

At the Town Board meeting of the Waterford Town Board held on May 1, 2018 at Waterford Town Hall, 65 Broad Street, Waterford, NY at 7 P.M. the following transpired:

There were present:

Councilman Ball

Councilman Boudreau

Councilman Marble

Councilman McClement

Supervisor Lawler

## **COMMUNICATIONS AND PETITIONS**

The Town Clerk read a notice from Lori Yando, Cohoes City Clerk

## **ACTION ON MINUTES OF PREVIOUS MEETINGS AS FOLLOWS**

Minutes of the Town Board meeting of April 3, Special and Agenda Meeting of April 24th were presented to the Board. A motion was made by Councilman Boudreau seconded by Councilman Marble to accept the minutes as presented. All in favor.

## **COMMITTEE REPORTS**

### **Financial Report and Submission of Bills and Petty Cash**

Supervisor Lawler read the financial report for the month of April 2018. The petty cash report totaled \$20.14. The audited abstracts totaled \$185,851.51 and the payments in advance of audit totaled \$32,476.90. A motion was made by Councilman McClement and seconded by Councilman Boudreau to accept the reports, pay the bills and reimburse the petty cash accounts. All in favor.

### **Committee on Seniors, Highways, Wastewater Treatment, Water Authority, and Cemetery.**

Councilman Jim Boudreau read the Senior Center report as submitted by Director Mike Mahoney. At the monthly meeting held on April 17<sup>th</sup>, Michael Sprague from the NYS Attorney Generals Office discussed scams. The annual Saratoga County Senior Luncheon will be held on May 18<sup>th</sup> at the Saratoga Springs City Center, contact the Office for the Aging for tickets. The senior bus is full for this event. The Waterford Senior Picnic will be held at Krause's, date to be decided. The Senior Bocci League starts May 3<sup>rd</sup>, contact Gail Oliviere if interested at 518-237-8293. The Senior Meals program served 24 meals at the center and delivered 252 meals for the month of April. The Senior Van report for the month of April was read with 108 persons transported. Miles driven was 2,429. This was submitted by Senior Van Driver Neil Quantock. The Councilman then reported on the Wastewater Treatment Plant for the month of April as reported by Craig Falcone, Plant Operator. They performed outside maintenance, tested and

installed the UV disinfection system, continued maintenance of equipment and vehicles and made various needed repairs. Councilman Boudreau read the Highway Report for April as submitted by Highway Superintendent Harry Martel. The Highway crew has been patching potholes around the Town. The upper section of the Waterford Rural Cemetery was cleaned and picked up. All of the Town Parks and Ball fields are now opened. Thank you to Ward and Terri Patton and all the volunteers who helped clean up the canal bank in front of the Museum during Canal Clean Sweep. He also wants to thank James Kielty and volunteers from the Waterford Football Club who helped clean up the Waterford Rural Cemetery. Councilman Boudreau has correspondence from Ward and Terri Patton and the Waterford Football Club thanking the Highway Department for their help on Earth Day. If you need a new garbage can or recycle bin please call the Highway Department at 518-235-3413. Councilman Boudreau then read the Water Commissioners report. Consumption for the month totaled 29,710,000 gallons. The Water Department completed 40 service calls, 10 dig safe utility locations and continued equipment maintenance and weekly safety meetings. Hydrant flushing will be completed between April 16<sup>th</sup> and May 18<sup>th</sup>. It is recommended residents avoid doing laundry during these times. Signs have been posted around the community; the schedule is on the town website and in the Pennysaver.

### **Committee on Public Safety, Emergency Services**

Councilman Dave Ball read the police activity report and arrest report for the month of April 2018. There were 17 arrests, 2 by the ACO, 89 traffic tickets, 7 motor vehicle accidents and 330 calls for service, 150 animal control calls. The Supervisor asked what those animal control calls involved as this seems to be a very high number. Councilman Ball will look into this.

