



AGENDA
WATERFORD TOWN BOARD MEETING
October 4, 2022

1. **Call to Order and Call of the Roll**
2. **Communications and Petitions**
 - Received the Proposed 2023 budgets for the Northside Fire District and Halfmoon - Waterford Fire District
 - Received Notice of Public Hearing for the Northside Fire District Budget Proposal
 - Received Notice of Settlement Agreement and Soliciting Comments from the USA Federal Energy Regulatory Commission regarding the Normanskill Hydroelectric Project
3. **Action on the minutes of previous meetings as follows:**

Town Board Meeting of September 6, 2022 and Agenda Meeting of September 27, 2022
4. **Committee Reports**
 - A. Financial Report and Submission of Bills and Petty Cash
 - B. Committee on Highway, Wastewater Treatment, Water Authority, Cemetery and Museum
 - C. Committee on Public Safety, Emergency Services, and Liaison to Village
 - D. Committee on Veterans, Grants and Funding, Special Projects, Town Hall and Seniors
 - E. Committee on Youth, Playground, Pool, Festivals, Library, WHUFSD, Visitor Center and Building Department
 - F. Supervisors Report
5. **General Orders**

Resolution 128 Resolution to establish standard workday for John Lawler with NYS Retirement System

Resolution 129 Resolution to accept the Sewer Assessment Roll for Sewer District #1

Resolution 130 Resolution to accept the 2023 Saratoga County sales tax revenues in cash

Resolution 131 Resolution to authorize the Town Supervisor to sign the Civil Rights Certification form for the Town of Waterford Housing Choice Voucher Program

Resolution 132 Resolution to authorize Craig Falcone/David Bullet to attend conference

Resolution 133 Resolution to reappoint June Mastan to the Board of Assessment Review

Resolution 134 Resolution to authorize Change Order #1 with Titan Roofing, Inc for \$15,500.00 to replace the gutters/downspouts on DPW Building

Resolution 135 Resolution to authorize the Town to solicit rebids for Salt Storage Shed Upgrades

Resolution 136 Resolution to authorize the Town to solicit bids for Town Pool Upgrades

Resolution 137 Resolution to authorize the relevy of Vacant Building Registry fees onto 144 3rd St., 60 Clifton St., 10 Fulton St., 2 Schoolhouse Ln, Schoolhouse Ln Rear, 89 Vanderwerken Ave.
6. **Other Business**

RESOLUTION #128

Resolved, that the Town of Waterford/Location Code 30096 hereby establishes the following as the standard work days for the elected and appointed officials listed below and will report the following days worked to the New York State and Local Employees' Retirement System based upon the Record of Activities submitted by these officials:

Town Supervisor, John E. Lawler, 6 Hour Standard Work Day from 1/1/2022 – 12/31/2023, 10.12 days worked to be reported each month.

Offered by
Seconded by

Councilman Ball
Councilman Boudreau
Councilwoman Marble
Councilwoman McClement
Supervisor Lawler

RESOLUTION #129

WHEREAS, an assessment roll has been prepared by this Board for and in connection with the improvements of Sewer District Number 1 for the Town of Waterford, consisting of the general sewers and the establishment and equipment of the sewage disposal plant, the roll was completed on September 1, 2022 and filed with the Town Clerk on this date, and

WHEREAS, the Town Clerk has given due notice to the Comptroller of the assessment roll and of where and when this board would meet to hear objections to the roll and to review, correct and amend the roll if necessary, and

WHEREAS, the Notice was published in the Schenectady Gazette newspaper and the Saratogian, both newspapers having circulation in the Town of Waterford and the latter being published in Saratoga County and the Town Board met at the time and place specified and the hearing was held upon the assessment roll,

NOW, THEREFORE BE IT RESOLVED, that the Town Clerk be and she is hereby instructed to annex to the assessment roll a warrant which is to be signed by the Supervisor and countersigned by the Town Clerk, commanding the Tax Collector and the Saratoga County Treasurer, to collect from the persons named in the assessment roll, the sum opposite their names to pay the same to the Supervisor of the Town.

Offered by Councilman
Seconded by Councilman

Councilman Ball
Councilman Boudreau
Councilwoman Marble

Councilman McClement
Supervisor Lawler

RESOLUTION # 130

RESOLVED, that the Town Board of the Town of Waterford hereby chooses to receive the Town of Waterford's share of the 2023 Saratoga County Sales Tax revenues in cash.

