

At the Town Board meeting of the Waterford Town Board held on January 3, 2019 at the Waterford Community Center, 125 Second Street, Waterford, NY at 7:00 P.M. the following transpired:

There were present:

Councilman Ball

Councilman Boudreau

Councilman Marble

Councilman McClement

Supervisor Lawler

Communications and Petitions

There were none

Action on Minutes of Previous Meetings as Follows

Minutes of the Town Board meeting of December 4, 2018 and Agenda and Special Meeting of December 27, 2018 were presented to the Board. A motion was made by Councilman Ball seconded by Councilman Marble to accept the minutes as presented. All in favor.

Committee Reports

Financial Report and Submission of Bills and Petty Cash

Supervisor Lawler read the financial report for the month of December 2018. The petty cash report totaled \$38.26. The audited abstracts totaled \$266,014.51 and the payments in advance of audit totaled \$367,221.60. A motion was made by Councilman Boudreau and seconded by Councilman McClement to accept the reports, pay the bills and reimburse the petty cash account. All in favor.

Committee on Seniors, Highways, Wastewater Treatment, Water Authority, and Cemetery.

Councilman Jim Boudreau read the Highway report as submitted by Highway Superintendent Harry Martel. The Highway Department has been out filling potholes and picking up leaf bags and Christmas trees. Residents are reminded to please follow all no parking signs and snow emergency signs. If you need a new trash can or recycle can please call the Town Clerk's office (518)-235-8282. The Councilman then went on to read the Wastewater report for the month of December as submitted by Operator Craig Falcone. There were 18,000 gallons of sludge removed to Albany County and 48,000 gallons removed to Saratoga County. They answered 2 alarm calls, normal maintenance was performed, checked all pump stations and cleaned floats as needed. They continued maintenance of outside grounds, equipment and vehicles. The chlorine contact tank has been drained and cleaned. The A team finished the new piping on Drake Court pump station and replaced a bad pump at the Canvasback pump station and will be replacing the floats and check valves. Pump stations at Mallard's South, Fonda Rd., Sage Rd., Canvasback and Drake Court were cleaned out with the vacuum truck. Troy Belting finalized the backup generator hook ups at the Fonda Rd. and Mechanicville Rd. pump stations. Councilman Boudreau read the Senior Center report as submitted by Director Mike Mahoney. The Seniors had a wonderful time at their Christmas party that was held on December 2nd, the event was

catered by Joe Forget. 48 seniors attended. The next senior monthly business meeting will be held on Tuesday, January 15th at the center. The meals program served 20 meals at the center and delivered 400 meals for the month of December. The center offers different events throughout the week; cards, Bingo, and Chair Yoga on Thursdays. The new Town bus is up and running, the Wednesday shopping trips have resumed. The Councilman then read the Water Commissioners report. They reported 21,500.00 gallons of water was delivered during the month of December. The staff completed 45 service calls and 29 dig safe locations. Staff installed new AMR water meters, completed weekly safety meetings, monthly water testing, and completed meter reading. Please be advised as we enter the winter season, any support that can be provided to help clear hydrants for emergency use would be greatly appreciated. The Councilman added there was a CPR/First Aid training held for town employees on December 7th.

Committee on Public Safety, Emergency Services

Councilman Dave Ball explained that the Town and Village Emergency Services are working on a hazard mitigation plan that will be presented to FEMA. Councilman Ball then read the Police Activity Report for December, there were 246 calls for service. The school detail was out to monitor traffic control on 6th St. and Division St., the corner of St. Mary's School. In the month of December, 20 engagements happened in this location. Representatives from the Town, Village and St. Mary's School will be meeting this month to develop a plan involving traffic notification in this area. Councilman Ball repeated a statement from earlier to please help keep fire hydrants clear of snow for the firemen.

Committee on Veterans, Grants and Funding, Buildings, and Special Projects

Councilman Frank McClement stated that the old Senior Center building located on 3rd Street has been sold. The Town no longer owns that building. It is now private property. Supervisor Lawler wanted to clarify that the parking area directly behind the building is private property, but the parking lot on the side of the building is open to the public, this is the Grady Municipal lot. Councilman McClement gave an update on The Veterans Banner Project, he has been working with National Grid to get permission to use poles for the banners.