Councilman Ball read a report from John Fairclough, the Village Fire Dept Liaison. The architectural renderings of the new village central station are close to 30% complete, they plan to go out to bid in November or December of this year. He also asks residents to be extremely cautious when outside burning. Conditions are still very dry. Jeff O'Connor, Nick Cook, and Brian McMahon are the new Village Fire Chiefs. Northside Fire Department held AED certification training.

### **Committee on Veterans, Grants and Funding, Buildings, and Special Projects**

Councilman McClement announced that the Saratoga County Deceased Veteran Ceremony in June will honor a Veteran from Waterford. Malta nominated Sgt. Donald Cramer who served in WWII and was killed in action. The ceremony will be held on June 19, 2018 at 2:30PM at 40 McMaster St, Ballston Spa. Please call the Veterans Service Agency at 518-884-4115 for more information. Due to grant funding there will be a Peer Connect event on June 9<sup>th</sup> at 9am at Mountain Ridge Adventure, 300 Weatherwax Road in Schenectady. It is a treetop challenge course and zip line park. For more information call 518-884-4999.

### **Committee on Youth, Playgrounds, Pool, Festivals, Liaison to Village, Museum, Library and WHCS**

Councilman Marble reported on the following: The Memorial Day parade is Wed. May 23<sup>rd</sup> at 7 pm. Ceremony to honor our Veterans to follow at Soldier and Sailor's park

Waterford Halfmoon School: HS concert is May 14<sup>th</sup> and the Budget vote is May 15<sup>th</sup>

News from the museum: The museum would like to thank everyone who came out for the pancake breakfast and a big thank you to the Town for the use of the wonderful facilities. The museum opening is this Friday May 4<sup>th</sup> from 7-9 pm with a reception featuring an exhibit on: Water and War : Waterford's Routes and canals through conflict . explores the military history of Waterford as we mark the centennial observations of the end of World War I and the opening of the barge canal in New York These Two events are linked together and we will look at Waterford's connection. They have a smartphone tour through the permanent exhibit spaces and will have a new children's area set up for visitor's to enjoy. Canalways is coming up soon during the week of May 14<sup>th</sup>-18<sup>th</sup>, 9:30am-1:30pm. Students explore and learn more about the history surrounding the canal. The museum is open to the public Tues-Sat 10am-3pm and Sundays 12:30pm-3pm.

Library: The Friends of the Library sponsored a gardening workshop last Saturday. It went very well and was well attended. They will also be doing a raffle at CanalFest. All proceeds go to help the Friends support the library and its programs, copies of the 2018 annual report are available at the library. The date of the library budget vote and trustee election is June 6<sup>th</sup>, 9am-6pm at the library. Copies of the proposed budget are located at the library. There is currently a display of artwork from students at WHHS. Coming soon is an exhibit from a local artist, the Reverend David Carter of the Interfaith Center of the Arts.

Parks and Pool: The pool will be opening in June with the swim lesson sign ups to take place on Sat June 16<sup>th</sup> 10am-12pm. We are still in need of one more lifeguard. The park season will open on June 25<sup>th</sup>. We are still seeking a PT Assistant Director, must be at least 18 years of age.

## **Supervisor's Report**

Supervisor Lawler wanted to remind everyone that Grievance Day is May 24<sup>th</sup> from 4pm-8pm at the new Senior Center located at 125 Second Street directly behind the Waterford Library.

On behalf of himself and the Town Board, Supervisor Lawler would like to express his condolences to the Bouchard Family. Denny Bouchard along with his wife Monica were an integral part of starting Waterford United Soccer. Denny put so much time into volunteering to the soccer program and overall community involvement. There are so many families in our community whose children learned to play soccer through this program. Denny provided a great environment for kids to learn soccer; we are saddened by his passing.

