

At the Town Board meeting of the Waterford Town Board held virtually via Zoom and by teleconference on March 2, 2021 at 7:00 P.M. the following transpired:

There were present:

Councilman David Ball
Councilman James Boudreau
Councilman Laurie Marble
Councilman Frank McClement
Supervisor John Lawler

Communications and Petitions

Action on Minutes of Previous Meetings as Follows

Minutes of the Town Board meeting of February 2, 2021 and Agenda Meeting of February 23, 2021 were presented to the Board. A motion was made by Councilman Boudreau, seconded by Councilman Marble to accept the minutes as presented. All in favor.

Committee Reports

Financial Report and Submission of Bills and Petty Cash

Supervisor read the financial report for the month of February 2021. The audited abstracts totaled \$ 390,213.03 and the payments in advance of audit totaled \$27,120.30. The petty cash report totaled \$ 16.25. A motion was made by Councilman Ball and seconded by Councilman Boudreau to accept the reports, pay the bills and reimburse the petty cash account. All in favor.

Committee on Highway, Wastewater Treatment, Water Authority, Cemetery and Museum

Councilman Boudreau read the Highway Department report for February. Floodwater mud was removed and cleaned from the Visitors Center. Vac truck was used to pump out ground water from the Bells lane Water Dept. valve station. Handicap sign installed at 5 King Street. Preventative maintenance completed on all Highway Department vehicles. Used 2 Tons of cold patch in road repair. Processed 13 Dig safe requests. 270 tons of road salt was used. Responded to 29 requests for service. This report was submitted by Highway Superintendent Tony Lubas.

Councilman Boudreau then read the Wastewater Department report as submitted by Chief Operator Craig Falcone. They removed: 6,000 gallons of sludge to Albany County and 62,000 gallons of sludge to Saratoga County. They were 5 alarms answered; Phone-2, Power-3
Normal Maintenance: Checked all pump stations and cleaned floats as needed.
Continued maintenance of outside grounds, equipment, and vehicles. Removed influent primary grease from primary tanks and weirs on weekly basis. The A-Team replaced the discharge union O ring at the Canvasback Ridge pump station. Cleaned the Front Street and Fonda Road pump stations with the Vac Truck. Met with salesmen from Martin Sprocket and Gear and Kaman to get pricing on replacing the 6 drive gear boxes located on the Primary tanks, the sludge transfer piston pumps, and our progressive cavity wasting pumps.

The Councilman then read the Water Commissioners report for February. The Waterworks delivered approximately 30,0200,000 gallons of water during the month. The Waterworks staff completed dig safe utility locations and service calls during the month. In addition to calls the staff maintained equipment, completed monthly water testing and completed meter reading. Any support that can be provided during the winter months by the community to help clear hydrants for emergency use would be appreciated. The Water Commissioners have a new website www.waterfordwater.org.

Councilman Boudreau reminded everyone that the lower portion of the Waterford Rural Cemetery is closed for the winter due to the road conditions. The Cemetery will be increasing its fee beginning April 1, 2021. We will still be lower than other area cemeteries, but more in line with what is charged locally.

Councilman Boudreau gave an update from Town Historian Russ VanDervoort. His Facebook page has had a busy month. He has been contacted by four people looking for research. He has also attended two zoom meetings for the newly formed Saratoga County History Center.

Committee on Public Safety, Emergency Services, and Liaison to Village

Councilman Ball gave an update on the Consolidated Village Fire House, they are making progress and hope to be finished by late Spring. The Village is also studying the 5G proposal by Verizon and may mirror what the Town does.

The Supervisor asked Councilman Ball to have the Village reach out to Dave Woodin with any questions.

Councilman Ball stated that Waterford Rescue Squad has reported all systems and equipment are working. All personnel are certified qualified vaccinators. They are waiting for direction from the County on when and if they are needed. They are also assisting in dropping off the Home Shut in forms when they go on call to a resident who qualifies. These forms are also on the Town website and Facebook page.

The Councilman then gave a summary of the Waterford Police Department activities for the month. There were 14 arrests, 81 traffic tickets, 12 motor vehicle accidents and 455 total calls. Other Activities: All officers completed 2 hours of training on communication skills. Assistance was provided to the Saratoga County Sheriff's Office in making an arrest in an ongoing drug investigation. Officers also assisted Troy PD and Cohoes PD in locating and arresting two subjects who had committed multiple armed robberies within their jurisdictions and assisted NYS Parole in executing a Warrant for a parolee who had been wanted for some time. The newly purchased Live Scan computer was received and put into service. This computer will greatly increase the efficiency with which arrestees can be fingerprinted and photographed and replaces a system that was over 10 years old and was the 14th system installed in New York State. Sergeant Dilbone participated in an underage drinking forum at the Waterford-Halfmoon School. The forum was attended by parents and staff of the school. Open cases include 1 child pornography case, 1 Burglary, and 1 VICE case. The police reform process is continuing on schedule. The draft plan has been submitted to the Town Board for review and should be released for public comment in the coming days. Councilman Ball detailed the calls for the month: there were 25 Domestic

Calls, 7 Fire, 37 EMS, 14 Animal Control, 6 Warrants, 11 School Details, 71 Traffic Stops, 6 Momentive Alarms, 13 Welfare Checks, 32 Assists with outside agency responses, and 1 Death Investigation. The arrest report was provided to the Board.

