

At the Town Board meeting of the Waterford Town Board held on March 3, 2020 at the Waterford Town Hall, 65 Broad Street Waterford, NY at 7:00 P.M. the following transpired:

There were present:

Councilman Ball

Councilman Boudreau

Councilman Marble

Councilman McClement

There was absent:

Supervisor Lawler

Communications and Petitions

There were none.

Action on Minutes of Previous Meetings as Follows

Minutes of the Town Board meeting of February 4, 2020 and Agenda Meeting of February 24, 2020 were presented to the Board. A motion was made by Councilman Boudreau seconded by Councilman McClement to accept the minutes as presented. All in favor.

Committee Reports

Financial Report and Submission of Bills and Petty Cash

Deputy Supervisor Marble read the financial report for the month of February 2020. The petty cash report totaled \$66.46. The audited abstracts totaled \$ 232,820.90 and the payments in advance of audit totaled \$87,229.29. A motion was made by Councilman Boudreau and seconded by Councilman McClement to accept the reports, pay the bills and reimburse the petty cash account. All in favor.

Committee on Highways, Wastewater Treatment, Water Authority, Cemetery and Museum.

Councilman Boudreau read the Town of Highway Department monthly report for February 2020. The Town Highway Department has been patching pot holes throughout the Town. The Highway and Park Department have been trimming trees and brush throughout the Town. We have replaced 3 manhole raisers on Mallards Landing North. The entire fall inspections for the MS4 storm water report is completed. We have also been doing general repairs to our trucks and equipment. I would like to remind all town residents about putting acceptable and unacceptable items in their trash containers, if you put unacceptable items in your can it will not be picked up until it is removed. If you are in need of a new garbage can or recycling can please call the Town Clerk's office at 518-235-8282. Trash Drop off starts April 4, 2020, 8-1 at the Town Garage. If you have any questions please call the Town Highway Garage at 518-235-3414. The report was submitted by the Highway Superintendent Harry Martel. The Councilman went on to read the Wastewater Treatment Plant Operations Report for February as submitted by Operator Craig Falcone. They removed 18,000 gallons of sludge to Albany County and 50,000 to Saratoga County. Alarms: 1; National Grid issue. Normal Maintenance: Checked all pump stations and cleaned floats as needed. Continued maintenance of outside grounds, equipment and vehicles.

Removed influent primary grease from primary tanks and weirs on weekly basis. BPI conducted the yearly water backflow testing. Vac truck was used to hose and clean out the Suncrest Drive and Sage Rd. pump station. Conducted new Toxicity testing required by our new discharge permit. Worked with Koval Electric on the replacement of equipment from an insurance claim and new conduit and LED lighting was installed in our plant pump station. Worked with Troy Belting to install the rebuilt #2 main plant blower and new motor. Cleaned and inspected the check balls in both #1 and #2 sludge pumps. Met with Jim Boudreau and the engineers from CHA Engineering about the possible pump station replacements at James Drive and Murray Ave. Worked with the Highway Department and Land Remediation Contracting about finding buried manholes on the Mohawk Paper Mill property for the canal and property cleanup project. Councilman Boudreau then went on to read Waterford Water Commissioners Report for the month. The water works delivered 25,798,662 gallons of water. There was a total of 55 service calls and 22 utility locates. Staff installed new AMR water meters, calibrated & maintained equipment, completed weekly safety meetings, monthly water testing and completed meter readings. Please be advised that as we continue the winter season any support provided by the community to help clear hydrants for emergency use would be greatly appreciated. We would like to extend our thanks and appreciation to the community and Fire and Emergency Personnel who continue to help. The Councilman then read about upcoming Museum events: The Portrait of Catherine Schuyler presented by Eric Schnitzer of Saratoga National Park at the Van Schaick Island Country Club on March 10, 7PM. \$6.00 for nonmembers and \$5 for Museum members. March 13, 6:30PM-9PM Trivia Night at the Waterford Knights of Columbus. \$20 a person includes buffet and homemade desserts. Reservations are highly recommended.