Offered by Councilman
Seconded by Councilman

Councilman Ball
Councilman Boudreau
Councilman Marble
Councilwoman McClement
Supervisor Lawler

RESOLUTION #131

RESOLVED, that the Town Supervisor be and he is hereby authorized to sign the Civil Rights Certification form for the Town of Waterford Housing Choice Voucher Program.

Offered by Councilman
Seconded by Councilman

Councilman Ball
Councilman Boudreau
Councilman Marble
Councilwoman McClement
Supervisor Lawler

RESOLUTION #132

RESOLVED, that Craig Falcone and David Bullet be and they are hereby authorized to attend the 2022 Adirondack Waterworks Conference and Workshop on October 18, 2022 in Latham, NY at a cost of \$130.00.

Offered by Councilman
Seconded by Councilman

Councilman Ball
Councilman Boudreau
Councilman Marble
Councilwoman McClement
Supervisor Lawler

RESOLUTION # 133

RESOLVED, that June Mastan be and she is hereby reappointed as Board of Assessment Review member for a term ending September 30, 2027.

Offered by Councilman
Seconded by Councilman

Councilman Ball
Councilman Boudreau
Councilman Marble
Councilwoman McClement
Supervisor Lawler

RESOLUTION #134

WHEREAS, the Town Board of the Town of Waterford, by public notice duly published according to law, has invited sealed proposals for roof upgrades for the DPW Building, and

WHEREAS, all such proposals were received publicly at the Town Clerk's Office, on the 21st day of July, 2022 at 2:00 p.m., the time and place specified in said public notice, and

WHEREAS, said Town Board has determined that Titan Roofing, Inc. is the lowest responsible formal bidder for the work as detailed in the specifications, with a bid of \$48,900.00, no adds/alternates;

WHEREAS, said Town Board has previously passed a resolution to enter into a contract/purchase order with Titan Roofing to perform this work;

WHEREAS, it has been brought to the Town Board's attention by Titan Roofing, Inc. that the existing gutters and downspouts on the DPW Building are in disrepair and need to be replaced for which Titan Roofing, Inc. has presented the Town with a proposal, dated August 31, 2022, to perform said additional change order work for the sum of \$15,500.00;

THEREFORE, NOW BE IT RESOLVED, that the said proposal, dated August 31, 2022, to perform said additional change order work of Titan Roofing, Inc. be accepted, and be it

FURTHER RESOLVED, that the Town Board execute a Change Order (i.e., Change Order No. 1) with said Titan Roofing, Inc. to replace the existing gutters and downspouts on the DPW Building to be approved by the attorneys for the Town.

Offered by Councilman
Seconded by Councilman

Councilman Ball
Councilman Boudreau
Councilman Marble
Councilwoman McClement
Supervisor Lawler

RESOLUTION #135

**RESOLUTION FOR THE YEAR 2022 OF THE TOWN BOARD
OF THE TOWN OF WATERFORD CALLING FOR REBIDS FOR SALT STORAGE
SHED UPGRADES LOCATED AT TOWN HIGHWAY GARAGE**

WHEREAS, the Town of Waterford's salt storage shed located at the Town Highway Garage is in need of upgrades;

WHEREAS, the Town Board desires to re-solicit bids for said salt storage shed at the Town Highway Garage;

NOW THEREFORE BE IT RESOLVED THAT the Town Board hereby calls for sealed bid proposals in conformance with the Notice to Bidders and the bid specifications, which are available via email from Environmental Design Partnership ("EDP") after 12:00 p.m. on the 5th day of October, 2022 or beginning the 5th day of October, 2022 through the NYS Contract Reporter at <https://www.nyscr.ny.gov>, which are to be received and considered publicly at Town Clerk's Office, on the 4th day of November, 2022 at 1:00 p.m., the time and place specified in said public notice.

