

At a Town Board Special and Agenda meeting of the Waterford Town Board held on December 27, 2018 at 7 P.M. at the Waterford Community Center, 125 Second Street, Waterford, NY the following transpired:

There were present:

Councilman Marble
Councilman McClement
Supervisor Lawler

Those absent:

Councilman Ball
Councilman Boudreau

Items discussed:

Town books of the Town Clerk, Tax Collector and Town Supervisor's Office were presented to the Board and audited.

The new portable radar has been successfully stationed twice; on 6th Street and Middletown and on Saratoga Avenue. The Supervisor asked for the Fonda Rd/Washington Avenue area to be included.

The Information Security Officer is staying on a few days a week, Deputy Information Security Officer to be appointed. The duties will be split as well as the salary. The town benefits from having two people who are able to handle IT issues that may arise.

Three Town vehicles on Auctions International. Highway Department still picking up leaf bags; weather permitting.

NY Power Authority- LED Street Light proposal. Waiting for cost from National Grid.

Highway Department assisted in flagging of Saratoga Avenue for Streetscape Project survey work. SEQR paperwork being completed by project engineer.

Champlain Canal Bike Trail work to begin in April, bids were awarded by the county.

Town applied for a \$5,000 mini grant from CDC to enhance pedestrian safety. Work to coordinate with speed limit enforcement.

Clean up of properties discussed: 10 Fulton St and 12 Canal Street
104 Building Permits have been issued this year. Apartment and commercial property inspections to begin in 2019. Process to be discussed.
Proposals for the cleaning of Town Hall being developed

Workshop to be held on Town Hall HVAC upgrades before Town Board Meeting

The old senior center building has been sold for \$75,000.

Councilman Marble to work with various departments to see what is needed to install a splash pad at Clement Park

CPR/First Aid training was held for Town employees on December 7th

Resolution to sign agreement for landfill monitoring

Resolution for SEQR – Streetscape Project

Resolution to sign yearly nutrition agreement

Resolution change sewer rent

Resolution to bid for cemetery lawn maintenance contract

PH – Fire Protection Services Contract with Village- Fire District No. 1

Resolution to call for PH on amending stop intersections

Oaths of Office to be signed by all employees by January 31st.

Two additional quotes are needed for the resurfacing of the Garrett Field tennis courts. The Supervisor would like them up and running by the spring.

NYS DOT confirms they will reimburse the Town on drainage work to be done associated with the Saratoga Avenue Streetscape Project. The Supervisor complimented Dominick G. and Dave W. on the coordination of the project.

Budget amendments were discussed. The Supervisor stated these amendments are related to the year end closing of the books. The Board is provided monthly financial statements and all this is discussed throughout the year, all appropriations went the right way. Sales tax was ahead of budget. The Budget Amendments Summarized:

Total Increase “A” Fund Expenses	\$201,445.00
Total Decrease “A” Fund Expenses	-\$199,459.00
Total Increase “A” Fund Revenues	\$119,894.00
Total Decrease “A” Fund Revenues	-\$5,374.00
Total Decrease “A” Fund Balance	-\$112,534.00
Total Increase “B” Fund Expenses	\$56,165.00
Total Decrease “B” Fund Expenses	-\$103,971.00
Total Increase “B” Fund Revenues	\$44,514.00
Total Decrease “B” Fund Revenues	-\$21,052.00
Total Decrease “B” Fund Balance	-\$71,268.00
Total Increase “CM” Fund Expenses	-\$330.00
Total Increase “CM” Fund Revenues	\$18.00
Total Decrease “CM” Fund Revenues	-\$48.00
Total Decrease “CM” Fund Balance	-\$300.00
Total Decrease “CM(2)” Fund Expenses	-\$466.00

Total Increase "CM(2)" Fund Revenues	\$925.00
Total Decrease "CM(2)" Fund Revenues	-\$1,391.00
Total Decrease "CM(3)" Fund Expenses	-\$2,484.00
Total Increase "CM(3)" Fund Revenues	\$658.00
Total Decrease "CM(3)" Fund Revenues	-\$3,142.00
Total Increase "CM(5)" Fund Expenses	\$30,108.00
Total Increase "CM(5)" Fund Revenues	\$30,108.00
Total Increase "DB" Fund Expenses	\$52,061.00
Total Decrease "DB" Fund Expenses	-\$59,494.00
Total Increase "DB" Fund Revenues	\$6,237.00
Total Decrease "DB" Fund Revenues	-\$13,666.00
Total Increase "H(42)" Fund Revenues	\$4,118.00
Total Increase "H(44)" Fund Revenues	\$506.00
Total Increase "H(45)" Fund Revenues	\$20,000.00
Total Increase "SS" Fund Expenses	\$8,560.00
Total Decrease "SS" Fund Expenses	-\$24,869.00
Total Increase "SS" Fund Revenues	\$29,202.00
Total Decrease "SS" Fund Balance	-\$45,511.00