Committee on Public Safety, Emergency Services, and Liaison to Village

Councilman Ball spoke about the fundraiser going on at the Northside Fire Department. The annual Mug Night will be on March 7th at 7:00PM

Councilman Ball read the Police Department Call Report for February. There was a total of 291 Calls: call types included 9 domestic, 5 fire, 21 EMS, 15 motor vehicle accidents, 15 animal controls, 1 warrant, 14 school details, and 24 traffic stops. On February 6th the Waterford Fire Departments held a joint training on water techniques. Councilman Ball went on to read the Waterford Rescue Squad report submitted by Chief of Operations Tracy Weir. Total Calls to date 132. On February 18th, the Waterford Rescue Squad along with the Village Fire Department were dispatched to the area of Lock 5 off Flight Lock Road for a male that had fallen at least 7 feet down an embankment. After difficulty accessing the patient, he was finally extricated from the canal and into the ambulance. Agencies on site were WRS, WPD, Village FD, Northside FD, Halfmoon-Waterford FD and Clifton Park EMS. All agencies worked together seamlessly to reach the patient and extricate him. Councilman Ball congratulated all the agencies involved. The Waterford Police Department will be holding several traffic details for the next three months; March will focus on speed, stop sign, red light, failure to yield, seat belt, distracted driver cell phone and following too closely. April will be passing stopped school buses and May is Click It or Ticket. The Call Report by Officer, Uniform Traffic Ticket and Individual Arrest Report were discussed. The Councilman thanked the IT Staff for helping swap out car laptops, it is important that officers have reliable equipment.

Committee on Veterans, Grants and Funding, Special Projects, Town Hall and Seniors

Councilman McClement spoke about the Town Hall renovations that will begin this spring. The bid opening is on March 18th. The Councilman then read the Senior Transportation report as submitted by Driver Andy Walters. The Grocery Bus transported 41 passengers this month for a total of 80 miles. The Medical Transportation Van transported 35 passengers for a total of 1,055.8 miles this month. Please call the Center to sign up for these services; 518-235-8500. Councilman McClement read the Waterford Seniors Report for February. On Tuesday February 11 the Seniors went to the Saratoga Racino, and on February 18th the Seniors held their annual Pot Luck luncheon. 40 Seniors enjoyed the day with a 50/50 drawing and Bingo. On Tuesday February 15th the Seniors enjoyed a Mardi Gras Special Luncheon catered by the Saratoga County Senior Meal Program, and Office of the Aging Director Sandy Cross and Town Liaison Councilman Frank McClement. After the luncheon the seniors were asked about ideas for more programs and activities at the center. The Annual St. Patrick's Day Corned Beef and Cabbage dinner will be held on March 17th at noon. There is a sign-up sheet at the center, see Sue Rock or call 518-235-8500. The Senior Meal Program delivered 500 meals and had 120 Seniors dine in for the month of February. The center is open Monday thru Friday for various activities. Please call the center for more information at 518-235-8500. New members are always welcome.

Committee on Youth, Playground, Pool, Festivals, Library, WHUFSD, and Visitor Center

Councilman Marble read an update on the events of the Waterford-Halfmoon School. The administration is keeping a very close eye on the Corona Virus. They have sent messages, emails, and letters to the school community as well as a letter to K-6. All of the information from the state is also on the school website. Residents are urged to check the website for any updates. The janitors have stepped up the cleaning of the classrooms. So far there are no cases in the school district. Today at 5 pm in Glens Falls the boys' basketball team is playing a class c semifinal game against Granville. Last year this was the team that put them out of the semifinals. The Councilman announced that she was just informed that the boys won this game by a score of 54-52. They will play this Friday night in Glens Falls at 5:00PM. Tomorrow night is a sports awards night at 7 in the auditorium. BOE on Thursday in the library and sports booster on Monday the 9th.

Councilman Marble stated the Memorial Day Parade is Wed. May 20th at 7 pm. Ceremony to follow at Soldier and Sailor park. We are currently accepting lifeguard applications as well as assistant pool director and swim instructors. Applications are located in the Supervisor's Office.

