

At the Town Board meeting of the Waterford Town Board held at Waterford Town Hall, 65 Broad Street Waterford NY and virtually via Zoom on August 3, 2021 at 7:00 P.M. the following transpired:

There were present:

Councilman David Ball
Councilman James Boudreau
Councilman Laurie Marble
Councilman Frank McClement
Supervisor John Lawler

Supervisor Lawler stated that the two public hearings scheduled for this evening, one being held on the proposed Local Law to amend the Town procurement policy and the other being held on the proposed town code changes are being postponed and the resolutions associated with those hearings will be tabled till next month. The Board requested more time to review the changes to the procurement policy and the Board cannot move forward with the proposed changes to the Town Code until we hear back from the Saratoga County Planning Board.

Communications and Petitions

There were none

Action on Minutes of Previous Meetings as Follows

Minutes of the Town Board meeting of July 6, 2021 and Agenda and Special Meeting of July 27, 2021 were presented to the Board. A motion was made by Councilman Boudreau, seconded by Councilman McClement to accept the minutes as presented. All in favor.

Committee Reports

Financial Report and Submission of Bills and Petty Cash

Supervisor read the financial report for the month of July 2021. The audited abstracts totaled \$191,370.16 and the payments in advance of audit totaled \$28256.83. The petty cash report totaled \$33.55. A motion was made by Councilman Boudreau and seconded by Councilman Marble to accept the reports and pay the bills. All in favor.

Committee on Highway, Wastewater Treatment, Water Authority, Cemetery and Museum

Councilman Boudreau read the monthly report for the Highway Department as submitted by Highway Superintendent Tony Lubas. Paving Contract #1 was completed. 2 trees were removed from Sugar Loaf Pond and Middletown Rd ball field due to storms. A manhole riser and cover were replaced at Van Ness and Fairview. 7 Stormwater Catch basins were rebuilt. The Pheasant Run entrance wall was repaired due to auto accident. Pole Banners were installed at the Visitors Center. Middletown Rd ball fields were treated by Northeast pest control for wasp and bees.

Sewer Vac truck was used to assist the Water Department in pumping out ground water at the Bells Ln Pump station. New street signs were installed on Grace, Ledger and the corner of Saratoga Ave and Vanderwerken. 13.5 Tons of Norlite was used to repair ball field parking lots. 6.5 Tons of blacktop was used for road repair. 120 Yards of trash removed. 180 Yards of yard waste removed. 30 Yards of scrap metal removed. Highway Department responded to 42 requests for service and processed 46 Dig Safe Requests. Councilman Boudreau stated that contract #2 for paving has also been completed as of today.

Councilman Boudreau then went on to read the Wastewater Department report for the month of July. They removed 12,000 gallons of sludge to Albany County and 60,000 gallons of sludge to Saratoga County. Alarms answered:31 -High Flow-15, Power-13, Mechanical-3
Normal Maintenance: Checked all pump stations and cleaned floats as needed. Continued maintenance of outside grounds, equipment, and vehicles. Removed influent primary grease from primary tanks and weirs on weekly basis. Drained, cleaned, and inspected our effluent/flushing holding tank. Used the Vac truck to clean out the Drake Court pump station. The A-Team changed out a control contactor and inspected the pumps at the Suncrest Drive pump Station, did a piping short term fix at the Canvasback Ridge pump station, and we worked with them to install a new pump at the Drake court pump station. The Wastewater Department would like to remind residents to please refrain from dumping/flushing wipes and other non biodegradable materials down your toilet or through your garbage disposals. All of these types of materials should be going in with your household trash. They can not only cause backups in home piping and laterals but can cause blockages and clogging in pumps in pump stations which can cause system backups. This report was submitted by Craig F. Falcone, Chief Operator.

The Councilman then read the monthly report as submitted by Historian Russ Vandervoort. Russ was able to locate a gravesite of a Civil War Soldier buried in the Waterford Rural Cemetery for a local family. He is also assisting a Waterford resident with an information search on a bottle from the Chief Artisan Bottling Works, Waterford, NY. Russ will also be speaking about several historic events in Waterford at the Annual Meeting of the NYS Association of Public Historians in September in Oswego.