Supervisor Lawler asked about the 6 Momentive Alarms that were mentioned, is this a normal entry and what were the nature of the alarms.

Councilman Ball stated the we just started reporting this, not sure of the frequency of these alarms or the nature. These alarms would not be substantial in nature as there is a different protocol in place for more serious alarms. The Supervisor clarified that the Town is notified when there is a serious alarm.

Councilman Ball confirmed there is a process in place, one that the Supervisor put in place a few years ago.

Supervisor asked for information on how many times were get notified of an alarm and how many manhours are spent each month responding.

Committee on Veterans, Grants and Funding, Special Projects, Town Hall and Seniors

Councilman McClement stated that the Senior Center remains closed at this time. Our Senior Services are still being provided: The Senior Medical Transportation van transported 9 people for a total of 242 miles. The Grocery Bus runs on Wednesdays at 9am. They transported 28 seniors this month for a total of 9 hours. If you are interested in these services please contact our driver Andy Walters at 518-527-4589. The Home Delivered Meals Program is still operating. If you would like to sign up for this service please contact Saratoga County Office of the Aging at 518-884-4100.

Councilman McClement stated that as the Saratoga County Veteran Service Coordinator he has been getting a high number of calls from Veterans on how they can get a vaccine. The Department of Veterans Affairs is providing a vaccine to enrolled VA healthcare Veterans. The VA is looking for volunteers to help them amp up the vaccination program at the VA. If you are a Veteran enrolled in VA healthcare, contact the VA. If you are a Veteran who is not enrolled in VA healthcare reach out to your primary doctor, contact the NYSDOH or go on line to the NYS DOH vaccine website to register or you can enroll in VA Healthcare. If you have questions about VA healthcare contact the Saratoga County Veterans Service Agency at 518-884-4115 or feel free to reach out to him on his cell phone which is posted on the Town website.

Committee on Youth, Playground, Pool, Festivals, Library, WHUFSD, and Visitor Center

Councilman Marble stated that she will start accepting applications for the summer pool season for full and part time lifeguards as well as an assistant pool director. Lifeguards must be Red Cross certified by June 15th. Application forms can be found on the town website in the document section. Please return them to the Supervisor's office at Town Hall. All the information will be on the Town Website beginning Thursday March 4th. We will be following the same protocol as last year keeping safety of our residents our main priority.

Councilman Marble then read an update from the Waterford Halfmoon School. There is a project the town has been asked to help with through the school called Letters for Rose. It is a project involving letters, notes, and artwork that can be left for folks living in nursing homes and long-term care facilities. Isabella D'Ambro from WHSD is the person heading up the chapter at the school. We were asked to place a mail box at the pond which was installed last week by Tony and the Highway Dept. It is located next to the Little Library. There is also a box located at the Library. The boys' varsity basketball team is doing very well and was undefeated until this past weekend. The girls' varsity was sidelined over the weekend due a member on the opposing team testing positive for COVID-19. There are still no spectators allowed at the games. The games are live streamed on the school website in the athletic section. Tonight, is senior night with 3 seniors being recognized. The COVID-19 rates at the school still remain low. Elementary is approaching the end of the 2nd trimester. If any parent wants to transition from virtual to in person please contact the elementary school office. The district finance meetings are held before the school board meetings at 6 pm with the board meeting to follow at 7. The website has a live link.

Councilman Marble went on to give an update on the Waterford Library from Director Tim McDonough. Letters for Rose: I have already mentioned this and the Library is also participating in this project as well. They have a drop box outside of the back door. Spectrum news is due to do a piece on this today. The Library is holding a March Mayhem special on the book sale this month. Bags of books are on sale for .25 per bag. And if you bring your own bag, it's FREE. Limit of 2 bags per visit. The sale price is only for books not for AV materials or DVDs. They have added 3 hot spots to the collection, bringing the total to 6. These wi-fi hotspots can be checked out on your library card for 2 weeks. They have a limited inventory of both Federal and NYS tax forms available. Check out the Facebook page for the latest news and the St Patrick's Day make and take craft. The Library is looking forward to unveiling a new webpage sometime in the spring.