Councilman Marble the read a report on the Library. The Library turned 125 years old on Feb 28th. They were granted their charter by NYS on that day in 1895. The building also dates back to that year as well. The library plans on having several events and activities throughout the year to mark this special milestone. One of those scheduled is Thursday April 16th at 6 pm. They will be hosting Karen Land and her sled dog Noggin for a presentation about the Iditarod Dogsled Race in Alaska. This will be held at the Community Center. At this time the Library has fewer tax forms than they have had in the past years. Currently they have some federal 1040 forms and instruction booklets and some NYS instruction booklets but NO forms. They have been printing

out copies of the NYS IT201 for folks free of charge. They still expect some to be delivered but not sure when. Libraries in NYS stand ready and willing to assist people with completing the 2020 census. Please feel free to direct people without access to a computer to the library so they can fill out their form online. The Councilman then read the Harbor Center Report as submitted by Jeff Cleary. Planning for the 2020 season continues. The following is a list of the 2020 festivals scheduled for the Hurst Harbor Center: CanalFest – Saturday and Sunday, May 16 and 17-Steamboat Meet – Saturday, July 4th-Dragon Boat Festival – Saturday, August 8th 21st Annual Tugboat Roundup – Friday, Saturday and Sunday, September 11th to 13th. Additional events are being planned and will be added to the calendar once they are firmed up. Upgrades to the Hurst Harbor Center and the entire campus will continue in 2020. The Visitor Center/ Dock Office is seeking volunteers to assist during the navigation season. This is a great way to serve your community for a few hours each week while meeting people from around the world and enjoying the natural beauty of our harbor and our town. If interested, please contact Jeff Cleary at 518-233-9123

Supervisors Report

General Orders

RESOLUTION # 17

RESOLVED, that the Town Board of the Town of Waterford hereby establishes the standard workday for the position of “Events Coordinator” in the Town of Waterford as 6.5 Hours Per Day for the purpose of determining days worked reportable to the New York State and Local Employees’ Retirement System.

Offered by Councilman McClement
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION # 18

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to execute an agreement with CHA in an amount not to exceed \$42,550.00 for engineering services associated with the replacement of the James Drive and Murray Avenue pump stations as per CHA’s letter dated January 23, 2020.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION # 19

WHEREAS, the State of New York has requested Town of Waterford to incorporate improvements (the “State Reverse Betterment”) to Route 32 Waterford Streetscape Project-Drainage and Pavement Improvement;

NOW, THEREFORE, the Waterford Town Board, duly convened does hereby;

RESOLVE, that the Waterford Town Board hereby approves such project inclusive of the State Betterment (collectively the “Project”); and it is hereby further

RESOLVED, that the Waterford Town Board hereby authorizes the Town of Waterford pay in the first instance 100% of the costs of the Project or portions thereof; and it is further

RESOLVED, that the sum of \$470,403.00 will be appropriated and made available to cover the cost of participation in the Engineering & Construction phase of the Project; and it is further

RESOLVED, that the Supervisor of the Town of Waterford be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of Town of Waterford with NYSDOT in connection with the implementation of the Project, and reimbursement of the approved costs associated with the State Reverse Betterment, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

Deputy Supervisor Marble stated this resolution was tabled in February. There were additional discussion and we are set to move forward.

RESOLUTION # 20

RESOLVED, that the Supervisor be and he is hereby authorized to sign a contract with JGS Recycling and Hauling Inc for electronic recycling for the year 2020.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION #21

RESOLVED, that the Supervisor be and he is hereby authorized to sign a contract with TruGreen Commercial in an amount of \$443.40 for weed control at Clement Park and \$4957.86 for treatments of the ball fields at the Middletown Road ball field complex for 2020.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION #22

RESOLVED, that the Supervisor be and he is hereby authorized to sign a household hazardous waste collection agreement with Care Environmental Corp. for 2020.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION #23

RESOLVED, that the Supervisor be and he is hereby authorized to sign a contract with Mountain Top Portable Toilets LLC for the 2020 season.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION # 24

RESOLVED, that Jeffrey Cleary be and he is hereby authorized to attend the Canal Society of New York State Winter Symposium and meeting on March 7, 2020 in Rochester, New York for a fee of 55.00.

Offered by Councilman Marble
Seconded by Councilman Ball

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION #25

WHEREAS, a fee was established in 2015 in anticipation of implementing a fire inspection program for commercial buildings and multi-family residences.

NOW THEREFORE BE IT RESOLVED, that the Town of Waterford revises the current fee and establishes the new fire inspection fee at \$50.00 per store front and \$50.00 per residential building (common areas only).