RESOLUTION # 143

RESOLVED, that the Town Board of the Town of Waterford does hereby direct that the Supervisor of the Town shall pay the salaries of the following named individuals and employees of the Town of Waterford in the amount and at the time stated during the calendar year 2019 without the necessity of pre-audit by the Town Board:

<u>Official</u>	<u>Position</u>	<u>Amount</u>	<u>Pay Cycle</u>
John E. Lawler	Supervisor	\$18,820	Monthly
Mary Shannon Carrigan	Town Clerk	\$51,000	Weekly
Frank McClement	Councilman	\$11,582	Monthly
James Boudreau	Councilman	\$11,582	Monthly
Laurie Marble	Councilman	\$11,582	Monthly
David Ball	Councilman	\$11,582	Monthly
Nancy Sunukjian	Town Justice	\$18,094	Monthly
David Fusco	Town Justice	\$18,094	Weekly

Offered by Councilman Marble
 Seconded by Councilman McClement
 Councilman Marble yes
 Councilman McClement yes
 Supervisor Lawler yes

RESOLUTION # 144

RESOLVED, that William Coutu be reappointed as Budget Officer and the annual salary for said position be fixed at \$47,500 for the year 2019 and the Supervisor be authorized to pay said salary in weekly installments without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 145

RESOLVED, that Patrick Breen be and he is hereby appointed as Deputy Information Security Officer for the year 2019 at an annually salary of \$15,500 to be paid in bi-weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 146

RESOLVED, that Debby Russell is hereby reappointed for the year 2019 as the Junior Accountant at a salary of \$24.39 per hour and that Christina McClement be reappointed as Deputy Town Clerk for the year 2019 at a salary of \$18.00 per hour, each position to be paid in weekly installments by the Supervisor without the necessity of pre-audit by the Town Board and Deborah Maloney is hereby reappointed as part-time Aide to the Town Supervisor's Office for the year 2019 at a salary of \$13.92 per hour to be paid in bi-weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 147

RESOLVED, that pursuant to the provisions of Section 20(2) of the Town Law of the State of New York, the Town Board retains as an Attorney for the Town, the firm of Dreyer Boyajian, L.L.P., to provide such professional services and counsel as it may require in the ordinary conduct of business and further that the Supervisor of the Town be authorized and empowered to pay Dreyer Boyajian LLP invoices or statements for professional service in the amount not to exceed \$22,000 for the calendar year 2019 for all regular professional services, plus reimbursement of the amounts of any professional services, plus reimbursement of the amounts of any expenses incurred by them in the professional performance of their services without the necessity of pre-audit by the Town Board, and that the Supervisor be authorized to enter into a letter agreement with the firm reflecting their retainer as set forth herein and agreement may be retained as the need arises for litigation or non-ordinary matters at normal professional fees.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 148

RESOLVED, that Glenn Hebert be and he is hereby reappointed as full-time Building Inspector for the Town of Waterford for the year 2019 and that the salary for said position be set at \$22.44 per hour to be paid in weekly installments by the Supervisor without the necessity of a pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 149

RESOLVED, that Crystal Orton be and she is hereby reappointed as full time Clerk to the Town Justices for the year 2019 for the Town of Waterford, and that the salary for said position be set at \$17.69 per hour to be paid in weekly installments by the Supervisor without the necessity of pre-audit by the Town Board and Deborah Maloney is hereby reappointed as part-time Court Clerk for the year 2019 at a salary of \$13.92 per hour to be paid in bi-weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 150

RESOLVED, that Joseph Avarello be and he is hereby reappointed as Special Police in Charge of Traffic Control for the Town of Waterford for the year 2019 and that the salary for said position be set at \$39.85 per day to be paid in bi-weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 151

RESOLVED, that all full time Police Officers and Sergeants presently holding office in the Waterford Police Department be and they are hereby reappointed for the year 2019; And be it further
RESOLVED, that the Supervisor is authorized to pay the salaries associated with the positions referenced above as specified in the existing union contract and on the time schedule specified in said contract without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 152

RESOLVED, that Russ VanDervoort be and he is hereby reappointed as Town Historian for the Town of Waterford for the year 2019 at a salary of \$2,018 per year to be paid in quarterly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 153

