

At the Town Board Meeting of the Waterford Town Board held on April 4, 2023 at the Waterford Town Hall 65 Broad Street, Waterford, NY and via Zoom at 7:00 P.M the following transpired:

Those present:

Councilman David Ball

Councilman James Boudreau

Councilman Laurie Marble

Councilman Frank McClement

Supervisor John Lawler

Communications and Petitions

Town Clerk Carrigan read a letter of retirement from Walter Sorensen.

Supervisor Lawler thanked Walter for his many years of service to the Town. We are grateful for his service and we wish Walter the best as he moves on with another new chapter of his life.

Action on Minutes of Previous Meetings as Follows

Minutes of the Town Board Meeting of March 7, 2023, Special Meeting of March 14, 2023 and Agenda Meeting of March 28, 2023 were presented to the Board. A motion was made by Councilman Boudreau, seconded by Councilwoman Marble to accept the minutes as presented. All voted in favor of the motion.

Committee Reports

Financial Report and Submission of Bills and Petty Cash

Supervisor Lawler read the financial reports for the month of March 2023. The audited vouchers totaled \$ 222,093.79 and the payments in advance of audit totaled \$19,645.42. The petty cash report totaled \$37.78. A motion to reimburse petty cash, pay the abstracts and accept the financial reports was made by Councilman Boudreau and seconded by Councilman McClement. All voted in favor of the motion.

Committee on Highway, Wastewater Treatment, Water Authority, Cemetery, Museum and Town Historian

Councilman Boudreau read the monthly report for the Highway Department.

Brush and tree removal was completed at Mallards Landing North, Shear Court and the town ball fields. Culvert improvements were made on Clemente Lane and Devitt Rd South. A sewer manhole was cleaned out at the Waterford school. 15 street sign posts were straightened and 2 Devitt Rd South signs were replaced. A new flag was installed at Sugarloaf Pond. 56 Tons of Norlite was used for parking lot improvements at Sugarloaf Pond and Davis Ave. cemetery. 35 Tons of crusher was used for parking lot improvement at Lock 3 and Middletown Rd ball fields. 10 Tons of crusher was used for road repair on Fulton Street. Tennis court nets were installed at Garrett Field. Middletown Rd. soccer field layout was completed and striped. Fence repair was completed at the Mallards Landing basketball and tennis courts. Storm water catch basins were inspected and cleaned. All vehicles and equipment continue to be serviced and repaired. 75 Tons of road salt was used. 120 Yards of green waste was collected. The highway department responded to 15 service requests and processed 51 Dig Safe requests with 6 emergencies.

Councilman Boudreau then stated that the Town Trash Drop Off Program is open on Saturdays until May 20th from 8am to 1pm at the Town Highway Garage. The fee is \$5 for passenger cars, \$15 for pick-up trucks and vans and \$25 for pick-up trucks, vans with trailers. Residents only and proof is required. More information can be found on the Town website or contact the town garage. Electronic Recycling Day is April 15th from 8am to 1pm at the Town Highway garage. Residents only. A list of accepted items was read. For more information visit the Town website or call the town garage.

The Councilman then went on to read the March report from the Wastewater Department.

Average Influent Flow: 1,470,000 gallons/day

We removed: 8,000 gallons of sludge to Albany County, 60,000 gallons of sludge to Saratoga County

Alarms answered: 9 High Flow-0, Power-3, Mechanical-6, and Phone-0

Normal Maintenance: Checked all pump stations and cleaned floats as needed.

Continued maintenance of outside grounds, equipment, and vehicles.

Removed influent primary grease from primary tanks and weirs on weekly basis.

We replaced broken hydraulic lines on the 2016 Western plow set up and put it back into service.

Installed a new metering head on the sludge dewatering potassium pump.

We worked with the A-Team to unclog a pump and repair a broken discharge fitting at the James Drive pump station.

We used the vac truck to clean Mallards North and South, Suncrest Drive, Timber Drive, James Drive, and the Front Street pump stations.

Worked with Troy Belting to trouble shoot wiring issues at Suncrest Drive for the alarm system and at James Drive for possible loose connections causing gremlins.

Koval Electric worked with National Grid at both Murray Ave and the Sage Road pump stations to set the new gas line lateral end locations and the metering bracket placement. Koval will run the lines to the generators from the meter locations and National Grid will come back to install the meters so we can get them up and running.

The Wastewater Department would like to remind residents to please refrain from dumping/flushing wipes and other non biodegradable materials down your toilet or through your garbage disposals. Please look on the Towns website for more information. This report was submitted by Craig F. Falcone, Chief Operator.