Offered by Councilman Ball
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION #26

WHEREAS, the Town Board of the Town of Waterford endeavors to keep the Code of the Town updated concerning the placement of traffic control signs on town roads; and

WHEREAS, the Town Board has previously adopted a local law, Town Code Section 158-9 regulating and designating stop intersections and Town Code Section 158-10 regulating and designating yield intersections and related Town Code Section 158-40 and Section 158-41 providing a schedule of those designated stop and yield intersections; and

WHEREAS, as the Town Board desires to amend said law Section 158-40 to add an additional stop intersection by changing the yield sign at Higgins Lane/Hudson River Road to a stop sign; and

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Waterford hereby calls for a public hearing to be conducted on April 7, 2020 at 7:00 p.m. at Town Hall, 65 Broad Street, Waterford, New York to consider the enactment of the enclosed proposed at which time the public may comment on the text of said law as annexed hereto.

Offered by Councilman Boudreau
Seconded by Councilman Ball

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION # 27

WHEREAS, the Town Board of the Town of Waterford, by public notice duly published according to law, invited sealed proposals for lawn maintenance services for the Town of Waterford Cemetery on Saratoga Avenue in the Town of Waterford; and

WHEREAS, all such proposals received were considered publicly at Town Hall, on 21 st day of February, 2020 at 2:00 p.m., the time and place specified in said public notice; and

WHEREAS, said Town Board has determined that Sea Property Maintenance is the lowest

responsible formal bidder for the work as detailed in the specifications, with a bid of \$23,500 as set forth in the bid specifications; and

NOW, THEREFORE, BE IT RESOLVED, that said proposal of Sea Property Maintenance be accepted, subject to the following, and be it

FURTHER RESOLVED, that the Town Board enter into a contract with said Sea Property Maintenance as the successful bidder pertaining to the cemetery lawn service in accordance with the specifications for said bid project, to be approved by the attorney for the Town and further subject to the receipt and approval by the attorney for the Town of the required bonding documents for performance, labor and materials.

Offered by Councilman Boudreau
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION # 28

RESOLVED, that Supervisor be and he is hereby authorized to sign a contract with Yankee Trails for transportation on April 7, 2020 for a Senior trip to the Culinary Institute in Hyde Park.

Offered by Councilman McClement
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

OTHER BUSINESS

RESOLUTION # 29

WHEREAS, NYSDEC and FEMA are partnering to sponsor a free training opportunity for county or municipal officials responsible for administering their local floodplain management programs; and

WHEREAS, Advanced Floodplain Management Concepts II will be offered at the State Preparedness Training Center (5900 Airport Road, Oriskany, NY) on March 30th – April 2nd, 2020;

NOWTHEREFORE BE IT RESOLVED, that Glenn Hebert, Building Inspector be authorized to attend this training session.

Offered by Councilman Ball
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION #30

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes Jeffrey St. Denis to attend the 11th Annual DCO/ACO Conference 2020 on May 6th & May 7th at the Guilderland Fire Department. Registration fee is \$60.00

Offered by Councilman Ball
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

RESOLUTION #31

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes Craig Falcone & David Bullett to attend the 2020 Adirondack Water Works Conference to be held on March 11, 2020 at the Century House in Latham, New York. Registration fee is \$45.00 each.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

Deputy Supervisor Marble asked if there were any other questions or comments from the Board.

Councilman Boudreau stated that two of the resolutions read under Other Business were late notifications to the Board to allow employees to attend training. They were received this past week and were time sensitive.

Councilman McClement clarified that the Waterford Boys Basketball Team will be playing for the championship this Friday evening at Glens Falls at 5:00.

A resident had a question on the DEC resolution that was read this evening.

Dave Woodin stated that this is the Reverse Betterment Grant from DEC related to the Streetscape Project. The question from last month was that DEC had raised the threshold for the reimbursement amount, as the Town will receive 100% reimbursement from DEC for the work done.

Barbara Turpin asked about the safety of chemicals used at the ball fields, and maybe look into organic chemicals.

Councilman Boudreau stated they are approved by the State and DEC for application. Very few options available.

Councilman Ball made a motion to close the meeting at 7:40PM, seconded by Councilman Boudreau. All voted in favor.

Respectfully submitted,

Mary Shannon Carrigan
Town Clerk