The Memorial Parade is May 23<sup>rd</sup>. It is a great community event but he asks that you bear in mind the purpose of the parade is to honor our veterans. At the end of the parade there is a short ceremony at Soldiers and Sailors Park which is at the end of Broad Street on the right hand side before the Lansingburgh Bridge. There is a monument in this park that has the names engraved of Waterford natives that have died in war. There is a small ceremony to thank those for the sacrifice they gave for our nation. He asks anyone watching the parade be so gracious as to follow the parade to the park and attend this ceremony.

## **General Orders**

### **RESOLUTION # 52**

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to execute an agreement with Environmental Capital LLC to provide Financial Advisory services to the Town.

Offered By Councilman Marble  
Seconded By Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

### **RESOLUTION# 53**

RESOLVED, that Rachael Kent be and she is hereby re-hired as Part-Time Cleaner at the Canal Visitors Center at a salary of \$12.03 per hour to be paid in bi-weekly installments by the Town Supervisor without the necessity of pre-audit by the Town Board.

Offered By Councilman McClement  
Seconded By Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

### **RESOLUTION# 54**

Whereas, the Town Board has previously authorized the execution of a contract with Thomas Beardsley for Consulting Services;

Whereas the parties have engaged in additional conversations concerning a renewal agreement for consulting services to cover 2018 and perhaps be the basis for future renewals;

Now, Therefore Be It Resolved that the Town Supervisor is authorized to sign a Renewal Agreement for Consulting Services with Thomas Beardsley.

Offered By Councilman Ball  
Seconded By Councilman Boudreau

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION# 55**

RESOLVED, that the term for Abigail Huls Ayotte, Alternate Member of the Board of Assessment Review, be revised to end on 9/30/2018.

Offered By Councilman Ball  
Seconded By Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION# 56**

RESOLVED, that Russ VanDervoort be and he is hereby appointed as Town Historian for the Town of Waterford at a salary of \$1,978.00 per year, to be paid in quarterly installments by the Supervisor without the necessity of pre audit by the Town Board.

Offered By Councilman Boudreau  
Seconded By Councilman Ball

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION# 57**

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to execute an agreement with Dalbec Audio Lab for the installation of an audio system at the Waterford Promenade at a cost of \$26,822.00. Two price quotes were received for this work; a third quote was not available. The second price quote totalling \$24,839.94, required a 50% down payment and a 40% progress payment prior to delivery of any equipment. Based upon the payment requirements of the second quote, the Town Board's consensus is to award the work to Dalbec Audio Lab.

Offered By Councilman Boudreau  
Seconded By Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION# 58**

RESOLVED, that Town Board of the Town Of Waterford hereby authorizes the Town Supervisor to execute an agreement with Miller, Mannix, Schachner and Hafner LLC to commence litigation against New York State Department of Environmental Conservation on behalf of the Town of Waterford regarding the issuance of the Town of Colonie Landfill Expansion Permit.

Offered By Councilman Boudreau  
Seconded By Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION# 59**

RESOLVED, that the following individuals be and they are hereby appointed as seasonal hires for the Parks and Recreation Department:

Pool Directors:  
Lauren Early at \$14.28 per hour  
Tyler Delsignore at \$14.28 per hour

Lifeguards:  
Tanner Gamache at \$12.48 per hour  
Yang Zheng Foon at \$12.48 per hours  
Jane Field at \$12.48 per hour

All hires are to be paid in weekly installments by the Town Supervisor without the necessity of pre-audit by the Town Board.

Offered By Councilman Marble  
Seconded By Councilman Ball

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION# 60**

RESOLVED, that the salary for Senior Van Driver Neil Quantock and the salary for the Senior Bus Driver be increased to \$15.00 per hour effective immediately.

Offered By Councilman Boudreau  
Seconded By Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes

Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION# 61**

RESOLVED, that the draft 2017 MS4 Annual Report is accepted by the Town Board and the Town Board authorizes the Town Supervisor to sign and submit such report to NYSDEC.