RESOLVED, that each of the following employees presently holding a position in the Waste Water Treatment Department and the Highway Department be and they are hereby reappointed to that position for the year 2019 and will be paid in weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Chief Waste Water Treatment Plant operator, (Craig Falcone)	\$26.01	Per Hour
Waste Water Laborer, (David Bullett)	\$21.45	Per Hour
Waste Water Laborers (3) (Brian Hayden, Al Ferguson and Shawn Gilbert)	\$19.94	Per Hour
Highway Department Working Foreman,(Mike Reil)	\$23.75	Per Hour
Highway Department Heavy Equipment Operator, (Mike Rougia)	\$22.04	Per Hour
Highway Department Laborers (CDL) 6 each (James Carlton, Paul Terry, Andy Walters, Walt Sorensen, Tony Lubas and Patrick Sherwood)	\$19.94	Per Hour
Highway Department Laborers (2) (Dave Williams and Cameron Gardner)	\$15.26	Per Hour

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 154

RESOLVED, that Dominic Gabriel be and he is hereby reappointed as Town Engineer for 2019 at an annual salary of \$30,000 to be paid in bi-weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION# 155

RESOLVED, that David Woodin be and he is hereby reappointed as Chairman of the Waterford Planning Board for the year 2019 and that the annual salary for said position be set at \$3,679 per year to be paid in weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 156

RESOLVED, that Dave Woodin be and he is hereby reappointed as Planning Director for the year 2019 and that the annual salary for said position be set at \$26,321, to be paid in weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 157

RESOLVED that William Fredette is reappointed as a member of the Zoning Board of Appeals at a salary of \$69.81 per meeting commencing immediately and ending on December 31, 2023 and that the salary for said position be paid in monthly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 158

RESOLVED, that Charles Fusco be and he is hereby reappointed as Chairman of the Zoning Board of Appeals for the year 2019 and that the annual salary for said position be set at \$2,493, to be paid in quarterly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 159

RESOLVED, that the 2019 salaries for all Planning Board members and Zoning Board of Appeals members not set by any other resolution, be set at \$69.81 per meeting; and that the 2019 salaries for members of the Board of Assessment Review, not set by any other resolution, be set at \$73.47 per meeting. All of the above salaries are to be paid in monthly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 160

RESOLVED, that the regular monthly meeting of the Waterford Town Board for the year 2019 will be held on the first Tuesday of each month at 7:00 P.M.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 161

RESOLVED, that the Waterford Branch of Pioneer Savings Bank, be and it is hereby designated as the Official Depository in which the Supervisor, the Town Clerk, Tax Collector, Town Justices, and Deputy Supervisor shall deposit all monies coming into their hands by virtue of their office.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 162

RESOLVED, that the Gazette Newspaper published in Schenectady, New York is hereby designated as the official newspaper for the Town of Waterford for the year 2019.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 163

RESOLVED, that the mileage rate used to reimburse all Town employees and elected officials required to use their personal automobiles for traveling to conduct Town Business during 2019 be set at the level established by the Internal Revenue Service.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 164

RESOLVED, that the Supervisor of the Town of Waterford be and he is hereby authorized to pay invoices of the Verizon Wireless, Verizon, Benetech (HRA Program), Empire Blue Cross, National Grid Power Corp., Office of the State Comptroller, US Bank (Toshiba Financial Services), Pitney Bowes Financial Services, De Lage Landen Financial Services, County Waste, CDPHP, NYS Unemployment Insurance, Earthlink Business, Arch Insurance Group, Firstlight Fiber, New York State and Local Retirement System, Time Warner Cable, Town Tax Collector, Reserve Account, US Postal Service, and the Waterford Rescue Squad without the necessity of pre-audit by the Town Board, and to make such payments on the bonded indebtedness as have been appropriated by the Town Board without the necessity of a pre-audit by the Town Board for the year 2019.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 165

RESOLVED, that the Town Board of the Town of Waterford does hereby approve a telephone banking transfer as well as an on-line transfer authorization between Pioneer Commercial Bank and the Town of Waterford.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 166

RESOLVED, George Quick be and he is hereby reappointed as Fire Inspector for the Town of Waterford for the year 2019 and that the salary for said position be set at \$2,139 annually to be paid in quarterly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 167

RESOLVED, that Marjorie Mahoney be and she is hereby reappointed as Senior Coordinator for the Town of Waterford and that the salary for said position be set at \$13.56 per hour for the year 2019 and Elizabeth Derrick be reappointed as substitute Senior Coordinator at a salary of \$11.10 per hour for the year 2019, each to be paid in bi-weekly installments by the Supervisor without the necessity of a pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 168

RESOLVED, that Frank McClement be and he is hereby reappointed as a member of the Saratoga County Youth Board for the year 2019.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 169

RESOLVED, that the following holidays will be designated as “Official Holidays” for the year 2019 for all non-union employees.