The Councilman read the Canal Visitor Center report for February from Harbormaster Jeff Cleary. Canal Fest 2021 scheduled for May 15 and 16 has been canceled due to Covid-19. Elements of Canal Fest which is done in cooperation with the Capitol Region Chamber of Commerce will be worked into the weekly Waterford Harbor Farmers Market. The Farmers market will begin operating 3 weeks earlier than in past years with the first day being Sunday May 16th and it will be held every Sunday from 9am-1pm through October. Our Independence Day Celebration July 4th, Dragon Boat Festival August 7th and the return of the Tugboat Roundup Sept 10,11,12 are all being planned. The Federal lock is currently scheduled to open April 1st. Recruitment is underway for volunteers at the Hurst Harbor Center for 2021 Navigation season. Two- and -three- hour shifts are available beginning in early May. For more information contact Jeff Cleary at 518-233-9123

Supervisor's Report

Supervisor Lawler stated that DEC will be holding a virtual meeting on March 11, 2021 at 7:00PM. It will be hosted by both DEC and Clough Harbor as an informational/ question and answer for anyone, especially for those living in the vicinity of the Friedrichsohn Cooperage site. The Friedrichsohn Cooperage, an environmental hazard site, is being cleaned up as well as the canal bed adjacent to the site. There will be more announcements and promotion to come about the project. We started the project last year and it had to be postponed due to Covid. Work will be done this year; the contractor has already installed a series of culvert pipes to redirect canal water to the river and then back into the canal past the work zone. We will get the actual link for the Zoom meeting tomorrow and will post it on the Town website and Facebook page. There will be a chance for people to ask questions and make comments.

Supervisor Lawler went on to say that the Town is trying to get information out to our residents on vaccines. There are links posted on the Town website to sign up for the County list if they get vaccines. and we have also posted vaccine information for those with comorbidities on both the Town website and Facebook. Supervisor Lawler stated that he spoke with the County Department of Health and offered the Waterford Senior Center as a vaccination site if needed. The layout of the building and parking lot makes this an ideal location. He is not sure if we will get selected, but it would be a perfect location if they choose. Every municipality has offered a location in their community. All this is dependent on vaccine supply, and it seems the nations supply is only getting better from here.

General Orders

RESOLUTION # 20

RESOLVED that the following individuals be and they are hereby reappointed to the Capital Resource Corporation Board: John Lawler, J. Christopher Callaghan, William Coutu, David Ball and Paul McInerney.

Offered by Councilman Marble
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION# 21

RESOLVED, that the Town Supervisor be and he is hereby authorized to sign an agreement with the Saratoga County Office for the Aging in an amount of \$1,168.00 for the 2021 yearly nutrition agreement.

Offered by Councilman McClement
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 22

RESOLVED, that the property known as 186 Middletown Road, (tax id# 285.16-1-48) be changed for sewer rent purposes from a two unit to a one unit as all necessary paperwork has been submitted to the Town Clerk.

Offered by Councilman Boudreau
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 23

WHEREAS, the Town Board desires to contract for lawn maintenance and leaf removal services for the Waterford Rural Cemetery;

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby calls for bid proposals, in conformance with the bid specifications and Notice To Bidders, available at the Town Clerk's Office by calling 518-235-8282, which are to be received by the Town Clerk's Office, 65 Broad Street, Waterford, New York 12188 on or before the 26th day of March, 2021 at 2:00 p.m., and which will be considered publicly at the following Town Board meeting on April 6, 2021.

Offered by Councilman Boudreau
Seconded by Councilman Ball

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 24

RESOLVED, that Harold Martel be and he is hereby hired as part time Aide to the Highway Superintendent to provide temporary administrative support at an hourly rate of \$29.40 per hour to be paid in weekly installments by the Supervisor without the necessity of preaudit by the Town Board.

Offered by Councilman Boudreau
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 25

RESOLVED that the Town Supervisor be and he is hereby authorized to sign a contract with Canaday Sweepers in an amount of \$6,000 for street sweeping for 2021.

Offered by Councilman Boudreau
Seconded by Councilman Ball

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 26

RESOLVED, that the Town Supervisor be and he is hereby authorized to sign a contract with Old Saratoga Associates LLC for pollution control at the Sugarloaf Pond for algae control and pondweed control for the 2021 season at a cost of \$4,200.00.

Offered by Councilman Boudreau
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 27

RESOLVED, that the Supervisor be and he is hereby authorized to sign a contract with Mountain Top Portable Toilets LLC for the 2021 season.