Offered By Councilman Boudreau  
Seconded By Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

**RESOLUTION# 62**

RESOLVED, that the Town Supervisor be and he is hereby authorized to sign an agreement with Adirondack Mountain Engineering, PC for planning and design services related to the Waterford Gateway Streetscape Project.

Offered By Councilman McClement  
Seconded By Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

The Supervisor opened the meeting up for public comment asking those who wished to address the Board give their name and address.

Jim Bowen-Van Ness St- Are letters being mailed for those who went to the informal meeting? What about the older people who may not know this reassessment happened?

The Supervisor stated that letters to those who attended an informal review were to be mailed out on May 1st. The Town did reach out to all homeowners about the reassessment, they were sent a letter. It would be hard for the Town to know if someone wasn't aware or if they hadn't opened their mail. There were those with obvious issues and we were notified. You can make an appointment with the Assessor between now and May 24<sup>th</sup> to discuss your assessment, you can still go to Grievance Day. About 210 people attended informal review meetings; a lot could still attend Grievance Day. If you are still not happy with the findings in the letter you receive, you can make an appointment with the assessor.

Mr. Bowen asked if you meet with the assessor on the 24<sup>th</sup>.

The Supervisor said people will meet with the Board of Assessment Review on Grievance Day. It is made up of 5 people who are all residents. They will make the final decision, not the assessor. He went on to say there was a concern with having Grievance Day at Town Hall due to the number of people who may attend and the lack of parking. The location was moved to the new Senior Center, there is more parking and a more comfortable space. Grievance Day is May

24<sup>th</sup> from 4pm-8pm. The state mandates the hours. A lot of what happens with this process is mandated by the state, especially the language in the letters you receive from your informal meeting. Grievance Day is first come first serve, you will need to sign in when you arrive on the 24<sup>th</sup>.

Mary- 4<sup>th</sup> Street- The previous letter everyone received said Grievance Day was May 22<sup>nd</sup>, how will people know it was moved to the 24<sup>th</sup>. She is concerned people will not find out the date was moved and so should the Town. Not everyone has computers to help them look up all this information. She has spent a lot of time at the library. The Town should be reaching out to all homeowners about this. This reassessment is a major injustice. Not everyone can understand this paperwork, there should be a mailing telling residents what they need to do. The assistant in the assessors office has been helpful and nice, she has not met the assessor.

The Supervisor added that everyone who goes to Grievance Day needs paperwork to bring with them, when you pick that up, you will be told the date. The date is on the message Board, on our website, and we have signs posted around Town Hall. We have done all we can. Everyone who had an informal review will be getting a response in the mail; in that letter will be the date and location of Grievance Day. The point is to follow the process mandated to us by the State of NY. This is a controlled process. We can't write the type of letter you want, the state dictates the content. The goal is to have everyone pay a fair tax based on what their home is worth.

Max-4<sup>th</sup> Street- Understands limitations from the State as to what can be in the letter, but what happens to all the money from the raised assessments. He would like to see the breakdown of where it goes, how much goes to the town or county.

The Supervisor added that not everyone's taxes went up, many went down. He knows of businesses whose taxes were lowered. This reassessment does not raise one cent more in revenue for the Town or school district. The initial letter you received gave an example of your taxes based on last year's tax rate. The Supervisor explained the tax based on an assessment.

Max- Stated that there are only tax increases on his street. He hasn't heard of anyone whose taxes went down.

The Supervisor stated that hundreds of assessments went down. There are about 3,000 parcels, which is a piece of property, in the Town, each generates a tax bill, of those, hundreds went down, hundreds went up and some stayed the same. Those whose taxes went down, we will never hear from them, they have no complaint. The final assessment roll will be done on July 1<sup>st</sup>, it will be available to review in the Town Clerk's Office and Assessor's Office.

Councilman Boudreau made a motion to close the meeting at 8:00 PM seconded by Councilman McClement. All voted in favor. The Supervisor stated that the Board was going into Executive Session to discuss a vacant position in Town.

Respectfully submitted,

Mary Shannon Carrigan  
Town Clerk