Committee on Public Safety, Emergency Services, and Liaison to Village

Councilman Ball read the summary of police activity during the month of July 2021. There were 15 arrests, 119 traffic tickets, 10 motor vehicle accidents, and 670 calls for service. Other activity: A grant was awarded from NYS for a new Alco-Sensor. The Alco-Sensor should be received over the next few weeks and will be immediately put into service. This comes at no cost to the Town and replaces existing but aging equipment. A grant was also awarded from NYS for traffic safety. Waterford PD was awarded \$5000 to be used toward the enforcement of seatbelt laws and dangerous driving offenses. The application for the grant was prepared and submitted by Officer Williams. A federal grant was applied for to be used toward the purchase of a body-cam system. It is unknown at this time when the grants will be awarded. The grant would provide for half the cost of the system. The implementation of the system was made part of our Police Reform plan. Sergeant Dilbone conducted instruction at the Zone 5 Law Enforcement Academy on the topics of Report Writing and Instructor

Development. The hiring process has begun for the filling of two expected Police Officer vacancies in the coming months. Background investigations have begun on potential candidates. A total of 7.5 man-hours of Bike Patrol/Foot post was conducted. These details were concentrated around the 4th Street Park and the Waterfront area as well as during the 4th of July Fireworks show. Open cases include 1 child pornography case, 2 Larcenies, 3 Burglary, and 2 VICE cases. This report was submitted by Sgt. Michael Shudt. The Councilman noted the statistics for the month: 11 domestic calls, 11 fire calls, 52 EMS calls, 15 motor vehicle accidents, 53 animal control calls, 89 miscellaneous, 4 arrests, and 112 traffic stops.

Councilman Ball announced that the new Waterford Fire Department headquarters on 8th street will be open effective tomorrow.

Councilman Boudreau asked about the grant for the Alco-Sensor and what type of unit it is.

Councilman Ball answered that this grant will be used for a stationary unit.

Supervisor Lawler stated that he received an invite for the Town Board from Captain Don Baldwin to tour the new Waterford Fire Department building. If any member of the Board would like to tour the facility, please let him know.

Committee on Veterans, Grants and Funding, Special Projects, Town Hall and Seniors

Councilman McClement read the monthly report from Senior Van driver Any Walters. The medical transportation van transported 21 residents for a total of 34.5 hours. The Grocery Bus transported 41 senior shoppers for a total of 12 hours. The grocery bus picks up residents at VanSchoonhoven on Wednesdays at 8:45am and other homes in Waterford if needed. Please contact Andy Walters at 518-527-4589 to sign up for these services.

Councilman McClement went on to say that the Town will be hiring a new Senior Coordinator this evening and we are anxious to begin some new programs and get the center back open.

Committee on Youth, Playground, Pool, Festivals, Library, WHUFSD, and Visitor Center

Councilman Marble read an update on the Waterford Pool: We have extended our hours and are now opening at 11am. Water aerobics are tonight at 6PM, it is free for Waterford residents. Next Tuesday will be the last class of the year. This Sunday rain or shine, there will be a hot dog roast at the Town Pool, 3-5 PM., it is free for Waterford residents. The weather looks great so far, come on down and see the improvements we have made this summer at the pool. August 12th will be a swim night at the Town Pool from 7-9PM, it is free for Waterford Residents. We will have games, free pizza, popcorn and glow in the dark fun.

Councilman Marble then read a report from the Waterford Library.

THE LIBRARY HAS PARTNERED WITH CAPITAL ROOTS NY TO PROVIDE FARM FRESH PRODUCE TO ALL AT THE LIBRARY. THE PROGRAM BEGAN ON JULY 14 AND THE RESPONSE HAS BEEN TREMENDOUS. THEY GET DELIVERIES ON WEDNESDAYS AND BY FRIDAY OUR SHELVES ARE USUALLY BARE. THEY HAVE HAD EVERYTHING FROM EGGS AND CHEESE TO GREENS, CARROTS, PEPPERS, POTATOES, AND BEANS. THEY HAVE ALSO HAD SOME PRODUCE FROM THE COMMUNITY GARDEN, INCLUDING CHERRY TOMATOES, EGGPLANTS AND

PEPPERS. ALL OF IT HAS BEEN RECEIVED WITH ENTHUSIASM AND APPRECIATION. THIS PRODUCE IS AVAILABLE TO ALL AND ANY WHO CAN MAKE USE OF IT. THE LIBRARY HAS MODIFIED ITS PUBLIC SAFETY PLAN TO ALIGN WITH THE LATEST CDC GUIDELINES. UNTIL FURTHER NOTICE THE LIBRARY IS RECOMMENDING THAT ALL PATRONS WEAR A MASK WHILE USING THE LIBRARY, REGARDLESS OF THEIR VACCINATION STATUS. THE LIBRARY IS HOSTING AN EXHIBIT OF ARTWORK AND PHOTOGRAPHY FROM THE SOUTHERN SARATOGA ART SOCIETY THROUGH LABOR DAY.