Committee on Youth, Playgrounds, Pools, Festivals, Liaison to Village, Museum, Library and WHCS

Councilman Laurie Marble stated the Town will start accepting lifeguard applications for the summer pool season, applications can be picked up in the Supervisor's Office. Councilman Marble went on to discuss activities for the Waterford Library. The library has new hours for 2019, information is available on the Library website or by calling the library. The library will no longer charge overdue fines on children's materials belonging to the library. Materials belonging to other libraries returned to our library will continue to have fines charged per those libraries' policies. This policy change pertains only to children's materials, including movies. They will also start a drop-in tech assistance program on Wednesday afternoons from 3-5 pm beginning January 23rd. Folks with issues with their personal tech devices, like smart phones, kindles, iPads, etc., can stop in and get help. The wireless system will be upgraded this month with the help from Spectrum. Next board meeting is Tuesday Jan 8th at 6 pm. All meetings are open to the public. The Councilman then read the report from the Museum: January lecture series: Maria Rynders Tues Jan 8th at 7 pm located at the Van Schaick Country Club. Admission to lecture is \$6 for nonmembers and \$5 for members. The Waterford Town Historian continues the

lecture series with a presentation on a local historical figure, sister to infamous Captain Isaiah Rynders. She became well known for her own outrageous behavior for her time, including being featured in Ripley's Believe It or Not. Dinner is available at Max 410 but not included with admission. February Art Show- Snapshots of Waterford on Tuesdays through Fridays at the museum. The artist is Robert Wright, local Waterford photographer. Opening reception is on Feb 1st 7-9 pm. February lecture –History of Tourism for Saratoga National Park, 7 pm at Van Schaick. A Saratoga Park Ranger will share the unique history of the historical park and explain why tourists visited the park. February- Bead Workshop for children will be held on Wed. Feb. 20th at 1-2:30 pm, ages 7-10 welcome. Fee of \$5, reservation required. The Museum announced that Emily Wilson, longtime board member and a founder of the museum is stepping away from her duties as Membership Committee Chair. Her enthusiasm has been greatly appreciated. Thank you, Emily. There is an invitation to join the museum board of trustees. The museum continues to look to expand their small, active board of volunteers. Please contact the museum if you have some extra time and would like to join the museum board. Councilman Marble then read the report for WHHS School:

School board mtg – Tonight

PTO Mtg on Jan 9th.

Sports Booster Jan 14

Board mtg on Jan 17th.

The schedule for the sports programs can be found on the school website.

Supervisor's Report

Supervisor Lawler discussed the Town Board assignments for this year:

Councilman Ball will continue as liaison to Public Safety; this includes the Police Department and Fire Departments, Ambulance and all County Emergency Services. He will also be Town Board liaison to the Village Government.

Councilman Marble will continue to serve as Deputy Supervisor, she will oversee recreation, festivals, all activities and events at Visitor Center as well as grounds and building maintenance of the Visitor Center. Councilman Marble will be the Town Board liaison to the school and library.

Councilman Boudreau will be the liaison to Public Utilities and Services; this is the Waste Water Department and the Highway Department which includes all maintenance of town parks and fields, cemetery operations and all maintenance of related buildings. Councilman Boudreau will be the Town Board liaison to the museum, Town Historian and Water Commissioners.

Councilman McClement will oversee the Senior Program and maintenance of the building as well as Town Hall maintenance and repair. He will continue to oversee Veterans Services and be the Town Board Veteran's liaison.

Supervisor Lawler explained that each year it's a challenge to manage this growing operation and he thanked all department heads and the Town Board for a great team effort.

Supervisor Lawler spoke to the fact that some residents may be looking for their tax bill as it has not arrived yet. The Supervisor added that the tax bills have been delayed and the Town wanted to give the residents an explanation as to why they are delayed. The Supervisor then read the Town prepared press release regarding the late tax bills. The Supervisor stated that the tax bills have been located in Connecticut and are supposedly on their way to Waterford. The Supervisor

added that residents can print a copy of their tax bill from the Town website, you can also call the Town Clerks Office at 518-235-8282 and they will be happy to print a copy of a tax bill for anyone who requests them or for those who are unable to print at home. The Supervisor added that the Town wanted to make sure residents were aware of the situation which is why the press release was sent out.

General Orders

RESOLUTION# 1

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to execute an agreement with Delaware Engineering, D.P.C for environmental monitoring at the closed Town of Waterford landfill for 2019.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION# 2

RESOLVED, that the Supervisor be and he is hereby authorized to sign an agreement with the Saratoga County Office for the Aging in an amount of \$1,168.00 for the yearly nutrition agreement.

Offered by Councilman Marble
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 3

WHEREAS, the Town of Waterford wishes to undertake streetscape improvements to Saratoga Avenue by installing new lighting, sidewalks, signage, landscaping, benches, bike racks, trash receptacles and cross walks; and

WHEREAS, the Town of Waterford has obtained a matching grant in the amount of \$370,000 from the New York Department of State; and

WHEREAS, such installation is an Action pursuant to the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Town initiated a coordinated review and afforded the opportunity to be lead agency to identified interested agencies; and

WHEREAS, as part of the coordinated review, no other agency desires to be lead agency; and

WHEREAS, the Town desires to be lead agency for this SEQR and would be the SEQRA Involved Agency having the most knowledge and expertise related to this Action.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Pursuant to the applicable standards of SEQR 6 NYCRR Part 617, the Town hereby declares its intention to serve as Lead Agency in connection with this Type I Action; and
2. The Town authorizes and directs its Supervisor, Clerk, Engineers and/or Legal Counsel to take such further actions as may be necessary to effectuate the intent of this Resolution.

