, the Town Board of the Town of Waterford, hereby adopts said Local Law as Local Law No. 2 entitled “Regulating Usage of Motor Vehicles in Excess of Five Tons”, a copy of which is attached hereto and made a part hereof, and the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Waterford, and to give due notice of the adoption of said local law to the Secretary of State.

Offered by Councilman Boudreau  
Seconded by Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION # 67**

RESOLVED, that the Waterford Halfmoon School District be and they are hereby authorized to use the Town athletic fields and tennis courts for the 2021-2022 school year with the specification that all insurance documents be in place before any use and that they coordinate with the Town for the use of said fields and courts before use.

Offered by Councilman Boudreau  
Seconded by Councilman Marble

Councilman Ball yes

Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION # 68**

The Waterford Town Board (“Town Board”) hereby resolves as follows:

**WHEREAS**, the Town Board of Waterford is considering adoption of Local Law No. 4 of 2021, a local law amending Town Code Chapters 161 and A166, and

**WHEREAS**, pursuant to NYCRR Part 617, the proposed action is a Type I Action requiring SEQRA review; and

**WHEREAS**, the Town Board has prepared and completed Parts 1 and 2 of the Full Environmental Assessment Form (EAF); and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Waterford hereby designates itself as the Lead Agency pursuant to the State Environmental Quality Review Act (SEQRA), 6 NYCRR §617.6, in the consideration and review of the Town’s proposed Local Law No. 4 of 2021; and

**BE IT FURTHER RESOLVED**, said proposed Local Law will be referred to the Saratoga County Planning Department for comment and that no further coordinated review is needed; and

**BE IT FURTHER RESOLVED**, that the Town Board will hold a public hearing on the proposed Local Law No. 4 of 2021 and environmental review thereof on August 3, 2021 at 7:00PM at Waterford Town Hall; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor and Town Clerk are directed to prepare such notice, publication and referral as required by law, including General Municipal Law 239-m.

Offered by Councilman Boudreau  
Seconded by Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes



**RESOLUTION # 69**

RESOLVED, that the Town Board of the Town of Waterford hereby amends the current Town Fee schedule to include an addition to the Swimming Pool Permit Fee and that this change be effective immediately.

Offered by Councilman Marble  
Seconded by Councilman Ball

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION # 70**

RESOLVED, that the Town Supervisor be and he is hereby authorized to sign a contract with Edmunds GovTech Inc. for Hardware and Managed IT Services for the Town of Waterford.

Offered by Councilman Ball  
Seconded by Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

The meeting was opened to the public.

There were no comments.

Supervisor Lawler thanked everyone for being here this evening and hoped the technology worked better for those online.

Councilman McClement made a motion to close the meeting at 7:55PM, seconded by Councilman Boudreau. All voted in favor.

Respectfully submitted,

Mary Shannon Carrigan  
Town Clerk