HOLIDAYS

New Years Day-(1/1/19)
Martin Luther King Birthday (1/21/19)
President’s Day (2/18/19)
Memorial Day (5/27/19)
Independence Day (7/4/19)
Labor Day (9/2/19)
Columbus Day (10/14/19)
Veterans Day (11/11/19)
Thanksgiving Day (11/28/19)
Day after Thanksgiving (11/29/19)
Christmas Eve (12/24/19) 1/2 day
Christmas Day (12/25/19)
New Year's Eve (12/31/19) 1/2 day

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 170

RESOLVED, that Harold Martel be reappointed as Highway Superintendent for the year 2019 and that the annual salary for said position be set at \$60,172 to be paid in weekly installments by the Supervisor without the necessity of a pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 171

RESOLVED, that there be established, an investigation fund to provide monies for use by the police department in the course of investigations, and that the amount of such fund not exceed \$500.00 at any time, and that appropriate measures be taken by the Supervisor and the Budget Officer to provide for such funds for the year 2019.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 172

RESOLVED, that John E. Lawler, Supervisor of the Town of Waterford be and is hereby reappointed as Voting Delegate of the Town at the Annual Business session of the Associations of Towns Meeting to be held in New York City in 2019 and be it further

RESOLVED, that Laurie Marble, Deputy Supervisor be and is hereby reappointed as Alternate Delegate who, in the absence of the Supervisor, shall be eligible to cast the vote of the Town of Waterford at the meeting referenced above.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 173

WHEREAS, the Department of Environmental Conservation of the State of New York is responsible for the protection of the water resources of certain classified waters in New York State as set forth in Part Three of Article V of the Conservation Law, and

WHEREAS, this Memorandum of Understanding between the department of Environmental Conservation of the State of New York and the Town of Waterford established an agreement of Cooperation between the parties hereinafter insofar as the Highway is concerned,

NOW, THEREFORE BE IT

RESOLVED, that the Supervisor of the Town of Waterford be and he is hereby empowered to sign the Memorandum of Understanding on behalf of the Town of Waterford and the Highway Department, and be it further

RESOLVED, that this Memorandum of Understanding shall take effect immediately upon its acceptance by the Department of Environmental Conservation.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 174

RESOLVED, that Russ McAllister be and he is hereby reappointed as the Information Security Officer for the Town of Waterford for the year 2019 at an annual salary of \$15,500 to be paid in bi-weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 175

RESOLVED, that the 2019 salary of the Sole Assessor for the Town of Waterford is set at \$20,808 to be paid in weekly installments without the necessity of pre-audit by the Town Board, and James Callaghan be and he is hereby reappointed as the Assessor's Clerk at a salary of \$19.34 per hour for 2019 to be paid in weekly installments and Mary Ann Kelts be reappointed as Aide to the Assessor at a salary of \$15.23 per hour for 2019 to be paid in bi-weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 176

RESOLVED, that Marilynn Brown be reappointed as Police Matron for the Town of Waterford for the year 2019 at a salary of \$20.23 per hour to be paid in bi-weekly installments without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 177

RESOLVED, that Torri Van Nostrand be and she is hereby appointed as the part-time Recreation Director for the year 2019 at a salary of \$16.65 per hour and Mary Stalker be appointed part-time Events Coordinator at a salary of \$16.65 per hour, each to be paid in weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 178

RESOLVED, that Paul McInerney be and he is hereby reappointed as Administrative Aide to the Public Safety Commissioner for the year 2019 at a salary of \$56,100 to be paid in weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 179

RESOLVED, that Jeffrey St.Denis be and he is hereby reappointed as full-time Animal Control Officer for the Town for the year 2019 at a salary of \$38,643 to be paid in weekly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION #180

RESOLVED, that Dennis Carnevale be and he is hereby reappointed as part-time Cemetery Caretaker for the Town of Waterford for the year 2019 at a salary of \$7,344 to be paid in monthly installments by the Supervisor without the necessity of pre-audit by the Town Board.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 181

RESOLVED, that the enclosed budget amendments be approved as read.

Offered by Councilman Marble
Seconded by Councilman McClement
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Councilman McClement made a motion to close the meeting at 8:00 PM, seconded by Councilman Marble. All voted in favor of the motion.

Respectfully submitted,

Mary Shannon Carrigan
Town Clerk