The Councilman then read an update from Historian Russ Vandervoort. Attended the monthly meeting of the Saratoga County History Center's Board of Trustees. One of their projects is called Forgotten Cross Roads. This is a well-done video production of research and interviews with people from forgotten areas in Saratoga County that have an interesting history and still have a vibrant future outlook. So far, they have done Rock City Falls, a Hamlet in the Town of Milton, and Bacon Hill, a Hamlet in the Town of Northumberland. Waterford is slated for coverage in this program but is not scheduled at this time. Each production is hundreds of hours in its creation. I believe it will be some time before ours is covered. We are discussing such areas as Dial City, the King's Canal, Broad St., Routes 4 & 32, as well as others. Other suggestions are welcome and solicited. I was able to attend the Bacon Hill Program, it was excellent. I'm told the

Rock City Falls Program was as well. I could not attend that one.

The Waterford Museum's Lecture Series hosted Eric Schnitzer, a Military Historian at Saratoga Park. His topic was Black and African-American military men at Saratoga. It was very informative. During his presentation, there was mention of two Waterford people. I have put in a request for copies of those records.

I received a request for information on Turtle Pond in Waterford. I have heard of it; I think I know where it is; I've never been there, and I know nothing about it.

Can anyone provide some insight?

I made a well-attended presentation on Peebles Island concerning the canals and Matton's Shipyard for the Friends of Peebles Island group. There were 40+ in attendance.

Met with the chairman of the Galway Preservation Society in Waterford Town Hall concerning a presentation that I will be making there in June.

Working with Dave Woodin to effect a bike ride on the Champlain Canal Trailway in conjunction with the Waterford Canal Fest. I will be doing an interpretive walk during that event as well. The Waterford Canal and Towpath Society will be hosting a Canal Cleanup Activity on April 22nd to prepare for those two events. All are welcome at the cleanup, beginning at 9 am at Division St. Bridge.

Working with Todd DeGarmo on Champlain Stories. Through the Glens Falls Library, a grant was received to provide information and create a public program to commemorate the 200th anniversary of the opening of the Champlain Canal.

Councilman Boudreau gave an update from the Waterford Museum. A lecture series was recently held titled "Brave and Gallant": African-American military men at Saratoga, it was led by Eric Schnitzer, Park Ranger/Military Historian at Saratoga National Historical Park. April 22nd will be Canal Up. People can meet at the bridge on Division Street at 9am.

Councilman Boudreau then read the monthly report from the Waterford Water Commissioners.

1. Water Consumption – The Water Works delivered approximately 29,573,108 gallons or 953,971 gpd of water during the month.

2. Water Distribution System Work – The staff completed 23 dig-safe utility locations as well as 90 service calls during the month. In addition to calls, staff calibrated & maintained equipment, completed monthly water testing, and completed meter reading.

3. Meter Installation – Staff continues to reach out to residents and schedule replacement of old meters with drive by read meters. Staff have logged 2528 meters installed to date. Meter reading fees are now being billed to residents that still have old style meters. A concerted effort is still under way to complete this upgrade. Lack of customer response continues to impede progress.

4. Hydrant Maintenance – We will be posting and advertising our annual Spring flushing schedule soon. It is anticipated that flushing will begin the week of April 17th. If there are any questions or concerns, we can be reached through our website www.waterfordwater.org or by phone 518-237-0422.

5. Monthly Meeting – We will be holding our monthly meeting on the 18th of April instead of the 11th.

Committee on Public Safety, Emergency Services, and Liaison to Village

Councilman Ball gave an update from the Fire Departments. F.B Peck Hose will be holding their clam chowder fundraiser on April 7th from noon until sold out. This is very popular. The

Waterford Fire Department will hold their tag days this Friday and Saturday.

The Councilman stated that the monthly Summary of Activity for the Police Department was distributed to the Board. There was 56 arrests, 171 traffic tickets, 7 motor vehicle accidents, 535 calls for service. Other activity: A "Coffee with a Cop" event was held at Stewarts on Saratoga Avenue.

All officers received training on updates to Marijuana Laws.

Notification was received that Waterford PD has been awarded Department of the Year by Mothers Against Drunk Driving, STOP DWI, and the Governor's Traffic Safety Committee. Additionally, Officers Gibbins and Ashe will be receiving individual awards. These awards will be presented at a ceremony in early May at the Albany Capital Center.

Annual review of all department policies and procedures is underway and will continue for the next few months.

Councilman Ball stated that there will be a press release tomorrow to detail recent activity of a seizure of numerous drugs and two handguns.

Committee on Veterans, Grants and Funding, Special Projects, Town Hall and Seniors

Councilman McClement read the March report for the Waterford Seniors.