Offered by Councilman McClement
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION# 4

RESOLVED, that the property known as 4 Canal Street, (tax id# 295.8-4-45) be changed for sewer rent purposes from a two unit to a one unit as all necessary paperwork has been submitted to the Town Clerk.

Offered by Councilman Ball
Seconded by Councilman Marble

Councilman Ball yes

Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION# 5

WHEREAS, the Town Board desires to contract for lawn maintenance and leaf removal services for the Waterford Rural Cemetery
NOW THEREFORE BE IT RESOLVED, that the Town Board hereby calls for bid proposals, in conformance with the bid specifications and Notice To Bidders, available at the Town Clerk's Office, which are to be received by the Town Clerk's Office, 65 Broad Street, Waterford, New York 12188 on or before the 25th day of January, 2019 at 2:00 p.m., and which will be considered publicly at the following Town Board meeting on February 5, 2019.

Offered by Councilman Boudreau
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION# 6

WHEREAS, the Town and Village are desirous of the Village continuing to provide fire protection services for Fire Protection District Number One;

Whereas a public hearing pursuant to NYS Town Law section 184 was conducted before the execution of a contract;

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor is hereby authorized to execute the proposed contract with the VILLAGE OF WATERFORD FOR THE PROVISION OF FIRE PROTECTION SERVICES BY THE VILLAGE FOR FIRE DISTRICT NUMBER 1.

Offered by Councilman Ball
Seconded by Councilman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION# 7

WHEREAS, the Town Board has previously adopted a local law, Town Code Section 158-9 regulating and designating stop intersections, and related Town Code Section 158-40 providing a schedule of those designated stop intersections; and

WHEREAS, the Town Board desires to amend said law Section 158-40 to add and remove additional stop intersections; and

NOW THEREFORE, BE IT RESOLVED that the Town Board hereby calls for a public hearing to be held on February 5th, 2019 at 7:00 p.m. at Town Hall, 65 Broad Street, Waterford, New York, at which time the public may comment on the text of said law as annexed hereto.

Offered by Councilman Boudreau
Seconded by Councilman Ball

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION# 8

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to execute an Agreement between the Town of Waterford Wastewater Treatment Plant and the Gloversville-Johnstown Joint Sewer Board for sludge disposal during the period January 1, 2019 – December 31, 2020.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 9

RESOLVED, that the Town Board of the Town of Waterford does hereby direct the Town Supervisor to pay the salary of Mary Shannon Carrigan in her capacity of Tax Collector in the amount of \$4,000.00 for 2019 in weekly installments without necessity of pre-audit by the Town Board.

Offered by Councilman Ball
Seconded by Councilman Marble
Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes

Supervisor Lawler yes

RESOLUTION# 10

RESOLVED, that Russ VanDervoort be and he is hereby authorized to join the Association of Public Historians of New York State for the year 2019 for a membership fee of \$35.00.

Offered by Councilman Boudreau
Seconded by Councilman McClement

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Other Business

RESOLUTION #11

RESOLVED, that the property known as 12 Fairview Avenue, (tax id# 291.17-1-29) be changed for sewer rent purposes from a two unit to a one unit as all necessary paperwork has been submitted to the Town Clerk.

Offered by Councilman Marble
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION #12

RESOLVED, that the Town Board hereby accepts the following bids for equipment sold at Auctions International:

1994 Ford Dump Truck with Plow & Wing for \$3,600.00

2014 Dodge Charger for \$\$6,100.00

2000 Ford F250 Super Duty Pickup for \$1,125.00

Offered by Councilman Boudreau
Seconded by Councilman Ball

Councilman Ball yes
Councilman Boudreau yes

Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION #13

WHEREAS, the Town of Waterford Code Enforcement Officer prepared and submitted a report to the Town Board of Waterford regarding the condition of the premises located at 10 Fulton Street; and

WHEREAS, the Town has considered the findings of the Code Enforcement Officer's reports and finds it in the public interest and safety to have condition of the premises at 10 Fulton Street repaired and remediated.

THEREFORE, NOW BE IT RESOLVED, that the Town find that such building at 10 Fulton Street is an unsafe building as defined in § 63-4 of the Town Code; and

AND BE IT FURTHER RESOLVED, that the premises be secured by owner of said premises and/or Code Enforcement Officer, to such condition satisfactory to the Town Code Enforcement Officer in compliance with the Town Code; and

AND BE IT FURTHER RESOLVED, that a notice be served upon such persons and entities, and in the manner provided in § 63-7 of the Town Code.

Offered by Councilman McClement
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Supervisor Lawler asked how much time does an individual have to secure a building, such as the unsafe building located at 10 Fulton Street. The Town Attorney replied the normal time frame is 30-45 days. Building Inspector Glenn Hebert added the building is padlocked and already secured.

Councilman Boudreau made a motion to adjourn the meeting at 7:50pm, seconded by Councilman McClement. All voted in favor.

Respectfully submitted,

Mary Shannon Carrigan
Town Clerk