Offered by Councilman
Seconded by Councilman

Councilman Ball
Councilman Boudreau
Councilman Marble
Councilwoman McClement
Supervisor Lawler

RESOLUTION # 136

**RESOLUTION FOR THE YEAR 2022 OF THE TOWN BOARD
OF THE TOWN OF WATERFORD CALLING FOR BIDS FOR POOL UPGRADES
LOCATED AT 36 BALLSTON STREET, VILLAGE OF WATERFORD**

WHEREAS, the Town of Waterford's Pool located at 36 Ballston Street, Village of Waterford, is in need of upgrades;

WHEREAS, the Town Board desires to solicit bids for said upgrades to the Town pool located at 36 Ballston Street, Village of Waterford;

NOW THEREFORE BE IT RESOLVED THAT the Town Board hereby calls for sealed bid proposals in conformance with the Notice to Bidders and the bid specifications, which are available via email from Environmental Design Partnership ("EDP") after 12:00 p.m. on the 9th day of November, 2022 or beginning the 9th day of November, 2022 through the NYS Contract Reporter at <https://www.nyscr.ny.gov>, which are to be received and considered publicly at Town Clerk's Office, on the 2nd day of December, 2022 at 1:00 p.m., the time and place specified in said public notice.

Offered by Councilman
Seconded by Councilman

Councilman Ball
Councilman Boudreau
Councilman Marble
Councilwoman McClement
Supervisor Lawler

RESOLUTION #137

**RESOLUTION NO. 137 OF THE TOWN BOARD OF THE TOWN OF
WATERFORD FOR THE YEAR 2022 AUTHORIZING THE CLERK TO RE-LEVY
CERTAIN PARCELS PURSUANT TO LOCAL LAW ESTABLISHING A VACANT
BUILDING REGISTRY**

WHEREAS, The purpose of said local law is to establish a registry identifying vacant and abandoned buildings, which have an outstanding balance for registry fee associated with said property;

WHEREAS, It is the finding of the Town Board that the seven (7) vacant buildings listed on Schedule A attached hereto currently have an outstanding registry fee balance which remains unpaid as of October 1, 2022;

WHEREAS, despite adequate notice and demand, the owners of said vacant buildings have failed to pay the outstanding fees as required.

NOW THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the re-levy as to each such vacant building parcel in the amount set forth on Schedule A attached hereto and for the Town Clerk to take such other and further action to accomplish same.

Offered by
Seconded by

Councilman Ball
Councilman Boudreau
Councilwoman Marble
Councilman McClement
Supervisor Lawler

Schedule A

Town of Waterford Vacant Building Registry

10/1/2022

#	Property Address	Tax Map #	Property Owner	Unpaid	Unpaid	Unpaid
				2021	2022	Total
1	144 3rd Street	291.48-1-16	Rory Zeto 41 Beechwood Court Clifton Park, NY 12065	\$ -	\$ (1,000)	\$ (1,000)
2	60 Clifton Street	295.8-1-39	Mary Chris Krawiec & Mark Peabody 2 Johnston Avenue Cohoes, NY 12047	\$ (750)	\$ (1,000)	\$ (1,750)
3	10 Fulton Street	295.8-4-33	Aaron Suprenant 669 Boght Road Cohoes, NY 12047	\$ (750)	\$ (1,000)	\$ (1,750)
4	2 Schoolhouse Lane	286.-1-50.11	Margaret Bulger-Mumblo 698 Yonkers Ave Apt 5H Yonkers, NY 10704	\$ (750)	\$ (1,000)	\$ (1,750)
5	Schoolhouse Lane Rear	286.-1-50.2	Vincent Williamson PO Box 4406 Bennington, VT 05201	\$ (750)	\$ (1,000)	\$ (1,750)
6	Schoolhouse Lane Rear	286.-1-50.12	Vincent & Kathryn Williamson PO Box 4406 Bennington, VT 05201	\$ (750)	\$ (1,000)	\$ (1,750)
7	89 Vanderwerken Avenue	295.8-2-7	Richard Best 1349 Broadway Albany, NY 12204	\$ -	\$ (2,000)	\$ (2,000)
Outstanding				\$ (3,750)	\$ (8,000)	\$ (11,750)

Civil Rights Certification
(Qualified PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB Approval No. 2577-0226
Expires 3/31/2024

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year PHA Plan, hereinafter referred to as "the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the fiscal year beginning 1/1/2023 in which the PHA receives assistance under 42 U.S.C. 1437f and/or 1437g in connection with the mission, goals, and objectives of the public housing agency and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 *et seq.*), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.