Offered by Councilman Boudreau
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 28

RESOLVED, that the Supervisor be and he is hereby authorized to sign a contract with TruGreen Commercial in an amount of \$443.40 for weed control at Clement Park and \$4957.86 for treatments of the ball fields at the Middletown Road ball field complex for 2021.

Offered by Councilman Boudreau
Seconded by Councilman Ball

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 29

RESOLVED, that the Supervisor be and he is hereby authorized to sign a contract with Wild Goose Chase for the year 2021.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION #30

RESOLUTION NO. 30 OF THE TOWN BOARD OF THE TOWN OF WATERFORD FOR
THE YEAR 2021 CALLING FOR A PUBLIC HEARING ON PROPOSED
WIRELESS COMMUNICATIONS FACILITIES MASTER LICENSE AGREEMENT WITH
CELLCO PARTNERSHIP d/b/a VERIZON WIRELESS

WHEREAS, the Town of Waterford is desirous of entering into a Master License Agreement with Cellco Partnership d/b/a Verizon Wireless to permit the deployment of Small Wireless Facilities within the Town's public rights-of-way;

WHEREAS, Town Law requires that a public hearing be conducted before the execution of an agreement;

NOW THEREFORE, BE IT RESOLVED that the Town Board hereby calls for a public hearing to be held on April 6, 2021 at 7:00 p.m. to be held virtually using Zoom, a web conferencing platform (link to be posted on Town's website and Town Facebook page that will allow access to the livestream public hearing and will also provide a phone number to call in using audio only), at which time the public may comment on the content of the proposed agreement, a copy of which is available by contacting the Town Clerk's Office, by visiting the Town of Waterford website or by accessing the link posted on the Town's Facebook page.

Offered by Councilman Ball
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 31

WHEREAS, the Town Board desires to continue to provide services to its citizens at reasonable cost and expense and to make sure that the cost of certain services are allocated to the persons utilizing same to fairly and equitably distribute said costs;

WHEREAS, the Town Board has commissioned a review of the existing fee schedule, previously adopted by Resolution of this Board;

WHEREAS, the Town Planning Director, Code Enforcement Officer and Planning Board Director have recommended the adoption of a revised fee schedule;

NOW THEREFORE BE IT RESOLVED THAT the annexed fee schedule is hereby adopted as the official fee schedule of the Town of Waterford.

Offered by Councilman Boudreau
Seconded by Councilman Ball

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 32

WHEREAS, the Town of Waterford adopted A Local Law Establishing a Registry for Vacant Buildings and Property Maintenance Requirements For Lots Containing a Vacant Building on January 5, 2021; and

WHEREAS, a fee schedule was established and presented to the Town Board for review;

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Waterford hereby adopts the Town of Waterford Vacant Building Registry Fee Schedule.

Offered by Councilman McClement
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Other Business

RESOLUTION # 33

RESOLVED, that Cameron Gardner be and he is hereby appointed as Highway Foreman with a six (6) month probationary period at a salary of \$23.50 per hour to be paid in weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Boudreau
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

There were no other questions from the Board.

Supervisor Lawler stated that the Board will have a resolution to adjourn to Executive Session to discuss personnel issues related to covid policies. The Board is looking to adopt a formal Covid employment policy. The Board has not had a reason to look at a more formal law, but it seems we need to have a structured policy as Covid will be around for some time to come. There will be no action taken by the Board on this matter tonight, no formal motion.

The Supervisor stated that all phones can be unmuted at this time, people can unmute their phones if they wish.

Quincy Rene- Second St.- asked about the resolution regarding Wild Goose. Are they hired to chase wild geese?

Supervisor Lawler stated yes. The dogs chase the geese and they leave, many geese will not return. This provides a healthier environment for people to enjoy the pond. Geese are pretty messy birds and we want people to enjoy taking walks and fishing at the pond. This doesn't hurt the geese and it's a safe process. We have used this company for more than 10 years. If you haven't seen the dogs working, it's a pretty entertaining process.

Councilman Ball added we also use this service at Garrett Field, the Visitor's Center and Soldiers and Sailors Park.

There were no other questions or comments.

Councilman Ball made a motion to enter into Executive Session at 8:00 PM seconded by Councilman Boudreau. All voted in favor.

Supervisor Lawler asked Town Clerk Carrigan to sit in on the Executive Session to record the time in and out.

Supervisor thanked everyone who joined the meeting this evening and to look for more information on the public meeting being held on March 11th at 7:00PM.

The public portion of the meeting concluded and the Board went into Executive Session.

Councilman Boudreau made a motion to come out of Executive Session at 8:40PM and close the meeting, seconded by Councilman McClement. All in favor.

Respectfully submitted,

Mary Shannon Carrigan
Town Clerk