Attendance for March 2023- 355

New Members- 1

Grocery Bus Report: 137 miles, 58 Senior Shoppers, 20 Hrs

Medical Transportation Report: 21 Appts, 7 Canceled, 1082.2 miles, 65 hrs

Odometer readings

2018 Chevy Bus - 8283

2015 Ford Bus - 95234.8

2009 Ford Van - 87852.3

Along with our regular weekly schedule, we have now started up the Walking Group on Wednesday mornings again. You can walk at your own pace and take in the beauty of our canal towpath. Come walk with our group and bring a friend. There will be another craft that will be added to the Monday Sewing Class as there has been an expressed interest in embroidery. Each month, the Regional Food Bank comes in to present the "Say Yes to Fruits and Veggies" program. This continues to be a popular presentation, as there is a food demonstration and discussion on proper nutrition. At the completion all participants leave with a bag of fresh produce and a kitchen gadget. If there are any left-over bags, they are brought to local food pantries.

Seniors have completed decorating the birdhouses that were sent to us by Saratoga County Office of Aging and Youth. They will be brought up to the County and will be on display this summer in Ballston Spa.

This coming Friday April 7th will be our American Red Cross Blood Drive at the Center. We are pleased to say that we have to date 25 donors signed up and it is expected to hit close to 30. The Blood Drive will be from 12pm-5pm. Our Center will be closed for activities this day. Sign up online at redcrossblood.org or call the Center at 518-235-8500. We look forward to making this an annual event.

There are more fun places to visit as trip planning is underway! The seniors are going up to the Casino at Saratoga on Friday April 14th. Then on Friday April 21 there will be a day trip to Crossgates Mall, transportation will be provided by the Town of Waterford.

Another trip is on Sunday April 30 to the Curtain Call Theatre in Latham to see a comedy play entitled "Incident at Our Lady of Perpetual Help".

Some fun projects are in the works; make your own potato container planting and birdhouse decorating. More info on these to come.

Janitronics, our cleaning contractor, will be coming in to the Center on Thursday and Friday April 13 and 14. The Center will be closed those days for activities so the contractor can perform a deep cleaning on site.

We are looking forward to yet another growing season in our garden. Starting later this month, we will be preparing the soil for planting. Like last year, our food pantries in our community will be benefitting from this harvest.

Please call the Center at 518-235-8500 for further information on any of these events. Submitted by Eileen Haldeman, Director Waterford Community/Senior Center

Committee on Youth, Playground, Pool, Festivals, Library, WHUFSD, Visitor Center and Building Department

Councilwoman Marble read an update on activities for the Waterford Halfmoon School.

Spring Break is April 7-14, there is a Sports Booster meeting on April 10 and a PTO meeting on April 19th. They are accepting Universal Pre-Kindergarten registration on the website to get in the lottery. There are three openings for the School Board. The cutoff date is April 17th to get a packet if you are interested in running. Contact Mrs. Kramer in the Superintendent's Office. The sports schedules are on the school website calendar. Boy's baseball plays on either the school baseball field or the Middletown Road baseball field. Tennis and track are also on the school website calendar.

Councilwoman Marble stated that the Memorial Parade is Wednesday May 27th at 7PM with a ceremony to follow in Soldiers and Sailors Park.

The Town is accepting applications for swim instructors in the Supervisor's Office as well as park counselors and concession workers at the pool.

We have a lot of new activities this summer we will be hosting as well as some of our usual ones. Please check the Town website and Facebook page for upcoming events.

The Fishing Derby will be Sunday June 25th at Sugarloaf Pond.

The new playset for Clement Park will be installed on April 22 and 23rd.

Councilwoman Marble read an update from the Library. The Celtic Music concert is this Saturday at 3:30PM, this was rescheduled from last month. There will be several family programs available during spring break next week. Please check the library website or social media for more information or contact the library. The library would also like to thank the Town for facilitating the use of the community center for the Iditarod Trail Sled Dog presentation on March 22nd. There were several families that attended. The library is also cosponsored a meeting with National Grid on March 28th to answer questions about their utility bills. The Library Board of Trustees has appointed Richard Wohnsen as a trustee. He will serve until the next trustee election on June 1st.

The library is pleased to once again be hosting an exhibit of items from the Waterford Historical

Museums collections. The exhibit will be on display through May.

The Councilwoman then read the March report for the Hurst Harbor Center.

The NYS Canal Corporation announced that the Canal system will open on May 19th for the 199th consecutive season of navigation. The Canal system is scheduled to close on October 11, 2023.

The Dock Office is currently being prepared for the 2023 navigation season.

CanalFest is scheduled for Saturday and Sunday, May 20th and 21st.