Councilman Marble then read the monthly report on the Harbor Center from Harbormaster Jeff Cleary. THE TOWN OF WATERFORD CELEBRATED OUR NATION'S INDEPENDENCE ON SUNDAY JULY 4TH WITH A SPECTACULAR FIREWORKS DISPLAY OVER THE PORT OF WATERFORD. THOUSANDS GATHERED AT THE HURST HARBOR CENTER TO ENJOY THE EVENT. MANY THANKS TO THE TOWN HIGHWAY DEPT AND THE WATERFORD POLICE AND FIRE DEPARTMENTS. WE ALSO THANK ROB GOLDMAN FROM NYS MARINE HIGHWAY FOR HIS GENEROSITY AND ASSISTANCE, PROVIDING THE TUG, BARGE, AND CREW TO HELP MAKE THE EVENT A SUCCESS. THE WATERFORD FLIGHT WAS CLOSED FROM JULY 15 TO 18 AND JULY 19 TO 22 DUE TO HIGH WATER.

THE HURST HARBOR CENTER IS STILL IN NEED OF A PART TIME WEEKEND PERSON TO CLEAN RESTROOMS AND REMOVE TRASH. PLEASE CONTACT JEFF AT 518-233-9123.

FOR THE MONTH OF JULY WE WELCOMED 155 BOATERS FROM 31 STATES AND 2 CANADIAN PROVINCES.

OUR VOLUNTEERS RECORDED 422 HOURS OF SERVICE FOR THE MONTH OF JULY AND A YEAR TO DATE TOTAL OF 915 HOURS. THANK YOU TO ALL OUR VOLUNTEERS.

Supervisors Report

Supervisor Lawler stated that himself, Councilman Boudreau, Dominick G, Dave W, and Tony L met with National Grid to discuss the gas line project on Clifton Street. They will be repairing the main gas line as a result of the gas outage that happened last year. This project is three years too late. We invested a lot of money into this area, the Town paved this entire area of Northside last year, we also paved a portion of Saratoga Avenue and had landscaping done. We had a good conversation with National Grid, any street that is dug up will be repaved, any sidewalk will be replaced and any landscaping destroyed will be replaced at their cost. The Town is requiring escrow funds so that whatever National Grid digs up will be repaired at their cost to our specifications. This project has to go forward and these repairs need to be made so that we don't face this problem again. National Grid will restore anything that is destroyed to how it was before the project began.

General Orders

RESOLUTION #73

RESOLVED, that the Town Board of the Town of Waterford hereby approves the proposed revisions to the Town of Waterford Employee Handbook as developed by Public Sector HR Consultants LLC.

Offered by Councilman Ball
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 74

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to execute an agreement with Upstate Transit of Saratoga LLC in the amount of \$1,925.00 for shuttle services to be provided during Tug Boat Round-up on September 11th & 12th, 2021.

Offered by Councilman Marble
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

**RESOLUTION NUMBER 75 OF THE YEAR 2021
ADOPTING LOCAL LAW 3 AMENDING THE TOWN OF WATERFORD
PROCUREMENT POLICY**

WHEREAS, the Town Board of the Town of Waterford has established a town procurement policy for the efficient, lawful and proper procurement of goods and services, consistent with the New York State General Municipal Law, and

WHEREAS, the Town Board is desirous of updating the Code of the Town of Waterford with regard to the Town's procurement policy; and

WHEREAS, a public hearing was held on August 3, 2021 to hear public comments pertaining to the proposed changes,

NOW THEREFORE BE IT RESOLVED THAT the Town Board of the Town of Waterford, hereby adopts said Local Law as Local Law No. 3 entitled “Amending the Town of Waterford Procurement Policy”, a copy of which is attached hereto and made a part hereof, and the Town Clerk be and is hereby directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Waterford, and to give due notice of the adoption of said local law to the Secretary of State.