Town of Waterford

NY503

PHA Name

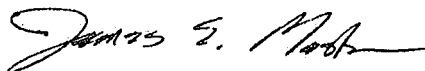
PHA Number/HA Code

I hereby certify that all the statement above, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Executive Director: James E Mastrianni

Name of Board Chairperson:

John Lawler



Signature

Date 9/19/2022

Signature

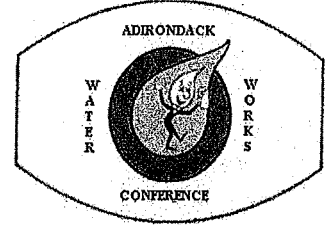
Date

The United States Department of Housing and Urban Development is authorized to collect the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 *et seq.* and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. The information is collected to ensure that PHAs carry out applicable civil rights requirements.

Public reporting burden for this information collection is estimated to average 0.16 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Adirondack
Water
Works
Conference**

**2022 Fall Meeting
and Workshop**



The Fall meeting of the Adirondack Waterworks Conference and Workshop will be held on **Tuesday, October 18, 2022 at the Century House Restaurant, Latham, NY.** Lunch will be included with registration. Cost for the program will be the same, whether you are having lunch or not. If you register and do not attend **without cancellation in advance**, you will be charged for the program.

Registration will be limited to the first 150 registrants.

SCHEDULE: (NYSDOH and DEC Water/Wastewater Plant Operator and Engineering contact hours have been requested.)

8:30 am	Registration, Coffee, and Donuts
9:00am – 10:00 am	Making Smart Metering Choices by Louis Schoolcraft of Ti Sales.
10:00am – 11:00 am	Cybersecurity by Enrique Lopez of General Control Systems
11:00am – 12:00 pm	What's new with DI Pipe? By Paul Hansen, P.E. of DIPRA
12:00pm – 1:00pm	Lunch

Pre-registered price for the program is \$65.00. **Please make your reservation by Friday, October 14th.** Questions should be directed to Carol Alden, Saratoga County Water Authority (518)761-2058.

Email reservations to cs@saratogacountywaterauthority.com or fax to: (518)792-4942. Mailed reservations and payments should be sent to: AWWC c/o Carol Alden, 260 Butler Road, Gansevoort, NY 12831.

AWWC REGISTRATION:

COMPANY/FACILITY NAME: Town of Waterford

Email Confirmation to: falconec@town.waterford.ny.us

Number of Attendees @ \$65.00 each 2 Total Due \$ \$130.00 Voucher required: Y or N

Names of Attendees:

CRISTO F. Falcone
David Bullett



TITAN ROOFING, INC.

200 Tapley Street, Springfield, MA 01104-2827

Main office phone (413) 536-1624
Main office fax (413) 533-2560
Estimating fax (413) 533-1186

MINORITY BUSINESS ENTERPRISE
Commonwealth of Massachusetts
City & State of New York
Affirmative Action
Equal Opportunity Employer

August 31st, 2022

Town of Waterford
Attn: Frank McClement
mcclementf@town.waterford.ny.us

RE: Building 22 Roof Repair

Dear Mr. McClement:

Titan Roofing is pleased to present you with a proposal to replace gutters and downspouts on the Town of Waterford DPW project. Our scope of work is as follows:

- Mobilize sheet metal crew with lift for necessary access
- Remove existing gutter and downspout system
- Measure and fabricate new gutter and downspout out of 24 GA Steel (color to be selected by owner)
- Install approximately 100 L.F. of gutter at DPW Building (gutter to match size and profile of existing gutter)
- Install approximately 125 L.F. of 6' x 6' downspout

GRAND TOTAL \$15,500

Exclusions:

Metal Wall Panel Patching and Replacement
Asbestos Removal

Please let me know if you have any questions.

Sincerely,

TITAN ROOFING INC.

W.C. Zimmerman

165 Harding Street
Worcester, MA 01604
Phone 508-755-0487
Fax 508-756-8609

115 Old Colony Avenue
Quincy, MA 02170
Phone 617-773-7660
Fax 617-773-7727

32 Railroad Avenue
Albany, NY 12205
Phone 518-235-1707
Fax 518-235-1753

7756 State Route 5, Rear Building
Clinton, NY 13323
Phone 315-381-3089
Fax 315-381-3327

110 Whitney Avenue
New Haven, CT 06510
Phone 203-776-7663
Fax 203-776-7667