Our Independence Day Celebration is scheduled for Saturday, July 1st and the legendary Tugboat Round-up will take place on September 8th, 9th and 10th.

More festivals and events are being discussed and will be announced as they are finalized.

We have concluded the installation of a new security camera system. The new cameras are much clearer and cover more area than our old system. Signs will be posted alerting visitors that the Visitor Center and surrounding areas are under surveillance.

The Visitor Center/ Dock Office is seeking volunteers to assist during the upcoming navigation season. This is a great way to serve your community for a few hours each week while meeting people from around the world and enjoying the natural beauty of our harbor and our town. If interested, please contact Jeff Cleary at 518-233-9123.

Councilwoman Marble read the monthly report from the Building Department.

There were 8 building permits issued, 5 onsite construction inspections, 1 call from Waterford PD for an over occupied apartment on Hudson River Road, along with a follow-up stop the next day. There were 14 stops for road /curb side items and trash. The demolition of the mechanics shop building behind Cascades Paper Mill has been completed, the soil remediation still continues at this time. The building has been removed from the vacant building list.

1 tenant/ landlord issue has been resolved.

15 Fonda Road has been sold in the county auction and steps will be put in place to demolish the structure.

The owner of 90 Hudson River Road has signed a contract with a local construction company to demolish the structure and are currently waiting for a gas disconnect from National Grid. As soon as that happens the structure will be removed. The survey has been completed on the property known as Riberdy's Grove and the archaeology study has started on the property.

A property in the town that has been an ongoing problem has been completely cleaned out by the bank and the property has been secured. A vacant building registry form will be sent to the bank in the coming days.

General Orders

RESOLUTION # 75

RESOLVED, that the Town Supervisor be and he is hereby authorized to sign an agreement with eLot for electronics recycling services for 2023.

Offered by Councilwoman Marble

Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 76

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the additional cost of \$352.10 to Taylor Tech LLC related to camera installation at the Hurst Harbor Visitor Center.

Offered by Councilwoman Marble
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

RESOLUTION # 77

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes a Dumping Permit be issued to Brookview Landscaping LLC for land owned and located at 107 Hudson River Road, SBL 291.7-1-31. Said permit is valid for one year and will be kept in file in the Town Clerk's Office.

Offered by Councilman McClement
Seconded by Councilwoman Marble

Councilman Ball yes
Councilman Boudreau yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Supervisor Lawler stated that we have strict limits with this type of permit, he asked the Building Inspector for some details.

Ben Akin stated that this will only involve about 200 yards of stone, they have a small area that they want to make more useful.

RESOLUTION # 78

RESOLUTION FOR THE YEAR 2023 OF THE TOWN BOARD OF THE TOWN OF WATERFORD CALLING FOR BIDS FOR THE TOWN OF WATERFORD'S TOWN HALL RENOVATION PROJECT

WHEREAS, the Town of Waterford's town hall is in need of renovations;

WHEREAS, the Town Board previously solicited bids for said renovations to the Town of Waterford's town hall;

WHEREAS, the Town Board seeks to resolicit bids for said renovations to the Town of Waterford's town hall based upon supplements and modifications to the previously-provided Notice to Bidders and bid specifications relating to this project;

NOW THEREFORE BE IT RESOLVED THAT the Town Board hereby calls for sealed bid proposals in conformance with the Notice to Bidders and the bid specifications, which are available via email from Hyman Hayes Associates, LLC (HHA) after 12:00 p.m. on the 6th day of April, 2023 or beginning the 6th day of April, 2023 through the NYS Contract Reporter at <https://www.nyscr.ny.gov>, which are to be received and considered publicly at Town Clerk's Office, on the 5th day of May, 2023 at 2:00 p.m., the time and place specified in said public notice.

Offered by Councilman McClement
Seconded by Councilman Boudreau

Councilman Ball yes
Councilman Boudreau yes
Councilwoman Marble yes
Councilman McClement yes
Supervisor Lawler yes

Supervisor Lawler stated that the Board already authorized this project and went to bid. Our Town Clerk noticed an error with a specific date in the bid documents. On advice of the town attorney we decided to rebid the project, this will only set the project back by approximately one week.

Supervisor Lawler asked if there were any other comments from the Board.

Town Clerk Carrigan stated that the Town Clerk's Office has issued two Solicitors Permits so far this year: Fox Pest Control and Mr. Ding A Ling. Both companies have received permits in the past.

Supervisor Lawler asked if there were any other comments from the public.

Councilman Boudreau made a motion to close the meeting at 7:33PM, seconded by Councilman McClement. All voted in favor of the motion.

Supervisor Lawler wished everyone a Happy Easter.

Respectfully submitted,

Mary Shannon Carrigan
Town Clerk