***A motion was made to table Resolution #75 to allow Board Members more time to review the policy.**

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

**RESOLUTION NO. 76 OF THE YEAR 2021
OF THE WATERFORD TOWN BOARD**

The Town Board of the Town of Waterford hereby finds and determines that: it has considered the action, reviewed the full environmental assessment form, reviewed the criteria set forth in 6 NYCRR section 617.7(c), thoroughly analyzed the relevant areas of potential environmental concern, and has duly considered all of the potential project environmental impacts and their magnitude in connection with the proposed Town of Waterford Local Law entitled, “A Local Law Amending the Town of Waterford Zoning Ordinance”; and

WHEREAS, the proposed amendment will not result in any large and important environmental impacts, and, therefore, is one which will not have a significant impact on the environment, and, therefore, a negative declaration will be prepared; and the reasons supporting this determination are set forth on Part 2 of the Full Environmental Assessment Form with respect to this project (a copy of which said form is on file in the Office of the Clerk, and

NOW, THEREFORE, BE IT RESOLVED, that The Town Board of the Town of Waterford, as Lead Agency with reference to the above-described project, hereby: (a) adopts a negative declaration pursuant to 6 NYCRR section 617.7 with respect to the project; (b) authorizes the Supervisor of the Town of Waterford to sign a negative declaration determination of non-significance with respect to the project; and (c) authorizes the Clerk to forward a copy of said negative declaration determination of non-significance to the New York State Department of Environmental Conservation, the Planning Board, the Zoning Board of Appeals, Building and Code Inspector of the Town of Waterford, Saratoga County Board of Supervisors, Department of Planning, and New York State Office of Parks, Recreation and Historic Preservation, and

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately.

***A motion was made to table Resolution # 76 for one month as the Board is still waiting for a response from the Saratoga County Planning Board before this project can move forward.**

Offered by Councilman Boudreau
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION #77

RESOLVED, that Mary Haldeman be and she is hereby hired as Senior Program Coordinator for the year 2021 at a salary of \$ 22.00 per hour for 30 hours per week to be paid in weekly installments by the Supervisor without the necessity of preaudit by the Town Board.

Offered by Councilman McClement
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION #78

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to sign a contract with Robert Couser in the amount of \$1385.00 to replace and install equipment related to the security camera system at the Waterford Town Pool.

Offered by Councilman Marble
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION #79

RESOLVED, that Paul McInerney be and he is hereby provisionally appointed as Administrative Aide to the Public Safety Commissioner for the year 2021 at \$57,222 to be paid in weekly installments by the Supervisor without necessity of pre-audit by the Town Board.

Offered by Councilman Ball
Seconded by Councilman McClement
Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Other Business

Councilman McClement gave an update on the Community Garden from Nikki Marsh who is the volunteer coordinator. He thanked her for all her hard work in getting this project up and running. On Wednesday August 11th at 6pm at the Community Center there will be an in-person demo by the Cornell Cooperative Extension on how to properly freeze and preserve produce. On August 17th at 6pm there will be a Zoom demo on preserving tomatoes and making salsa. Please feel free to contact Nikki Marsh with any questions 518-308-5688

Town Counsel Don Boyajian stated that the Town received two tax certiorari claims from Erie Boulevard Hydro and AT&T.

RESOLUTION #80

RESOLVED, that the Town Board of the Town of Waterford hereby authorized the Town Supervisor to execute a contract with WROW-AM(Albany Broadcasting Co.) in the amount of 2,000.00 for advertising to promote Tug Boat Round-up. Radio advertising dates are from 8/30/21 through 9/12/2021.

Offered by Councilman McClement
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

Supervisor Lawler yes

RESOLUTION #81

RESOLVED, that the Town Board of the Town of Waterford will hold a public hearing on September 7, 2021 at 6:45PM at Waterford Town Hall 65 Broad Street Waterford, NY on proposed amendments to the Town zoning code, chapters 161 and A 166.

Offered by Councilman Marble
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION#82

RESOLVED that the Town Board of the Town of Waterford will hold a public hearing on September 7, 2021 at 6:55PM at Waterford Town Hall 65 Broad Street Waterford, NY on a proposed Local Law Amending the Town of Waterford Procurement Policy.

Offered by Councilman McClement
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

The meeting was opened for public comment.

As there were no comments, Councilman Boudreau made a motion to close to the meeting at 7:42PM, seconded by Councilman McClement. All voted in favor.

Respectfully submitted,

Mary Shannon Carrigan
Town Clerk